



Joint Meeting of the Academic Council, Executive Council and General Council

Date – 5th October 2023

Agenda

Minutes + Attendance



NLU
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NATIONAL LAW UNIVERSITY MEGHALAYA

NOTICE

Dated Shillong, the 27th September, 2023

NO.NLUM/30/GC/2023/568 The Hon'ble Chief Justice, High Court of Meghalaya as Chancellor, National Law University Meghalaya, is pleased to convene a joint meeting of the Academic Council, Executive Council and General Council on 05th October, 2023 at 5:00 P.M. at Mayurbhanj, Nongthymmai, Shillong – 14.

AGENDA:-

- 1) To confirm the minutes of the joint meeting of the Academic Council, Executive Council and General Council held on 27.06.2023.
- 2) Report by the Vice – Chancellor.
- 3) Budget for the financial year 2023 – 2024.
- 4) Budget for the financial year 2024 – 2025.
- 5) Ratification of all steps taken.
- 6) Any other matter with permission of the Chair.

All related documents will be furnished in due course.


REGISTRAR

Memo No.NLUM/30/GC/2023/568A Dated Shillong, the 27th September, 2023

Copy to :-

- 1) The Registrar – cum – PPS to the Hon'ble the Chief Justice, High Court of Meghalaya/Chancellor, Shillong for favour of his Lordship's kind information.
- 2) The Private Secretary to Hon'ble Mr. Justice H.S. Thangkhiew, Senior Judge, High Court of Meghalaya for favour of his Lordship's kind information and necessary action.
- 3) The Private Secretary to Hon'ble Mr. Justice W. Diengdoh, Judge, High Court of Meghalaya, Shillong for favour of his Lordship's kind information and necessary action.
- 4) The Vice Chancellor, National Law University of Meghalaya, Shillong for favour of kind information and necessary action.
- 5) The Chief Secretary to the Government of Meghalaya, Shillong for favour of kind information and necessary action.

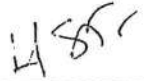
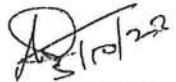
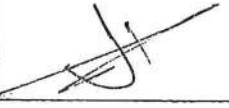

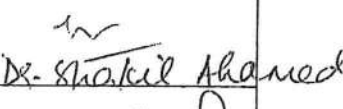


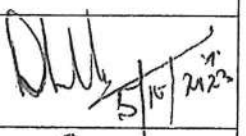
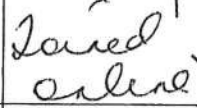




- 6) The Legal Remembrancer and Secretary to the Government of Meghalaya, Law Department, Shillong for favour of kind information and necessary action.
- 7) The Secretary to the Government of Meghalaya, Finance Department, Shillong for favour of kind information and necessary action.
- 8) The Secretary to the Government of Meghalaya, Education Department for favour of kind information and necessary action.
- 9) The Private Secretary to the Advocate General of Meghalaya, Shillong for favour of kind information and necessary action.
- 10) The Registrar General, High Court of Meghalaya, Shillong for favour of your kind information and necessary action.
- 11) The Prof. Nirmal Kanti Chakrabarti, Vice – Chancellor, WBNUJS, Kolkata for favour of kind information and necessary action. **(connecting link will be shared).**
- 12) The Director, Indian Institute Management(s), for favour of kind information and necessary action.
- 13) The Prof. David Syiemlieh, Former Chairman, Union Public Service Commission for favour of kind information and necessary action.
- 14) Shri. L.M. Sangma, Former Secretary, Government of Meghalaya, Law Department for favour of kind information and necessary action.
- 15) Shri. Manan Kumar Mishra, Sr. Advocate nominated member, Bar Council of India for favour of kind information and necessary action **(connecting link will be shared).**
- 16) The Chairman, Bar Council of Meghalaya for favour of kind information and necessary action.
- 17) Shri. A.M. Ripnar, District & Sessions Judge, West Garo Hills District, Tura for favour of information and necessary action. **(connecting link will be shared).**
- 18) Smti. N.G. Shylla, Advocate, Meghalaya State Bar Council, Shillong for favour of kind information and necessary action.
- 19) Mr. Debu Lyngdoh, Joint Secretary, Law Department, Government of Meghalaya for favour of kind information and necessary action.
- 20) Office File.

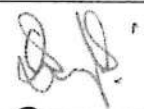
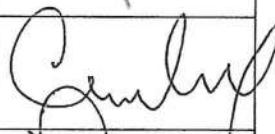


REGISTRAR

Joint meeting of the Academic Council, Executive Council and General Council

held on 05th October, 2023

Attendance Sheet

Sl.No	Name & Designation	Signatures
1.	Hon'ble Mr. Justice H. S. Thangkhiew, Senior Judge, High Court of Meghalaya	
2.	Hon'ble Mr. Justice W. Diengdoh, Judge, High Court of Meghalaya	
3.	Prof. Indrajit Dube, Vice-Chancellor, National Law University of Meghalaya	
4.	Prof. Nirmal Kanti Chakrabarti, Vice Chancellor, WBNUJS, Kolkata	
5.	Prof. D.P. Goyal, Director, Indian Institute Management(s), Shillong	—
6.	Shri, D.P. Wahlang, IAS, Chief Secretary to the Government of Meghalaya	
7.	Shri. Pravin Bakshi, Commissioner and Secretary to the Government of Meghalaya, Education Department	
8.	Shri. C.V.D. Diengdoh, IAS, Legal Remembrancer and Secretary to the Government of Meghalaya, Law Department	
9.	Shri. Ambrose Ch. Marak, IAS, Secretary to the Government of Meghalaya, Education Department, Shillong	—
10.	Smti. W. Shallam, MFS, Secretary to the Government of Meghalaya, Finance Department, Shillong	
11.	Shri. Amit Kumar, Advocate General of Meghalaya	
12.	Shri. E. Kharumnuid, Registrar General, High Court of Meghalaya	
13.	Prof. David Syiemlieh, Former Chairman, Union Public Service Commission	
14.	Shri. L. M. Sangma, Former Secretary, Government of Meghalaya, Law Department	
15.	Shri. Manan Kumar Mishra, Sr. Advocate nominated member, Bar Council of India	
16.	Shri. A. M. Ripnar, District & Sessions Judge, West Garo Hills District, Tura	
17.	Shri. K. S. Kynjing, Sr. Advocate, Chairman, Bar Council of Meghalaya	—
18.	Smti. N.G. Shylla, Advocate, Meghalaya State Bar Council	

19.	Shri. Debu Lyngdoh, Joint Secretary, Law Department, Government of Meghalaya	
20.	Smti. K. M. Lyngdoh Nongbri, Registrar, National Law University Meghalaya	
21.	Shri. Uttam Rai, Finance & Account Officer, National Law University Meghalaya	

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NATIONAL LAW UNIVERSITY MEGHALAYA

NOTICE

Dated Shillong, the 3rd October, 2023

NO.NLUM/30/GC/2023/523 The Hon'ble Chief Justice, High Court of Meghalaya as Chancellor, National Law University Meghalaya, is pleased to convene a joint meeting of the Academic Council, Executive Council and General Council on 05th October, 2023 at 5:00 P.M. at Mayurbhanj, Nongthymmai, Shillong — 14.

AGENDA:-

1. To confirm the minutes of the joint meeting of the Academic Council, Executive Council and General Council held on 27.06.2023.
2. Report by the Vice - Chancellor.
3. Budget for the financial year 2023 — 2024.
4. Budget for the financial year 2024 — 2025.
5. Ratification of all steps taken.
6. Any other matter with permission of the Chair.

All related documents will be furnished in due course.

REGISTRAR

Memo No.NLUM/30/GC/2023/523 Dated Shillong, the 3rd October, 2023
Copy to :—

1. Shri. Pravin Bakshi, IAS, Commissioner & Secretary, Education Department, Govt of Meghalaya for favour of kind information and necessary action.
2. Office Copy.

REGISTRAR

(18)

National Law University Meghalaya
Minutes of the Joint Meeting of the Academic Council,
Executive Council and General Council on 5th October 2023

Present:

The meeting was chaired by the Hon'ble Chief Justice, High Court of Meghalaya/ Chancellor, National Law University Meghalaya, in the presence of the following members:

- i. Mr. Justice H.S. Thangkhiew, Senior Judge, High Court of Meghalaya
- ii. Mr. Justice W. Diengdoh, Judge, High Court of Meghalaya
- iii. Prof. Indrajit Dube, Vice Chancellor, National Law University of Meghalaya, Shillong
- iv. Dr Shakil Ahammed, IAS, Additional Chief Secretary to the Government of Meghalaya, Shillong
- v. Shri. Pravin Bakshi, IAS, Commissioner and Secretary to the Government of Meghalaya, Education Department
- vi. Shri. C.V.D. Diengdoh, IAS, Secretary to the Government of Meghalaya, Law Department, Shillong
- vii. Prof Nirmal Kanti Chakrabarti, Vice- Chancellor, WBNUJS, Kolkata (Joined online)
- viii. Shri Amit Kumar, Advocate General of Meghalaya, Shillong (Joined online)
- ix. Shri. E. Kharumnuid, Registrar General, High Court of Meghalaya, Shillong.
- x. Shri A.M. Ripnar, District & Sessions Judge, West Garo Hills, Tura (joined online)
- xi. Smti. W. Challam, MFS, Secretary to the Government of Meghalaya, Finance Department, Shillong
- xii. Prof. David Syiemlieh, Former Chairman, Union Public Service Commission
- xiii. Shri. L.M. Sangma Former Secretary, Government of Meghalaya, Law Department
- xiv. Mr. Debu Lyngdoh, Joint Secretary, Law Department, Government of Meghalaya
- xv. Smti. N.G. Shylla, Advocate, Meghalaya State Bar Council, Shillong.
- xvi. Shri. Uttam Rai, Finance and Accounts Officer, National Law University Meghalaya
- xvii. Smti. K.M. Lyngdoh Nongbri, Registrar, National Law University Meghalaya (Member Secretary)

National Law University Meghalaya
Joint meeting of the Academic Council, Executive Council and General Council
05th October 2023

Agenda

1. To confirm the minutes of the joint meeting of the Academic Council, Executive Council and General Council held on 27th June, 2023.
Annexure A
2. Report of the Vice Chancellor
 - i. To confirm the minutes of the meeting of the Academic Council held on 27th September, 2023. **Annexure B**
 - ii. Minutes of the Executive Council held on 27th September, 2023.
Annexure C
3. Grades for the current Academic Year [July – June 2023-24] of the 1st Trimester Examinations held. **Annexure D**
4. Recruitment/empaneling Tax Consultant(s) were financial implications have already been approved by the Finance Committee on 16th September, 2023 and the Executive Committee on 27th September, 2023.
5. Present Manpower of the University. **Annexure E**
6. Visiting Professors of the University.
 - i. Two (2) Professors of Practice
 - ii. Two (2) Professors of Residence.
7. Constitution of Building and Works Committee in the National Law University as per Clause 14, of the National Law University Meghalaya First Statutes 2023. **Annexure F**
8. Any other matter with permission of the chair.

AGENDA

1. To confirm the minutes of the joint meeting of the Academic Council, Executive Council and General Council held on 27 June 2023

Minutes were unanimously confirmed.

2. Report of the Vice -Chancellor

- A. To confirm the minutes of the meeting of the Academic Council held on 27th September 2023 where the following items were passed by the Academic Council:

- i. Guidelines for faculty members attending Seminars/Conferences/Workshops within the country and abroad in person and attending Seminars/Conferences/Workshops online.

Guidelines will provide for a review of the amount by the first General Council Meeting of the next academic year.

- ii. Guidelines for Faculty Membership of Various International/National Professional Bodies and Associations was passed unanimously only with a minor addition of the expression 'annually' at point 3.3.

- iii. Notification for undergraduate and post-graduate admissions for the next Academic Year 2024-29 and the number of seats shown below, was resolved and passed unanimously.

- UG Programs – 50 (State) + 50 (Rest of Country) + 50 (International)
- PG Programs (LLM: Major in Corporate Law) – 10 (State) + 10 (Rest of Country) + 5 (International)
- PG Programs (LLM: Major in Criminal Law) – 10 (State) + 10 (Rest of Country) + 5 (International)
- PG Programs (Master of Science: Policy Science Analytics) – 20 (State) + 20 (Rest of Country) + 20 (International)

- iv. Guidelines for Financial Assistance for the Students of NLU Meghalaya travelling outside the Country was resolved and passed unanimously.
- v. Guidelines for Need Based Financial Assistance for Students which was resolved and passed unanimously.
It was resolved that the composition of the National Law University Need Based Financial Aid Committee shall be as notified by the Vice-Chancellor.
- vi. Guidelines of University Research Fellowship for PHD Programme at NLU Meghalaya.
 1. The Vice Chancellor informed the room that the Guidelines should read as "University Research Scholarship" instead of "Fellowship" and the same shall be corrected.

This was resolved and passed unanimously.
- vii. Continuation of online based entrance examinations for UG and PG courses (Megh UAT and Megh PAT) was resolved and passed unanimously.
- viii. Recruitment of additional eighteen (18) faculties was resolved and passed unanimously.
- ix. Resolution was passed and unanimously approved for operationalising two new schools and discipline in the National Law University Meghalaya namely:
 - School of Taxation Economics and Finance
 - School of Corporate Laws and Business Management
- x. The Academic Calendar 2023-2024 stands approved.
- xi. Holiday List for the Current Year 2023-2024 stands approved.
- xii. Operationalising the PG Programme - MS (Public Policy Analytics) was resolved and passed unanimously.
- xiii. As resolved in the Academic Council for including Dr. Tamal Nath, Associate Professor and Dr. Basil Diengdoh, Associate Professor as teachers' representatives in the

different Councils as per the National Law University Meghalaya Act, 2022, same was resolved and unanimously agreed by the Joint Councils.

- xiv. Starting of the micro credit master's degree programme at NLUM as per the Academic and Examination Regulation 2023.

The Chair indicated and stressed that for starting micro credit master's degree program at NLU Meg as per the Academic and Examination Regulation, 2023, the University has to formally correspond with UGC and for a formal approval to be received before the Council can pass the proposal for holding micro credit master's degree program at NLU Meg.

- xv. The Vice-Chancellor also placed a proposal seeking approval to the involvement of the National Law University Meghalaya with the AI Tool used in transcription services at the Meghalaya High Court and for the creation of a Language Bank of local languages (Khasi, Jaintia & Garo) in NLU Meg to which the Council unanimously agreed to in anticipation of NLUM to be a pioneer in the usage of AI tools and services.

B. Minutes of the Executive Council held on 27th September 2023.

1. Budget

a. Budget of 2022-2023 –

Approved after verbal clearance was received from the Secretary to the Government of Meghalaya, Law Department who was requested by the Chancellor to check the details of the budget and to see that all is in order. Same has been checked and verified by the Secretary to the Government of Meghalaya, Law Department

b. Current Budget 2023-2024 with expenditure and the expected cost –

Approved after verbal clearance was received from the Secretary to the Government of Meghalaya, Law Department who was requested by the Chancellor to check the details of the budget and to see that all is in order. Same has been checked and verified by the Secretary to the Government of Meghalaya, Law Department.

c. Proposed budget for 2024-2025-

Approved after clearance was received from the Secretary to the Government of Meghalaya, Law Department who was requested by the Chancellor to check the details of the budget and to see that all is in order. Same has been checked and verified by the Secretary to the Government of Meghalaya, Law Department.

d. Guidelines regarding financial implications for faculty members attending Seminars/Conferences/Workshops within the country and abroad in person and attending Seminars /Conferences/Workshops online-
Approved.

e. Guidelines regarding payment of membership fees for National/ International Professional Bodies-

Approved

f. Honorarium for Visiting faculty of different categories under Clause 18(d), First Statute 2023, National Law University Meghalaya- approved as same has been passed by the Finance Committee.

g. Online databases regarding digital books, digital repositories of journals and books, remote access and tabs [for example, Cambridge, Emerald, Oxford, Taylor & Francis, and MyLoft, etc., but not limited to]-
Approved

h. Procurement of physical commentary series – Encyclopedia of Forms and Precedents-

Approved

i. Procurement of ERP-

Approved

j. Faculty Accommodation [Rent/ Furnishing]- approved

k. Honorarium for the staff of the Meghalaya State Judicial Academy.

The Vice Chancellor sought approval that the honorarium to be provided to the MJSA staff will be calculated on concurrent charges at 10% of the concerned staff's Basic Pay from the date of being notified to perform duties and to assist NLUM vide letter No HCM II/223/2013/Estt/78 dated 9th February 2023 till date when they will be relieved.

The Chair stressed the fact that the staff are Government servants drawing salary from the Government hence no practice of Honorarium will be adopted. This agenda item was rejected by the chair and the members.

l. Creation of eighteen additional faculty positions and financial implications- Passed in principle.

m. Current Expenditure of NLUM-

approved after clearance was received from the Secretary to the Government of Meghalaya, Law Department who was requested by the Chancellor to check the details of the expenditure as placed before the Councils and to see that all is in order. Same has been checked and verified by the Secretary to the Government of Meghalaya, Law Department.

n. Engagement of Research Scholars in the library as semi-skilled persons drawing minimum wages-

Approved.

o. Creation of four new classrooms where financial implications have already been expressed in the proposed budget for 2024-2025 and approved by the Finance Committee on 16th September 2023 and approved by the Executive Committee on 27th of September 2023.

Members present were highlighted about the need for additional classrooms and the State Government is requested to take steps.

State Government representatives present assured that necessary steps will be taken to find adequate infrastructure for the proposed creation of four new classrooms.

p. Refund Policy - Adoption of UGC norms for refund policy to be followed.

Full refund to be given to the students who have withdrawn themselves from the University.

2. The following agenda items were also placed before the Executive Committee and all have been unanimously approved by the members present in its meeting on 27th September, 2023. Same were placed before the members of the General Council for approval.

a. Re-advertisement of the post of Assistant Librarian at NLU Meghalaya Personal Interview for the post of Assistant Librarian was conducted on 24th August, 2023 whereby two out of three candidates who have applied for the post appeared for the Interview but none were found suitable.-

Approved

b. Recruitment/empaneling Tax Consultant(s) where financial implications have already been approved by the Finance Committee on 16th September, 2023. Same is approved by the Executive Committee.-

Approved

c. Proceeding of continuous enabling programme with UNDP on business Human Rights.-

Approved

C. The Vice- Chancellor also reported that one staff nurse (female) has been employed under wages and one medical officer (tenure) has been selected by the selection committee after a personal interview was conducted on 14th September, 2023 and the result was declared accordingly on 19th September, 2023.

The Vice -Chancellor also reported that the Executive Council in its meeting had resolved that another staff nurse (male) under the same conditions is to be engaged along with another support staff (Pharmacist etc).

3. The Grades for the current Academic Year [July – June 2023-24] of the 1st Trimester Examinations –

Approved.

4. Approval was sought for recruitment/empaneling Tax Consultant(s) as approved by the finance committee on the 16th September 2023 and passed by the Executive Council on 27th September 2023.

The Joint Council Members also resolved and passed the same unanimously.

5. Present Manpower of the University – matter was reported for the purpose of records.

6. Visiting Professors of the University:

2 (Two) Professors of Practice

2 (Two) Professors of Residence

The Vice-Chancellor enlightened the members present that all payment towards the honorarium and other benefits of the visiting professors will be carried put from the funds generated by the University and not from the allotment received from the Government.

7. Constitution of Building, Works and Planning Committee in the National Law University as per Clause 14, of the National Law University Meghalaya First Statutes 2023 to comprise of the following:

Vice-Chancellor, National Law University Meghalaya –
Chairperson

Members:

1. Registrar General, High Court of Meghalaya
2. Registrar, National Law University Meghalaya
3. Mrs Laiahun Wanka Lyttan, Architect, PWD(Building), Shillong
4. Mr Seiborlang, Jr. Engineer Khongshei, Jr. Engineer, PWD(Building), Shillong
5. Mr Kenneth O Syiemlieh, Jr. Engineer, PWD (Electrical Division), Shillong.
6. Finance and Accounts Officer, National Law University Meghalaya
7. Mr Joe Oliver Mae R. Lyngdoh, Asst. Registrar, National Law University Meghalaya
8. Mrs Emmaiami Litting, Asst. Registrar, National Law University Meghalaya

8. Any other matter.

The chairperson also requested to be put on record that for all the programmes other than the regular expenditures of the University towards faculty and staffs' salary, maintenance and the like will be funded by funds generated by the university whether on received of grants, research projects, donations or the like. Application money obtained from aspiring candidates seeking admissions and university tuition fees obtained from enrolled students will not be regarded as funds generated by the university. However, the funds on such account for the first academic year of the university to the extent of 80% and the funds generated in such account during the second academic year to the extent of 70% may be utilized for financing the relevant programs as envisioned by the university. The position will be reviewed at the joint meeting of the Governing Body with the Executive Council after the end of the Second Academic year. It is hoped that by such time or soon thereafter funds generated by the university otherwise may be sufficient to meet the expenses of such additional programs. This was unanimously agreed by the council members present in the room.

9. It was also agreed by all members that any funds generated by the university by way of training programs, consultancy services, certificate/diploma/short term courses etc. will be treated as University generated funds.

10. The Chair informed the room that the Foundation Stone Laying for the permanent campus of National Law University Meghalaya will be tentatively held on the 30th of October 2023 @3:00PM at the proposed site at New Shillong Township. The Chair also informed the room that all members of the three Councils will be invited for the function and arrangements will be made for travel and accommodation for the concerned members who require the same.

11. The meeting ended with a vote of thanks by the Chair to all members present.

**MINUTES OF THE JOINT MEETING OF THE ACADEMIC COUNCIL, EXECUTIVE
COUNCIL AND GENERAL COUNCIL OF THE NATIONAL LAW UNIVERSITY
MEGHALAYA SCHEDULED ON 27.06.2023**

Present:-

The meeting was chaired by the Hon'ble Chief Justice, High Court of Meghalaya/Chancellor, National Law University Meghalaya in the presence of the following members: -

- 1) Hon'ble Mr. Justice H.S. Thangkhiew, Senior Judge, High Court of Meghalaya
- 2) Hon'ble Mr. Justice W. Diengdoh, Judge, High Court of Meghalaya
- 3) Prof. Indrajit Dube, Vice Chancellor, National Law University of Meghalaya, Shillong
- 4) Shri. D.P. Wahlang, IAS, Chief Secretary to the Government of Meghalaya, Shillong
- 5) Shri. C.V.D. Diengdoh, IAS, Secretary to the Government of Meghalaya, Law Department, Shillong
- 6) Smti. W. Challam, MFS, Secretary to the Government of Meghalaya, Finance Department, Shillong
- 7) Shri. Pravin Bahshi, Commissioner and Secretary to the Government of Meghalaya, Education Department.
- 8) Shri. E. Kharumnuid, Registrar General, High Court of Meghalaya, Shillong.
- 9) Prof. D.P. Goyal, Director, Indian Institute Management(s).
- 10) The Prof. David Syiemlieh, Former Chairman, Union Public Service Commission
- 11) Shri. L.M. Sangma, Former Secretary, Government of Meghalaya, Law Department
- 12) Shri. K.S. Kynjing, Sr. Advocate, Chairman, Bar Council of Meghalaya.
- 13) Smti. N.G. Shylla, Advocate, Meghalaya State Bar Council, Shillong.
- 14) Mr. Debu Lyngdoh, Joint Secretary, Law Department, Government of Meghalaya.
- 15) Shri. Uttam Rai, Finance and Accounts Officer, National Law University Meghalaya.
- 16) Smti. K.M. Lyngdoh Nongbri, Registrar, National Law University Meghalaya (Member Secretary).

AGENDA - 1

1) Report by the Vice – Chancellor:

The Vice – Chancellor gave a power point presentation before the members present indicating different areas:-

- (i) Academic programmes – Under-Graduate, Post-Graduate, Doctoral and Post-Doctoral programmes, joint programmes, continuous education programme, student internships, orientation programme for students.

The Under-Graduate and Post graduate merit lists are approved being reported items and matters of record.

- (ii) Research initiatives – collaboration initiative, promoting the schools.

The Vice-Chancellor introduced different research initiatives in his report which the University will act upon throughout the different academic sessions.

- (iii) Rules and Regulations – The Academic Council in its meeting held on 26.05.2023 approved in principle the Doctor of Philosophy Regulation, 2023 and same is placed before the members.

The resolution of the Academic Council meeting is confirmed whereby the National Law University Meghalaya Doctor of Philosophy Regulation, 2023 is approved with minor corrections at Appendix – I regarding **minimum qualifying degree required for seeking admission to the PhD programme at points – 2 (h) and 2(i) of the Regulation at Appendix I.**

2 (h) should read as *BE/BTech/MCA subject to higher norms of 7.5 of CGPA.*

2 (i) should read as, *An equivalent of the aforesaid degrees.*

The Hon'ble Chancellor also states that in respect of Rules and Regulations, wherever there is a gap the relevant regulations of the State Government will apply.

- (iv) Physical infrastructure.
- (v) I.T. infrastructure.

In respect of points No. (iv) and (v), the Vice – Chancellor presented the whole layout of the physical and I.T. infrastructure of the University which has been put in place.

- (vi) Recruitment –

Faculty recruitment process with respect to Research Fellows, Visiting Professors and orientation programme for the newly appointed faculty.

The Vice – Chancellor proposed the names of Ms. Pragya Pasricha and Ms. Badapbiang Dkhar to be appointed as Research Fellows with a monthly fellowship of Rs.85,000/- (Rupees Eighty Five Thousand) only with 5% annual increase on satisfactory performance which is approved by the Council(s).

The Vice – Chancellor also reported that the University will have Visiting Professors regularly for different sessions. Official communication is to be made and consent to be received accordingly.

Recruitment of Non-Teaching positions is taken up as per advertisement No. NLUM/09/Estt/Advt/2022/84 dated 14th April, 2023.

(vii) Donation and funds

Requests will be made to individuals, companies, organisations etc., for donation/sponsorship/scholarship etc.

(viii) Budget 2023 – 2024 (expenditure and expected expenditure)

Budget 2023 – 2024 is kept in abeyance. The Finance and Accounts Officer who is also present in the meeting was requested to work again on the expected expenditure.

2) Ratification of all steps taken.

- a) Selection Committee for Shortlisting of candidates.
- b) Committees for faculty presentation.
- c) List of selected candidates for personal interview.
- d) Recommendation of the Committees.

All steps taken in respect of points at (a), (b), (c) & (d) above are ratified.

3) Regularisation of appointments.

Appointment of (i) Dr. Tamal Nath, Associate Professor, Policy Science & Management (ii) Ms. Isha Bihari, Assistant Professor, Policy Science & Management (iii) Dr. Basil Nunvarkima Darlong Diengdoh, Assistant Professor, Policy Science & Management (iv) Mr. Arunoday Majumdar, Assistant Professor, Policy Science & Management (v) Dr. S. Erika Assumi, Assistant Professor, Law (vi) Dr. Shivani Dutta, Assistant Professor, Law (vii) Mr. Yogesh Mishra, Assistant Professor, Law (viii) Ms. Ankita Chakraborty, Assistant Professor, Law (ix) Dr. Umeshwari Dkhar, Assistant Professor, Law (x) Dr. Dipankar Kundu, Assistant Professor, Law.

The Process of appointment of the above faculty is regularised.

4) Inauguration of the National Law University of Meghalaya.

It is decided that the inauguration of National Law University Meghalaya will be on 08th July, 2023 at 11:00 A.M. with the request to the Hon'ble Chief Minister Shri. Conrad K. Sangma to be the Chief Guest in the presence of other official dignitaries and guests.

5) Constitution of the Finance Committee.

Draft Notification of the constitution of the Finance Committee under Section 15(1) of the National Law University of Meghalaya Act, 2022 is approved.

With the constitution of the Finance Committee, the Chief Secretary proposes that the budget should go through the Finance Committee before it is placed before the Council(s).

However, it was agreed that Section 15 of the Act is to be amended. The University is to write to the Government for amendment of Section 15 of the National Law University of Meghalaya Act, 2022 to the effect that the Chairperson of the Finance Committee should be a government nominee and the Registrar will not participate and be part of any decision of the Committee.

- 6) Sitting fees of nominated members of the Academic Council, Executive Council and General Council.

It is resolved that sitting fees will be given only to the non-official members and nominated members.

No sitting fees will be given to the government officials and ex-officio members.

Sitting fees will be @ Rs.6,000/- (Rupees Six Thousand) only in lieu of T.A./D.A.

- 7) Any other matter with permission of the Chair.

The Vice-Chancellor placed before the meeting a proposal regarding fees of visiting faculty, members of the different selection committees, experts to be Rs.6,000/- (Rupees Six Thousand) only per session.

The meeting ends with a vote of thanks by the chair to all members present.

Annexure B

Minutes of the Meeting of the 3rd Academic Council Meeting held on the 27th September 2023 in the Conference Hall of National Law University Meghalaya, Mayurbhanj Complex, Nongthymmai, Shillong and virtually via MS Teams

A. The third meeting of the Academic Council of National Law University Meghalaya (NLUM) was held on the 27th of September, 2023 in the Conference Hall of National Law University Meghalaya, Mayurbhanj Complex, Nongthymmai, Shillong and virtually via MS Teams. The meeting was chaired by the Vice-Chancellor (VC) in the presence of the following members:

1. Hon'ble Mr. Justice H.S. Thangkhiew, Senior Judge, High Court of Meghalaya.
2. Prof. Nirmal K. Chakrabarti, Vice – Chancellor, WBNUJS, Kolkata (joined online)
3. Prof. David Syiemlieh, Former Chairman UPSC
4. Shri. E. Kharumnuid, Registrar General, High Court of Meghalaya
5. Smti. K. M. Lyngdoh Nongbri, Registrar, National Law University Meghalaya
6. Shri. Debu Lyngdoh, Jt. Secretary, Law Department, Govt of Meghalaya (Invitee)

B. The following items were placed before the Academic Council in its third meeting held on the 27th of September 2023. The agenda items were passed by the Finance Committee in its first meeting held on 16th September 2023 and the Academic Committee has unanimously approved the same as per the details marked in the annexures.

- i. Guidelines for faculty members attending Seminars/Conferences/Workshops within the country and abroad in person and attending Seminars/Conferences/Workshops online. **Annex 1**
- ii. Guidelines of membership fees for faculty for National/International Professional Bodies. **Annex 2**
- iii. Notification for undergraduate and post-graduate admissions for the next Academic Year 2024-29 and the number of seats as below: -
 - a. UG Programs – 50 (State) + 50 (Rest of Country) + 50 (International)

- b. PG Programs (LLM: Major in Corporate Law) – 10 (State) + 10 (Rest of Country) + 5 (International)
 - c. PG Programs (LLM: Major in Criminal Law) – 10 (State) + 10 (Rest of Country) + 5 (International)
 - d. PG Programs (Masters of Science: Policy Science Analytics) – 20 (State) + 20 (Rest of Country) + 20 (International)
 - iv. Guidelines for Financial Assistance for the Students of NLU Meghalaya Travelling Outside the Country. **Annex 3**
 - v. Guidelines for Need Based Financial Assistance for Students. **Annex 4**
 - vi. Guidelines of University Research Fellowship for PHD Programme at NLU Meghalaya. **Annex 5**
 - vii. Continuation of online based entrance examinations for UG and PG courses (Megh UAT and Megh PAT).
 - viii. Recruitment of additional eighteen (18) faculties.
 - ix. Approval for operationalizing two new schools and discipline in National Law University Meghalaya.
 - a. School of Taxation Economics and Finance
 - b. School of Corporate Laws and Business Management
 - x. Academic Calendar 2023-2024.
 - xi. Holiday List for the current Calendar Year 2023-2024. **Annex 6**
 - xii. Operationalizing the PG Programme - MS (Public Policy Analytics). **Annex 7**
 - xiii. Approval for including teachers' representatives in the different Councils as per the National Law University Meghalaya Act 2022. The VC had recommended Dr. Tamal Nath, Associate Professor and Dr. Basil Diengdoh, Associate Professor to be included in the same which was unanimously agreed to.
 - xiv. Approval for starting micro credit master's degree programme at NLUM as per the Academic and Examination regulation 2023.
- C. Another point of discussion raised by Professor David Syiemlieh with regards to the suggestion of Justice H. S. Thangkhiew to involve National Law University Meghalaya (NLUM) for the AI Tool used in transcription services at the Meghalaya High Court was for the creation of a Language Bank of local languages (Khasi, Jaintia & Garo) in NLUM to which the council unanimously adhered to in anticipation of NLUM to be a pioneer in the usage of AI tools and services.
- D. The meeting ended with a vote of thanks by the Chair to all members present.

**Guidelines for Financial Assistance for Attending International/National
Conferences/Seminars/Workshops For Faculty
2023**

ANNEXURE 1

1. Introduction

The National Law University Meghalaya [NLU Meg] recognises the significance of promoting academic excellence and facilitating intellectual growth through participation in peer-reviewed conferences, seminars, and workshops within the country and abroad where his/her papers are being accepted for oral presentation. This policy document outlines the financial assistance/reimbursement guidelines for faculty members attending these scholarly activities.

2. Objective

To foster learning and knowledge dissemination while facilitating faculty members' engagement with the National and International Scholarly Community.

3. Scope

This policy applies to all Tenured/Visiting/Permanent faculty members of NLU Meg.

4. Guidelines

4.1 Conferences/Seminars/Workshops Attendance

4.1.1 Selection Criteria

Faculty members are encouraged to participate in conferences/seminars/workshops that align with their expertise and contribute to advancing legal knowledge.

4.1.2 Notification

Faculty members must notify and seek approval from the competent authority before the event.

4.2 Financial Assistance for In-Person Attendance

4.2.1 Travel

A faculty member is eligible for reimbursement of economy class airfare/AC train fare of appropriate tier for conferences/seminars/workshops within the country/abroad.

4.2.2 Visa Costs

In the case of international conferences/seminars/workshops, the actual cost of visa procurement will be reimbursed upon submission of the bills/receipts, excluding travel expenses incurred to procure the Visa.

4.2.3 Registration Fees

The actual registration fees for the conference/seminar/workshop will be reimbursed, supported by valid receipts.

4.2.4 Daily Allowance

Faculty members attending the conference/seminar/workshop in the country will be entitled to be reimbursed according to the Central Government Guideline of Dearness Allowance per day, while attending the conference seminar/workshop abroad are entitled to a daily allowance of up to \$200 USD to cover accommodation and food expenses. This allowance is admissible for the conference days plus two additional days for travel and preparation.

4.3 Financial Assistance for Remote or Online Mode of Attendance

A faculty member is eligible for reimbursement of actual registration fees paid for attending the conference in remote and online mode.

4.4 Financial Assistance in Advance

A faculty member is eligible for advance disbursement of the aforementioned expenses subject to intimation and submission of itinerary and dates for travel in advance to the start date of the conference/seminar/workshop, including visa fees incurred, actual registration fees to be paid, and daily allowance expenses according to the Central Government Guideline of Dearness Allowance per day or up to \$200 USD for abroad to cover accommodation and food expenses, admissible for the conference days plus two additional days for travel and preparation. It is also mandatory for the faculty member to submit all the original bills/receipts/invoices and travel documents including tickets and boarding passes upon rejoining the University, and within 15 days of doing so. In case the faculty member failed to attend the conference/seminar/workshop he /she will return the advance amount within 30 days of the end of the conference/seminar/workshop. The advance disbursement for attending the conference/seminar/workshop should be made within the fifteen days of the approval of the applications.

5. Claims Process

5.1 Submission of Claims

Faculty members are required to submit, through the proper channel(s), a detailed claim within 15 days of their return, accompanied by original bills/tickets/invoices,

boarding passes, certificates of attendance, and the full paper presented at the Conference/Seminar/Workshop.

5.2 Approval of Claims

Claims will be scrutinised and approved by the Finance and Accounts Officer based on the adherence to the guidelines mentioned in this policy.

5.3 Disbursement

Upon approval, the amount will be disbursed within 60 days from the date of approval of the submitted claims, through the designated bank channel or if advance has been extended the amount will be adjusted accordingly.

6. Presentation of the accepted paper in the University for the benefit of stakeholders

Faculty members are expected to make an oral presentation of the accepted paper before joining the conference or within 15 days of returning from the conference/seminar/workshop.

7. Amendments

NLU Meg reserves the right to amend this policy from time to time based on the prevailing circumstances and financial considerations.

**NLU Meg Faculty Conference/Seminar/Workshop Attendance Financial
Assistance/Reimbursement Proforma
PART-A**

Faculty Member Information

Full Name : _____
Designation : _____
Email : _____
Phone : _____

Event Details

Event Name in Full: _____

Type (Peer-reviewed Conference/Seminar/Workshop): _____
Location (City, Country): _____
Event Dates (dd/mm/yyyy): From _____ to _____
Event Website (if applicable): _____

Selection Criteria

How does this event align with your field of expertise and contribute to knowledge in the domain? Explain briefly below:

Approval and Notification

Date (dd/mm/yyyy) of Notification to Competent Authority:

Approval Status (Approved/Not Approved):

Financial Assistance Details (please tick where applicable)

☐ I have received an official invitation/communication in relation to the conference / seminar / workshop and will submit the same as an enclosure.

Travel

☐ Economy class airfare (for international/national conferences)

- ☐ AC train fare of appropriate tier (for international/national conferences)
- ☐ Other modes of transportation used

Visa Costs (for international conferences)

- ☐ I have incurred visa procurement costs and will submit authentic bills and receipts for reimbursement.

Registration Fees

- ☐ I have paid the registration fees and will submit valid receipts for reimbursement.

Daily Allowance (for international conferences)

- ☐ I am entitled to a daily allowance of up to \$200 USD for accommodation and food expenses.
- ☐ The allowance covers the conference days plus two additional days for travel and preparation.

Financial Assistance in Advance

- ☐ I am submitting all relevant information (invitation, itinerary, advance booking of travel) 60 days or two months in advance seeking financial assistance to attend a conference / seminar / workshop.

Claims Submission

- ☐ I confirm that I have submitted a detailed claim within 15 days of my return.
- ☐ I have included all relevant original bills, boarding passes, certificates of attendance, and the full paper presented at the event.

Approval of Claims

- ☐ I understand that claims will be scrutinised and approved by the Financial Department based on policy guidelines.

Disbursement

- ☐ I acknowledge that, upon approval, the amount will be disbursed within 60 days from the date of approval through the designated bank channel and through the proper channel.

Compliance and Reporting

- ☐ I commit to submitting a comprehensive report within 15 days of my return, summarising my learnings, knowledge acquired, and the benefits of attending the event to the competent authority.

Policy Compliance

- ☐ I confirm my understanding and compliance with the policy and its guidelines.

Faculty Member's Full Name:

Faculty Member's Signature:

Date (dd/mm/yyyy):

Please attach all necessary supporting documents and submit this proforma through the proper channel(s) as per the policy.

Guidelines for Faculty Membership of Various International and National Academic and Professional Bodies and Associations

2023

ANNEXURE 2

1. Introduction

Faculty members of National Law University Meghalaya [NLU Meg] can choose to be part of various international and national academic and professional bodies and associations depending on their field of expertise and research interests. NLU Meg recognizes the importance of this kind of faculty engagement with international and national academic and professional bodies and associations in enhancing the quality of education and research, benefiting both our faculty and the institution.

2. Objective

A comprehensive policy to provide financial assistance and reimbursement of membership fees to our esteemed faculty members. This policy underscores the institution's commitment to facilitating faculty development and research excellence by supporting their membership in relevant academic associations.

3. Policy Framework

3.1 Scope and Eligibility

This policy applies to all tenured/permanent/visiting faculty members of NLU Meg eligible to apply for financial assistance under this policy.

The faculty member must have a proven research interest or expertise relevant to the academic association they intend to join.

The tenured/permanent/visiting faculty members renewing their incumbent memberships to the international and national academic and professional bodies and associations are also eligible.

3.2 Recognized Associations

The university will provide financial assistance for memberships in international and national academic and professional bodies and associations that are recognized by the institution.

Faculty members are encouraged to provide supporting documentation to demonstrate the relevance and benefit of their chosen association to their academic and research pursuits.

3.3 Financial Assistance Limit

The maximum annual financial assistance for membership fees shall be Rs. 10000/- (Indian Rupees) and/or \$300 USD (United States Dollars) annually per faculty member across all membership(s).

3.4 Application Process

Faculty members must submit a formal application for financial assistance addressed to the Office of the Registrar, National Law University Meghalaya [NLU Meg], Shillong - 793014.

The application should include details such as the name of the international/national academic/profession body/association, purpose of membership, membership no./ID no. (if available), and a copy of the membership fee invoice.

The application should also outline how the membership will contribute to the faculty member's professional development, research, or the university's academic objectives.

3.5 Review and Approval

Applications will be reviewed by a designated committee within the university.

The committee will assess the relevance of the membership to the faculty member's academic and research interests and the university's goals.

Approved applications will be forwarded to the Finance Department for disbursement.

3.6 Disbursement of Funds

Once an application is approved, the membership fee reimbursement will be processed by the Finance Department.

The reimbursement amount will be subject to the maximum limit specified in this policy and to the timeline determined by the disbursing authority.

3.7 Reporting Requirement

Faculty members receiving financial assistance must submit an annual report detailing their engagement and activities within the academic association, along with the benefits accrued to the university and their professional growth. Further, information pertaining to membership(s) to international and national academic and professional bodies and associations must mandatorily be submitted for updating the official website faculty profile within 30 days of receipt of the confirmation of membership(s). The same information may also be mandated to be furnished in requirement of any other public information disclosure, as necessary.

4. Policy Review

This policy will be subject to periodic review and evaluation to ensure its effectiveness and relevance to the university's academic and research goals, and its consonance with the academic and other regulations of NLU Meg.

5. Policy Compliance

It is mandatory that information provided under these guidelines is accurate and complies with NLU Meg's policy on financial assistance for faculty membership in international or national academic or professional bodies and associations and all necessary supporting documents, including the membership fee invoice/receipt and any additional documentation related to the application is duly submitted for scrutiny.

NLU Meg Financial Assistance/Reimbursement for Membership Proforma

PART – A

Faculty Member Information

Full Name :

Designation :

Email :

Phone :

Academic/Profession Body/Association Information

Name of Academic Association with relevant acronym/abbreviation (begin below)

Type (International/National):

Purpose of Membership:

Membership Fee Details:

Membership Fee Amount (in numerals and in words):

Currency Type (INR/USD/Other):

Membership Fee Invoice/Receipt (attach a copy):

***Please attach all necessary supporting documents, including the membership fee invoice/receipt and any additional documentation related to the application.*

PART – B

Application Review and Approval

Submitted to Competent Authority for review (Yes/No):

Date of Review:

Signature and Stamp of Competent Authority:

Date:

Approval Status

Financial Assistance/Reimbursement (Rs. 10000/- for national or maximum \$300 USD for international)

(Approved/Not Approved):

Comments/Remarks (if any):

Disbursement Information

Finance Department Approval (Yes/No):

Date of Approval:

Signature of the Finance Officer:

Date:

**Guidelines for Financial Assistance for the Students of NLU Meghalaya Travelling
Outside the Country**

2023

ANNEXURE 3

1. Academic Placements:

- a. Academic placements refer to opportunities for students to engage in research assistantships, internships, or any other roles within the university's academic programmes out of the country.
- b. Eligibility for academic placements will be based on the student's academic performance, relevant coursework, and recommendations from faculty members.
- c. Financial support, full or partial as may be decided, for academic placements may include travel allowance (one round trip), and visa procurement and processing fees, if applied for, and subject to the availability of funds.

2. Professional Placements:

- a. Professional placements encompass internships and work experience in any organisation in the domain of law, policy, technology, and any related domain.
- b. Eligibility for professional placements will be based on a student's academic performance, relevant coursework, and demonstrated interest in a particular field, and recommendations from faculty members.
- c. Financial support, full or partial as may be decided, for professional placements may include travel allowance (one round trip), and visa procurement and processing fees, excluding the travel cost to acquire the same, if applied for, and subject to the availability of funds.

3. Industry-Related Placements:

- a. Industry-related placements involve opportunities for students to gain practical experience in sectors related to law, such as finance, policy domain, human rights, environmental law, technology, or any other related field.
- b. Eligibility for industry-related placements will be determined based on the relevance of the placement to the student's academic and career goals.
- c. Financial support, full or partial as may be decided, for industry-related placements may include travel allowance (one round trip), and visa procurement and processing fees, excluding the travel cost to acquire the same, if applied for, and subject to the availability of funds.

4. Trimester-Off Programme:

- a. NLU Meghalaya may offer trimester-off programs that allow students to engage in alternative learning experiences, including internships, research projects, or study abroad programs.
- b. Eligibility and financial support, full or partial as may be decided, for the trimester-off program will be determined on a case-by-case and need-based basis, considering the academic merits of the proposal and the availability of funds.

5. Participation in International Events:

- a. Students may seek financial support to participate in international events such as Moot Court competitions, conferences, seminars, workshops, Model United Nations (MUN), Hackathons, and Skill Development Workshops, among others, which will be reviewed on a case-by-case and need-based basis, subject to the availability of funds.
- b. Eligibility for financial support will be based on the relevance of the event to the student's academic and career goals, as well as the potential benefits to the university.
- c. Financial support, full or partial as may be decided, for participation in international events may include travel allowance (one round trip), and visa procurement and processing fees, excluding the travel cost to acquire the same, accommodation (limited to a fixed per diem and limited to the number of days of the event, subject to scrutiny by the approving authority) if applied for, and subject to the availability of funds.

6. Committee Review:

- a. A committee will be constituted by the Vice Chancellor, comprising of faculty and officers of the University, to review and evaluate placement and funding requests.
- b. The committee will consider the student's academic performance, engagement in university activities, and parental/guardian consent in making placement and funding decisions.
- c. These guidelines aim to facilitate the financial assistance for the international placement of undergraduate and postgraduate students at NLU Meghalaya in 2023 and ensure that opportunities for academic, professional, and industry-related growth are accessible to eligible students. The university is committed to supporting its students in their pursuit of excellence in the field of law and related disciplines.

**Guidelines for Need-Based Financial Assistance for Meritorious Students at National
Law University Meghalaya
2023**

ANNEXURE 4

1. Introduction

National Law University Meghalaya [NLU Meg] recognizes the importance of providing financial assistance to meritorious students from economically weaker backgrounds of the state and from the rest of the country to ensure equitable access to quality legal education. This policy framework outlines the guidelines and procedures for need-based financial assistance, including the necessity to submit income certificates issued by the competent authority.

2. Definitions

Economically Weaker Background: Refers to students whose family income falls below a specified threshold, as determined by the university and in consonance with the prescribed guidelines. This income document must be issued and countersigned by the Issuing/Competent Authority, that is, the designated government authority responsible for verifying and countersigning income certificates, as per applicable state or central government regulations.

Income certificate: An income certificate is a document that certifies the annual income of a person or a family. It is issued by the state or district authorities, such as the village Tahsildar, the collector, the district magistrate, the sub-divisional magistrate, or the revenue circle officers. The income threshold shall be prescribed/assessed as per the norms determined by the University.

3. Eligibility Criteria

To be eligible for need-based financial assistance, a student must meet the following criteria:

- a. Be enrolled as a full-time student in a recognised program at NLU Meg.
- b. Demonstrate financial need, supported by a valid income certificate countersigned by the competent authority. Demonstrate domiciliation for those students who fall under the same.
- c. These guidelines shall be applicable to all students domiciled in the state of Meghalaya and enrolled in a recognized program at NLU Meg, and for students from outside the state of Meghalaya who fall within the top twenty ranks in the entrance examination of the NLU Meg and who have enrolled in a recognized program at the University.
- d. Financial assistance for subsequent years following the application for the first year will include academic and extracurricular performance-based indicators, among any other criteria prescribed therein including re-issuing of income certificates or any other documents, to determine whether the financial assistance merits continuation.

4. Application Process

Eligible students must submit a formal application for financial assistance during the designated application period, fulfilling the following requirements:

- a. The application should include all required documentation, including income certificates of the parent/s/guardian/s countersigned by the competent authority.
- b. Incomplete or late applications may not be considered.
- c. The approval of financial assistance will cover the academic year only.

5. Evaluation and Awarding Process

- a. NLU Meg's Need-based Financial Aid Committee will review all applications.
- b. The committee will assess financial need based on the information provided in the application and the income certificates.
- c. Financial assistance will be awarded on a case-by-case basis, considering the severity of financial need and only if applied for.

6. Income Certificate Requirement

- a. Students must submit income certificates of one or both parents and/or guardian or who is financially supporting the upbringing, as applicable, countersigned by the competent authority.
- b. In cases where one parent is deceased or legally separated, the income certificate of the contributing parent must be submitted. Where available, in case of guardianship, the death certificates of both parents must be submitted and/or adoption papers furnished.

7. Confidentiality

- a. All financial information provided by students will be treated with the utmost confidentiality.
- b. Only authorised personnel involved in the financial aid process will have access to this information.

8. Award Types

- a. Financial assistance may be awarded in the form of full/partial scholarships, grants, loans, waivers or a combination thereof, as determined by the Financial Aid Committee.

9. Review and Renewal

- a. Students awarded financial assistance will be required to reapply for financial assistance each academic year and submit as enclosures the full academic and extracurricular record till the date of re-application.
- b. Renewal of financial assistance will be contingent on continued financial need and academic performance.
- c. The terms of the financial assistance will be defined on a case-by-case basis by the approving authority designated for the purpose.

10. Compliance with Regulations

- a. NLU Meg will comply with all relevant state and central government regulations related to need-based financial assistance and income certificate verification.
- b. The Vice Chancellor will constitute the committee comprising of the faculty and the officers of the University, as and when is deemed appropriate and the same shall be notified.

11. Transparency and Reporting

- a. NLU Meg will provide transparent information about the availability of financial assistance in the application process.
- b. The university will maintain records of financial assistance awarded and report on these activities as required.
- c. The matter(s) will be reported to the Finance Committee and Executive Council in the subsequent meeting(s).

12. Periodic Review

This policy framework will be subject to periodic review and revision as necessary to ensure its continued effectiveness in meeting the needs of economically disadvantaged students at NLU Meg. This policy framework aims to establish clear guidelines for need-based financial assistance while emphasizing the importance of income certificate verification as a means to assess and address financial need accurately.

**NLU Meg Application for Financial Assistance on Need-Basis Proforma
PART-A**

Student Information

Full Name (in block letters):

Entrance Examination score, if applicable (Score [out of] / Total Marks):

Interview Score, if applicable: (Score [out of] / Total Marks):

Entrance Test Roll No.:

Program enrolled in:

Email :

Phone :

Whether domiciled in the state of Meghalaya (YES/NO):

If NO, then please mention the state, country you belong to:

Full Name of Contributing Parent/Guardian (should match the income certificate and in block letters):

(Please attach self-attested photocopy of Aadhar/other government issued ID of the Contributing Parent/Guardian)

Full Address and Contact of Contributing Parent/Guardian (begin below and in block letters)

Address Line 1 _____

Address Line 2 _____

Address Line 3 _____

Village/Town/City _____

District/Province _____

PIN/ZIP _____

Financial Assistance Declaration Form (please read and tick)

☐ I hereby declare and affirm that all the documents, certificates, and information submitted by me in support of my application are true, accurate, and complete to the best of my knowledge and belief. I understand that any false or misleading information provided may result in the rejection of my application and may have legal consequences including returning and/or bearing the costs of the full amount of financial assistance disbursed/waived/awarded/credited. I further understand that I may be required to provide additional documentation or undergo verification procedures to validate the information provided in my application. I am aware of my responsibility to promptly inform NLU Meg of any changes or updates to the submitted information. I acknowledge that NLU Meg reserves the right to take appropriate actions, including the cancellation or revocation of any approvals, based on the accuracy and truthfulness of the information provided.

☐ I have enclosed a valid income certificate signed by the competent issuing/signing authority.

☐ I am submitting all other relevant information to support my application.

Approval of Claims

☐ I understand that claims will be scrutinised and approved by the Financial Department based on policy guidelines.

Compliance and Reporting

☐ I commit to submitting any other relevant documents as requisitioned to the competent authority.

Policy Compliance

☐ I confirm my understanding and compliance with the policy and its guidelines.

Full Name of Student Applicant:

Signature:

Date (dd/mm/yyyy):

Please attach all necessary supporting documents and submit this proforma through the proper channel(s) as per the policy.

**Guidelines for University Research Fellowship for Ph.D. Programme at NLU
Meghalaya**

2023

ANNEXURE 5

1. Eligibility Criteria:

The University Fellowship is available to candidates admitted to the Ph.D. program at NLU Meghalaya for the year 2023 as per the eligibility criteria in the Doctor of Philosophy Regulations 2023 of National Law University Meghalaya.

To be eligible for the Fellowship, candidates must have a strong academic record and meet the admission criteria set by the university.

Fellowship applicants must have a well-defined research proposal that aligns with the university's research focus areas, and also if the eligible candidate has qualified through the entrance examination process, if notified.

2. Application Process:

After selection into the doctoral programme, the Fellowship will be notified, and applicants must submit a separate Fellowship Application along with a Statement of Purpose (maximum 2000 words).

The Fellowship application should include, among other details, information about the candidate's academic and other achievements (social/work/volunteer etc.), research proposal, and a statement of financial need.

The Fellowship application deadline/period will be determined and communicated by the university and should be adhered to by all applicants.

The Fellowship may also entail transfer of an incumbent Research Assistant from an ongoing project to this Fellowship programme and vice versa.

3. Selection Process:

A Fellowship Selection Committee will be constituted by the Vice Chancellor comprising of the faculty and other officers of the University, to evaluate Fellowship applications.

The committee will assess applicants based on academic merit, the quality of the research proposal and Statement of Purpose, and financial need.

Shortlisted candidates may be called for an interview or presentation to further assess their suitability for the Fellowship.

4. Fellowship Benefits:

The Institute Fellowship will cover a portion of the Ph.D. program fees, including tuition, registration, and examination fees.

The Fellowship may also provide a stipend or research grant to support the candidate's research work during the Ph.D. program.

The Fellowship may also comprise of waivers and exemptions of any fees as may be determined by the Selection Committee.

5. Duration of Fellowship:

The University Fellowship will typically be awarded for the duration of the Ph.D. program, subject to the candidate's satisfactory academic progress and compliance with the Fellowship terms and conditions, and provided the applicant does not avail any other Fellowship, which may be withdrawn if the latter condition is met.

6. Fellowship Renewal:

Fellowship recipients are required to maintain a minimum academic performance as specified in the Fellowship terms and conditions to retain the Fellowship.

The Fellowship may be reviewed annually based on the candidate's academic performance and research progress.

7. Reporting and Accountability:

Fellowship recipients are expected to provide regular updates on their research progress to the university and the Doctoral Research Committee.

Any changes in the research proposal or academic status should be promptly communicated to the university.

8. Termination of Fellowship:

The Fellowship may be terminated if the recipient fails to meet the academic and research requirements or violates the Fellowship's terms and conditions or has otherwise left the doctoral programme.

9. Disbursement of Funds:

Fellowship funds will be disbursed in accordance with the university's financial procedures and policies.

10. Fellowship Agreement:

Successful Fellowship applicants will be required to sign a Fellowship agreement outlining the terms and conditions of the award.

These guidelines aim to facilitate the awarding and administration of the University Fellowship for the Ph.D. Programme at NLU Meghalaya in 2023. The university is committed to supporting outstanding doctoral candidates in their research pursuits and academic endeavors.



NLU
M E G

NATIONAL LAW UNIVERSITY MEGHALAYA

ANNEXURE 6

List of Holidays for National Law University Meghalaya for FY 2023-2024

Holiday List National Law University Meghalaya for the calendar Year 2023	
17 th July	U Tirot Sing Day
15 th August	Independence Day
7 th September	Janmashtami
18 th September	Unitarian Day
28 th September	Id-e-Milad
2 nd October	Gandhi Jayanti
23 rd – 27 th October	Durga Puja
12 th - 13 th November	Diwali
23 rd November	Seng Kut Snem
27 th November	Guru Nanak Birthday
To be Notified	Nongkrem Dance
To be Notified	Wangala Dance
12 th December	Pa Togan Sangma
18 th December	Death Anniversary of U Soso Tham
19 th December	Semester Break
24 th -26 th December	Christmas Holidays

National Law University Meghalaya

MASTER OF SCIENCE PROGRAMME (PUBLIC POLICY ANALYTICS) MS (PUBLIC POLICY ANALYTICS)

Program Objectives:

The program aims to provide participants with a comprehensive and interdisciplinary understanding of public policy by integrating essential theoretical frameworks and empirical methodologies from political science, economics, econometrics, and data science. The goal is to equip participants with the intellectual and analytical capabilities necessary for scrutinizing, evaluating, and addressing complex policy challenges in today's rapidly evolving sociopolitical landscape.

The program emphasizes acquiring and applying computer programming skills and quantitative analytical techniques to interpret large datasets, conduct precise empirical analyses, and formulate evidence-based policy recommendations. Alongside a solid grounding in theory, the curriculum offers practical engagement with real-world policy issues, providing participants with a balanced blend of theoretical knowledge and pragmatic skills.

The program also aims to foster a spirit of intellectual inquiry and critical thinking, enabling graduates to become adaptive leaders in policy-making roles. The program aspires to create well-rounded, highly skilled professionals who can apply multidisciplinary perspectives and empirical rigor to formulate, implement, and evaluate public policy.

Eligibility Criteria for the Master of Science Program (Public Policy Analytics):

The Master of Science Programme (Public Policy Analytics) is open to candidates from diverse academic backgrounds, including social sciences, humanities, arts, sciences, and engineering. The program encourages interdisciplinary learning and welcomes students with varying academic interests. Candidates must have completed a four-year undergraduate program, a higher degree, or a professional degree (equivalent to at least 10 + 2 + 4 or a respective degree in a particular country/system) to be eligible for the program. There are no specific restrictions on the discipline of the under-graduate degree. Candidates whose primary language of instruction during their undergraduate studies is not English may be required to demonstrate proficiency in English through standardized tests such as TOEFL or IELTS. In the first tri-semester, candidates will undergo self-taught and advisory courses totaling eight credits (typically four courses, each with two credits) as the foundation for the program. The choice of these foundation courses will depend on the candidate's academic background.

- ***For Candidates With Social Science, Humanities, or Arts Backgrounds:*** Foundation courses will be on data science-based topics to provide the foundation for policy analysis and law.
- ***For Candidates With Science or Engineering Backgrounds:*** Foundation courses will be related to policy science to ensure a solid understanding of legal and policy concepts.

Program Structure

First Year						
1st Trimester	Subject Category	Subject Name	Credit	Pedagogy	Level	Number
	Advisory & Foundation	Self-Taught Course	8	0-0-0	600	
	Core	Policy Analysis Fundamentals	3	3-0-0	400	
		Data Science for Policy Analysis	3	3-0-0	400	
		Research Methodology	2	2-0-0	400	
	Depth Elective	Group 1-3	2	2-0-0	500	
		Group 1-3	2	2-0-0	500	
	Open Elective		2	2-0-0	500	
2nd Trimester	Core	Data Analytics for Public Policy	3	3-0-0	400	
	Depth Elective	Group 1-3	2	2-0-0	500	
		Group 1-3	2	2-0-0	500	
	Open Elective		2	2-0-0	500	
	Advisory	Advanced Writing	2	0-0-0	600	
		Critical Policy Thinking	7	0-0-0	600	
		Research Led Course	10	0-0-0	600	
3rd Trimester	Core	Public Policy and Law	3	3-0-0	400	
		Political Economy and Economic Development	2	2-0-0	400	
	Depth Elective	Group 1-3	2	2-0-0	500	
		Group 1-3	2	2-0-0	500	
	Open Elective		2	2-0-0	500	
	Advisory	Critical Policy Thinking	7	0-0-0	600	
		Research Led Course	10	0-0-0	600	
		Seminar	2	0-0-0	500	

Second Year						
4th Trimester	Subject Category	Subject Name	Credit	Pedagogy	Level	Number
		Dissertation	10	0-0-0	600	
	Advisory	Advanced Writing	2	0-0-0	600	
		Advanced Teaching Learning	2	0-0-0	600	
5th Trimester		Dissertation	10	0-0-0	600	
	Advisory	Research Led Course	10	0-0-0	600	
		Advanced Teaching Learning	2	0-0-0	600	
		Seminar	2	0-0-0	500	
6th Trimester		Dissertation	20	0-0-0	600	
		Viva Voce	2	0-0-0	500	
Total Credit Load			140			

MS (Public Policy Analytics) Depth Electives

Group 1	Subject No.	Group 2	Subject No.	Group 3	Subject No.
Advanced Policy Analysis		Stakeholder Analysis and Engagement		Machine Learning for Public Policy	
Energy and Environmental Policy		Applied Econometrics for Policy Analysis		Time Series Analysis for Policy Analytics	
Policy Evaluation and Impact Assessment		Public Finance and Budgeting		Statistical Analysis for Policy Analytics	
Urban Policy and Planning		Behavioral Economics		Probabilistic Models for Policy Analytics	
Economic Development and Trade Policy		Crisis Management and Emergency Response		Artificial Intelligence & Policy	
Education Policy		Introduction to Public Administration and Governance		Statistical Learning for Policy Analysis	
International Policy Analysis		Ethics and Governance		Deep Learning for Policy Analytics	
National Security and Defense Policy		Human Resource Management for Public Policy		Continual Learning for Policy Analytics	
Policy Communication and Advocacy		Leadership in Public Administration		Data Mining for Policy Analytics	
Policy Entrepreneurship		Public Administration and Technology		Recommender Systems for Policy Analytics	
Policy Simulation Modeling		Public Administration Ethics		Financial Engineering for Policy Analytics	
Social Policy and Welfare Analysis		Public-Private Partnerships in Policy		Social Network Analysis for Policy Analytics	
Technology and Innovation Policy		Global Governance and International Affairs		Predictive Analytics for Policy Analytics	
Transportation Policy				Data Science for Compliance Monitoring	
Health Policy				Data Science for	

				Intellectual Property Analysis	
				Data Science for Risk Assessment	
				Legal Information Mining and E-Discovery	

MS (Public Policy Analytics) Open Electives

Subjects	Subject No.
Sustainable Development Goals	DP50403
Markets, Policies, and Institutions	DP50408
Environmental Policy	DP50503
Energy Policy	DP50501
Competition Policy	DP50502
Urban Governance	DP50401
Rural Governance	DP50402
Policy Networking and Negotiations	DP50403
Ethics in Policy Making	DP50405
Healthcare Management	DB50406
Technology Management	DB50407
Conflict Resolution and Negotiations	DB50501
Principles of Audit	DB50503
Legal Information Mining and E-Discovery	DS50501
Artificial Intelligence & Ethics	DS50504
Artificial Intelligence & Law	DS50505
Scientific Research Methodology	DS50508
Law, Policy & Governance	DP50406

Annexure C

Minutes of the Meeting of the 3rd Executive Council Meeting held on the 27th September 2023 in the Conference Hall of National Law University Meghalaya, Mayurbhanj Complex, Nongthymmai, Shillong and virtually via MS Teams

The third meeting of the Executive Council of National Law University Meghalaya (NLUM) was held on the 27th September 2023 in the Conference Hall of National Law University Meghalaya, Mayurbhanj Complex, Nongthymmai, Shillong and virtually via MS Teams and was chaired by Prof. Indrajit Dube, Vice-Chancellor (VC) in the presence of the following members:

1. Hon'ble Mr. Justice H.S. Thangkhiew, Senior Judge, High Court of Meghalaya
2. Shri. E. Kharumnuid, Registrar General, High Court of Meghalaya
3. Shri. C.V.D. Diengdoh, IAS, Legal Remembrancer & Secretary to the Government of Meghalaya, Shillong
4. Smti. Wanchwa Challam, Secretary to the Government of Meghalaya, Finance Department, Shillong
5. Shri. K.S. Kynjing, Chairman, Bar Council of Meghalaya
6. Shri. A.M. Ripnar, District & Sessions Judge, West Garo Hills District, Tura
7. Smti. K.M. Lyngdoh Nongbri, Registrar, National Law University Meghalaya
8. Shri. Debu Lyngdoh, Jt. Secretary, Law Department, Govt of Meghalaya (Invitee)
9. Shri. Uttam Rai, Finance & Accounts Officer, National Law University Meghalaya

- A. The Vice- Chancellor presented the minutes of the Finance Committee meeting held on 16th September, 2023 where by the items at (a) to (p) were passed by the Finance Committee and were also unanimously approved by the Executive Council on 27th September, 2023.

The agenda items were passed by the Finance Committee in its first meeting held on 16th September, 2023 and the guidelines were applicable and other proposal have been approved by the Academic Council in its third meeting held on 27th September 2023. The Executive Committee has unanimously approved the same as per the details marked in the annexures.

- a. Budget of 2022-2023. **Annexure I**
- b. Current Budget 2023-2024 with expenditure and the expected cost. **Annexure II.**
- c. Proposed budget for 2024-2025. **Annexure III.**
- d. Guidelines regarding financial implications for faculty members attending Seminars/Conferences/Workshops within the country and abroad in person and attending Seminars/Conferences/Workshops online. **(Please refer to Annexure 1 of the minutes of the Academic Council).**
- e. Guidelines regarding payment of membership fees for National/ International Professional Bodies. **(Please refer to Annexure 2 of the minutes of the Academic Council).**
- f. Honorarium for Visiting faculty of different categories under Clause 18(d), First Statute 2023, National Law University Meghalaya. **Annexure IV.**
- g. Online databases regarding digital books, digital repositories of journals and books, remote access and tabs [for example, Cambridge, Emerald, Oxford, Taylor & Francis, and MyLoft, etc., but not limited to] **Annexure V.**
- h. Procurement of physical commentary series – Encyclopedia of Forms and Precedents. **Annexure VI.**
- i. Procurement of ERP. **Annexure VII.**
- j. Faculty Accommodation [Rent/ Furnishing]. **Annexure VIII**
- k. Honorarium of MSJA Staff. That the Honorarium to be provided to the MJSA staff will be calculated on concurrent charges at 10% of the concerned staff's Basic Pay from the date of being notified to perform duties and to assist NLUM vide letter No HCM II/223/2013/Estt/78 dated 9th February 2023 till date when they will be relieved. **Annexure IX**
- l. Creation of eighteen additional faculty positions and financial implications. Financial Implication already expressed in the proposed budget for 2024-2025 and approved by the Finance Committee on 16th September 2023. The Executive Committee also approved the same.
- m. Current Expenditure of NLUM. **Annexure X**
- n. Engagement of Research scholars in the library as Semiskilled persons drawing minimum wages. **Annexure XI**

- o. Creation of four new classrooms where financial implications have already been expressed in the proposed budget for 2024-2025 and approved by the Finance Committee on 16th September 2023. Same is approved by the Executive Committee.
 - p. Refund policy. The Committee has approved giving full refund as per UGC norms to the students who have withdrawn themselves from the University.
- B. The following agenda items were also placed before the Executive Committee and all have been unanimously approved by the members present in its meeting on 27th September, 2023.
- a. Re-advertisement of the post of Assistant Librarian at NLU Meghalaya Personal Interview for the post of Assistant Librarian was conducted on 24th August, 2023 whereby two out of three candidates who have applied for the post appeared for the Interview but none were found suitable.
 - b. Recruitment/empaneling Tax Consultant(s) where financial implications have already been approved by the Finance Committee on 16th September, 2023. Same is approved by the Executive Committee.
 - c. Proceeding of continuous enabling programme with UNDP on business Human Rights.
 - d. Guidelines for Need Based Financial Assistance for Students. **Annex XII**
 - e. Guidelines for University Research Fellowship for PHD Programme at NLU Meghalaya. **(Please refer to Annexure 5 of the minutes of the Academic Council).**
- C. The Vice- Chancellor also reported that one staff nurse (female) has been employed under wages and one medical officer (tenure) has been selected by the selection committee after a personal interview was conducted on 14th September, 2023 and the result was declared accordingly on 19th September, 2023.

The council based on a unanimous decision and approval resolved that another staff nurse (male) under the same conditions is to be engaged along with another support staff (Pharmacist etc).

The meeting ended with a vote of thanks by the Chair to all members present.

**National Law University Meghalaya
3rd Executive Council Meeting
27 September 2023**

AGENDA

1. Report of the VC.

A. Minutes of the Finance Committee Meeting held on 16th September, 2023. (Annexure A)

- a. Budget of 2022-2023. **Annexure I.**
- b. Current Budget 2023-2024 with expenditure and the expected cost. **Annexure II.**
- c. Proposed budget for 2024-2025. **Annexure III.**
- d. Approval of guidelines regarding financial implications for faculty members attending Seminars/Conferences/Workshops within the country and abroad in person and attending Seminars/Conferences/Workshops online. **Annexure IV.**
- e. Approval of guidelines regarding payment of membership fees for National/ International Professional Bodies. **Annexure V.**
- f. Honorarium for Visiting faculty of different categories under Clause 18(d), First Statute 2023, National Law University Meghalaya. **Annexure VI.**
- g. Approval relating to online databases regarding digital books, digital repositories of journals and books, remote access and tabs [for example, Cambridge, Emerald, Oxford, Taylor & Francis, and Myloft, etc., but not limited to] **Annexure VII.**
- h. Approval of physical commentary series – Encyclopaedia of Forms and Precedents. **Annexure VIII.**
- i. Approval of the Procurement of ERP **Annexure IX.**
- j. Faculty Accommodation [Rent/ Furnishing]. **Annexure X**
- k. Honorarium of MSJA Staff. **Annexure XI**
- l. Creation of eighteen additional faculty positions and financial implications. (Financial Implication already expressed in the proposed budget for 2024-2025 and approved by the Finance Committee on 16th September, 2023)
- m. Current Expenditures of NLUM. **Annex XII**
- n. Engagement of Research scholars in the library as Semiskilled persons drawing minimum wages. **Annexure XIII**
- o. Creation of four new classrooms where financial implications have already been expressed in the proposed budget for 2024-2025 and approved by the Finance Committee on 16th September 2023.
- p. Approval of refund policy.
The Committee has approved to give full refund as per UGC norms to the students who have withdrawn themselves from the University.

B. Approval for re-advertisement of the post of Assistant Librarian at NLU Meghalaya

Personal Interview for the post of Assistant Librarian was conducted on 24th August, 2023 whereby two out of three candidates who have applied for the post appeared for the Interview but none were found suitable.

2. Approval of recruitment/empanelling Tax Consultant(s) where financial implications have already been approved by the Finance Committee on 16th September 2023
3. Approval for proceeding of continuous enabling programme with UNDP on business Human Rights.
4. Approval for including teachers' representatives in the different councils as per the National Law University Meghalaya Act 2022.
5. Any other matter(s) with permission of the Chair.

GRANT - 04

Actuals 2021-22		Budget Estimates 2022-23		Revised Estimates 2022-23		Head of Expenditure	Budget Estimates 2023-24	
General	Sixth Schedule Part II Areas	General	Sixth Schedule Part II Areas	General	Sixth Schedule Part II Areas		General	Sixth Schedule Part II Areas
1	2	3	4	5	6		7	8
(Rupees)	(Rupees)	(Thousand)	(Thousand)	(Thousand)	(Thousand)		(Thousand)	(Thousand)
		2.00		2.00		28. Professional Services	2.00	
		20.00		20.00		31. Grants - in - aid General (Salary)	1,00.00	
		2.00		2.00		36. Grants-in-aid General (Non-Salary)	2.70	
						50. Other Charges		
						TOTAL (03)	8,52.98	
89,16,461		2,66.12		2,34.60		(04) High Court Legal Service Committee		
		3.50		3.60		01. Salaries	4.00	
		6		6		02. Wages	4.00	
		1.50		1.40		06. Medical Treatment	7	
		2.00		2.00		11. Domestic travel expenses	1.47	
						13. Office Expenses	1.75	
1,39,020						TOTAL (04)		
		7.06		7.06			11.29	
1,39,020						(05) National Law University Shillong		
		8.00		8.00		31. Grants - in - aid General (Salary)	9.20	
		5.00		6,00.00		36. Grants-in-aid General (Non-Salary)	10,00.00	
						TOTAL (05)		
		13.00		6,08.00			10,09.20	
						TOTAL 102		
		25,33.11		33,37.14			53,41.09	
20,01,14,256						105 CIVIL AND SESSION COURTS		
						(01) District and Session Judges Including Munshi Courts etc.	15,00.00	8,10.00
						01. Salaries	1,50.80	58.06
9,31,52,551		9,58.35	6.50	10,24.68	6.50	02. Wages	3.58	2.16
1,78,12,815		1,00.00	35.00	1,39.05	35.00	06. Medical Treatment		
17,50,613		5.00	5	5.21	5	11. Domestic travel expenses	4.88	5.61
3,56,664		10.00	1,50	10.00	1,50			

Computerisation by: NLC, Meghalaya State Centre

GENERAL

BUDGET ESTIMATE OF NATIONAL LAW UNIVERSITY MEGHALAYA, SHILLONG FOR THE YEAR 2023 -2024

ANTICIPATED RECEIPTS			ANTICIPATED EXPENDITURE			Remarks
SI NO	PARTICULARS	AMOUNT	SI NO	PARTICULARS	AMOUNT	
1	Amount appropriated by Legislative Assembly for the year 2023-24		1	Payment of Salary		
	i. Grant in Aid (Salary)	5,78,06,000		i. Faculty & Officers (UGC Scale)	4,11,43,000	Fund provided under 36- G.I.A Salaries was Rupees 9,20,000/- whereas requirement is Rs. 5,78,04,000/-. Hence Rs. 5,68,83,000/- is reappropriated from head 36- G.I.A Non Salary where there is a provision of Rs. 10,00,000/-
	ii. Grant in Aid (Non Salary)	4,31,14,000		ii. Supporting Staff (State Scale)	1,66,61,000	
2	Balance from last F/Year		2	Office Expenses	11,50,000	
				Break up		
	i. P.L a/c	5,75,77,122		i. Stationery items	5,00,000	
3	Anticipated receipt 2023-24			ii. Books / Journals / Newspaper	1,00,000	
	i. Tuition & Other fees	1,05,00,000		iii. Office Equipment	50,000	
	Rs. (1,75,000 X 60)					
	ii. Hostel fees	48,00,000		iv. Maintenance of Vehicle	1,00,000	
	Rs. (80,000 x 60)			v. Any other for day to day requirement of office	4,00,000	
				TOTAL	11,50,000	

STATEMENT A

PAY AND ALLOWANCES (CENTRAL PAY IN RESPECT OF FACULTY AND OFFICERS OF NATIONAL LAW UNIVERSITYMEGHALAYA, SHILLONG FOR THE FINANCIAL YEAR 2024-25

SI NO	Position	Scale Pay Pay Level	Basic Pay	Special Pay	D.A. (42%)	HRA (18%)	TRANSPORT ALLOWANCE Rs. 3600+DA	SDA (10%)	SCA	TOTAL	No of Post to be filled up	Grand Total Col 11X 12
1	Vice Chancellor	210000	210000	5000	88200	-	5112	21000	800	330112	1	330112
2	Associate Professor	L-13 A	135300		56826	24354	5112	13530	800	235922	1	235922
3	Assistant Professor	L-12	79800		33516	14364	5112	7980	800	141572	1	141572
4	Assistant Professor	L-11	68900		28938	12402	5112	6890	800	123042	7	861294
5	Asst. Registrar	L-10	56100		23562	10098	5112	5610	800	101282	4	405128

Therefore Total Annual Financial implication x 12

Anticipated increase in D.A (8%)

TOTAL

Say Rs. 2,55,84,000/-

* NOTE - The rates of Dearness Allowance(DA) , and other allowance is subject to change as per the notification issued by Government of India from time to time

STATEMENT B

**PAY AND ALLOWANCE (STATE SCALE) IN RESPECT OF OFFICERS AND STAFF OF NATIONAL LAW UNIVERSITY MEGHALAYA
SHILLONG FOR THE FINANCIAL YEAR 2024-2025**

Sl NO	Position	Pay Level	Basic Pay	DA (36%)	HA	HRA (15%)	MA	WA (4 months)	TOTAL	No of post to be filled up	Grand Total 10X 11
1	System Analyst	L-18	62400	22464	500	8000	1000	600	94964	3	284892
2	Doctor (Tenure)	L-15	45600	16416	500	6840	1000	600	70956	1	70956
3	Executive Assistant	L-14	43700	15732	500	6555	1000	600	68087	1	68087
4	Sr. Admin Asst (UDA)	L-14	43700	15732	500	6555	1000	600	68087	4	272348
5	Assistant Account Officer	L-11	37800	13608	500	5670	1000	600	59178	1	59178
6	Councillor	L-8	30300	10908	500	4545	1000	600	47853	1	47853
7	Jr. Admin Asstt (LDA)	L- 6	26500	9540	500	3975	1000	600	42115	7	294805
8	Driver	L-3	20600	7416	500	3090	1000	600	33206	3	99618
9	Multi tasking Staff	L-1	17400	6264	500	2610	1000	600	28374	8	226992

Therefore Total Annual Financial implication x 12

Anticipated increase in D.A (8%)

TOTAL

Say Rs. 1,84,65,000 /-

* NOTE – The rates of Dearness Allowance(DA) , and other allowance is subject to change as per the notification issued by Government of India from time to time

STATEMENT C

PROPOSE ADDITIONAL POST OF FACULTY AND OFFICERS (CENTRAL SCALE) NATIONAL LAW UNIVERSITY MEGHALAYA, SHILLONG FOR THE FINANCIAL YEAR 2024-25

[illegible]

National Law University Meghalaya
Honorarium for Visiting Faculty
Under Clause 18(d), National Law University Meghalaya Statute 2023

Annexure IV

	Engagement	Honorarium/ Remuneration	Health Insurance Policy/ Medical Benefits	Travel	Accommodation	Other Benefits
Emeritus Professor/ Chair Professor/ Professor of Practice/Professor in Residence/ Distinguished Visiting Professor/ Research Professor	Monthly (About 20 Hours) either remotely or in person	Maximum Rs. 1,50,000 per month for persons residing in India. Maximum \$ 1,800 per month will be paid in USD if the person is residing outside India.	As available to the full-time Professors.	Person residing in India will be provided with air travel support in economic class/AC first class train.	Accommodation will be provided by the University Guest House/ appropriate guest house or hotel arranged/reimbursed by the University.	They can attend two fully funded peer reviewed conferences where the paper has been accepted for presentation as a part of University Research. Fully funded conference will include travel, conference registration fee, actuals for accommodation (food and lodging) not exceeding \$200 USD per day (Date(s) of Conference + Two Days) (in case of the international conference), travel insurance and relevant visa fee.
	Full Time	Will be equivalent as full time Professor of the University		Persons residing outside India will be provided with to and for Economic class air fare twice a year in the shortest route. The connecting airports and the train station taxis/fuel cost will be reimbursed in actuals.		

						Membership (s) to International / National professional and or academic body/Association will be reimbursed according to the university's guideline.
Visiting Professor/ Adjunct Professor/ Foreign Adjunct Professor	Hourly Engagement	Maximum Rs. 5000 per hour for persons residing in India. Maximum \$ 150 per hour will be paid in USD if the person is residing outside India.	Not applicable	Person residing in India will be provided with air travel support in economic class/AC first class train. Persons residing outside India will be provided with to and fro Economic class air fare twice a year in the shortest route. The connecting airports and the train station taxi/fuel cost will be reimbursed in actuals.	Accommodation will be provided by the University Guest House/ appropriate guest house or hotel arranged/reimbursed by the University	Not Applicable

Associate Professor of Practice/ Associate Professor in Residence/Associate Research Professor	Monthly (About 20 Hours) either remotely or in person	Maximum Rs. 1,20,000 per month for persons residing in India. Maximum \$ 1,300 per month will be paid in USD if the person is residing outside India.	As available to the full-time associate Professors.	Person residing in India will be provided with air travel support in economic class/AC first class train.	Accommodation will be provided by the University Guest House/ appropriate guest house or hotel arranged/reimbursed by the University	They can attend two fully funded peer reviewed conferences where the paper has been accepted for presentation as a part of University Research. Fully funded conference will include travel, conference registration fee, actuals for accommodation (food and lodging) not exceeding \$200 USD per day (Date(s) of Conference+ Two Days) (in case of international conference), travel insurance.
	Full Time	Will be equivalent as full time Associate Professor of the University		Persons residing outside India will be provided with to and fro Economic class air fare twice a year in the shortest route. The connecting airports and the train station taxis/fuel cost will be reimbursed in actuals.		Membership (s) to International / National professional and or academic body/Association will be reimbursed according to the

						university's guideline.
Adjunct Associate Professor/ Foreign Adjunct Associate Professor	Hourly Engagement	Maximum Rs. 3500 per hour for persons residing in India. Maximum \$ 120 per hour will be paid in USD if the person is residing outside India.	Not Applicable	Person residing in India will be provided with air travel support in economic class/AC first class train.	Accommodation will be provided by the University Guest House/ appropriate guest house or hotel arranged/reimbursed by the University.	Not Applicable
Assistant Professors (Adjunct Category) will be considered in the same range				Persons residing outside India will be provided with to and fro Economic class air fare twice a year in the shortest route. The connecting airports and the train station taxis/fuel cost will be reimbursed in actuals.		
Scholar in Residence	Monthly (About 20 Hours) either remotely or in person	Maximum \$ 1000 per month will be paid in USD if the person is residing outside India.	As available to the full-time Assistant Professors.	Person residing in India will be provided with air travel support in economic class/AC first class train.	Accommodation will be provided by the University Guest House/ appropriate guest house or hotel arranged/reimbursed by the University.	They can attend two fully funded peer reviewed conferences where the paper has been accepted for presentation as a

	Full time	Will be equivalent as full time Post Doctorate Fellow of the University. Plus travelling allowance as admissible to post-doctorate fellow.		Persons residing outside India will be provided with to and fro Economic class air fare twice a year in the shortest route. The connecting airports and the train station taxis/fuel cost will be reimbursed in actuals.	If the scholar of residence is full time, Accommodation will be provided by the University based on availability.	part of University Research. Fully funded conference will include travel, conference registration fee, actuals for accommodation (food and lodging) not exceeding \$200 USD per day (Date(s) of Conference+ Two Days) (in case of international conference), travel insurance. Membership (s) to International / National professional and or academic body/Association will be reimbursed according to the university's guideline.
Post Doctorate Fellow	Full time	Rs. 1,20,000 per month.	As available to the full-time Assistant Professors.	Person residing in India will be provided with air travel support in economic	Accommodation will be provided by the University based on availability.	They can attend two fully funded peer reviewed conferences where the paper has been

		Plus 5% travelling allowance.		class/AC second class train. Persons residing outside India will be provided with to and fro Economic class air fare twice a year in the shortest route. The connecting airports and the train station taxis/fuel cost will be reimbursed in actuals.		accepted for presentation as a part of University Research. Fully funded conference will include travel, conference registration fee, actuals for accommodation (food and lodging) not exceeding \$200 USD per day (Date(s) of Conference+ Two Days) (in case of international conference), travel insurance. Membership (s) to International / National professional and or academic body/Association will be reimbursed according to the university's guideline.
Research Fellow	Full time	Rs. 85,000 per month.	As available to the full-time	Person residing in India will be	Accommodation will be provided by the	They can attend two fully funded peer

			Assistant Professors.	provided with air travel support in economic class/AC second class train. Persons residing outside India will be provided with to and fro Economic class air fare twice a year in the shortest route. The connecting airports and the train station taxis/fuel cost will be reimbursed in actuals.	University based on availability.	reviewed conferences where the paper has been accepted for presentation as a part of University Research. Fully funded conference will include travel, conference registration fee, actuals for accommodation (food and lodging) not exceeding \$200 USD per day (Date(s) of Conference+ Two Days) (in case of international conference), travel insurance.
		Plus 5% travelling allowance.				Membership (s) to International / National professional and or academic body/Association will be reimbursed according to the university's guideline.

National Law University Meghalaya

Proposal for Acquisition of online approval database regarding digital books, Digital repositories of journal and book, remote access and tabs (for example, Cambridge, Emerald, Oxfords, Taylor and Francis and Myloft, etc. but not limited to)

Annexure V

Name of the Publisher/Service Provider	Nature of Subscription	Publication Duration	Mode of Subscription of Publication	Approximate Cost in INR/\$	Approximate Cost in Indian currency
Cambridge	Perpetual access	Publications available from 2017 to 2023	Slab-based but individual selection of books/ebooks is possible	\$8700 for 1600 ebooks	7,22,361 INR (as of 15/09/2023, excluding GST)
Oxford	Perpetual access		Slab-based but individual selection of books/ebooks is possible	£68,184 for 1954 books/ebooks	70,35,156.94 INR (as of 15/09/2023, excluding GST)
	Law collection Very Short	Upto 2023			
	Law collection Handbook	Upto 2023			
	Ebooks	2009 to 2023			
Wiley		For 82 journals	Individual selection of books/ebooks can be made	\$144,194	1,19,87,135.61 INR (as of 15/09/2023, excluding GST)
Bloomsbury	Perpetual access			£ 64,890 (after discount of 40%)	71,63,856 (including GST)
Emerald	Perpetual access	Emerald eBooks	bundles of		
			25	£2,800	2,89,209.20 INR
			50	£5,000	5,16,305 INR
			75	£7,000	7,22,862 INR
			100	£9,325	9,62,955.45 INR
					14,43,240.18 INR

			150	£13,975	19,25,612.50 INR
			200	£18,650	
Taylor and Francis			Individual selection of books/ebooks can be made	\$4,00,618.35	3,32,67,347.78 INR (as of 15/09/2023, excluding GST)

Remote Access to Online Repositories

Name of the Publisher/Service Provider	Nature of Subscription	Publication Duration	Mode of Subscription of Publication	Approximate Cost in INR/\$
MyLoft	1 year subscription 3 year subscription	-	User slab = 500 users	4,18,003.20 INR (including GST)

Estimate for Tablets and Laptops

Name of Item	Number	Approximate Cost in INR per item	Total Cost
Macbook Air M1	10	90,000 INR	900,000 INR
iPad	10	552,89,209.20,000 INR	5,50,000 INR

National Law University Meghalaya
Proposal for Encyclopedia of Forms and Precedents

Annexure VI

Name of Publisher/Service Provider	Number	Approximate Cost in INR per item	Total Cost
S C SARKAR & SONS PRIVATE LIMITED	Set In 110 Volumes Plus Index and Tables	Listed Price £17,363.00; Rs 19,16,875/-	Offer Price 6,00,000/- INR Net

CALCULATION OF HOUSE RENT FOR FACULTY ACCOMODATION		
1	House owner proposed rate	1,83,500
2	Rent fixed by Government (DC)	1,55,697
	Shortfall	27,803

3 Total Cost of furniture and fitting and other items
furnished (5% Rental Charge = Rs. 50,120/-) 10,02,430

4 Cost of renovation, painting etc (5% Rental Charge
= Rs. 28,750/-) 5,75,000

5 Rental Charge (5% on Total) 78,870

6 GST 18% ON SL. 2 and 5 above 42,222

7

Amount Payable every month	
1. Rent	1,55,697
2. Rental on furniture and renovation of Building etc.	78,870
3. GST 18%	42,222
Total	2,76,789

National Law University Meghalaya

Approval of the Procurement of ERP

Annexure VII

Service Provider	Nature of Service	Service Duration	Proposed Cost in Indian currency	Total Cost
A & S Software Consultancy Pvt. Ltd.	License Fee & Online Technical Support for Campus ERP Software Service	Oct 1, 2023, to Sep 30, 2026		25,86,000 INR (excluding GST)
		a. Academic Module (per year)	3,30,000 INR	
		b. Biometric/Face Recognition Software integration with OLT (per year)	40,500 INR	
		c. Fee module with payment gateway for all programs (per year)	66,000 INR	
		d. Inventory and stores Module (per year)	40,500 INR	
		e. Recruitment module (per year)	50,000 INR	
		f. HR, Leave and Payroll with annual performance appraisal and income tax calculations. (per year)	2,10,000 INR	
		g. Financial Accounting (per year)	1,25,000 INR	
		h. Online training and technical support mon – fri (9:00 am – 5:00 pm) except government holidays		
		Total (a + b + c + d + e + f + g + h)	8,62,000 INR	
A & S Software Consultancy Pvt. Ltd.	Cloud Hosting on AWS	First year	3,25,000	9,75,000 INR (excluding GST)
		Second Year	3,25,000	
		Third Year	3,25,000	

EXPENDITURES OF THE NATIONAL LAW UNIVERSITY		
SINO	Particulars	EXPENDITURE (Rs.)
1	Salary of VC and Faculty	50,20,885
2	Fixed pay	27,097
3	Wages	1,42,510
4	Concurrent Charge	2,14,088
5	Chater Accountant	15,930
6	Medical Equiptment (Students)	79,833
7	Medical Reimbursement (VC)	67,104
8	Medical Reimbursement (Faculty)	1,26,701
9	Library	55,16,670
10	Expert (Travelling, Accomodation & AIR Fare)	9,50,569
11	Advertising (Admission Process and NLUM)	15,14,471
12	Vehicle	51,24,334
13	Office Expense	17,62,807

Arrear Concurrent Charge of the Staff of Meghalaya State Judicial Academy as per High Court of Meghalaya Order No. HCM II/223/2013/Estt/78 Dated 9th February, 2023

SINO	NAME	Basic Pay	Period	10.00%	Amount (Rs.)	Total Amount Payable (Rs.)
1	Shri. Hismanlong Natep, JAA	40800	9.02.2023 – 31.08.2023	4080	27394	27394
2	Smti lbalabyrita Suchen, JAA	37300	9.02.2023 – 31.08.2023	3730	25044	25044
3	Smti. Lanosha Kharmawlong, JAA	37300	9.02.2023 – 31.08.2023	3730	25044	25044
4	Smti. Lidalin Synren, Attender	20200	9.02.2023 – 31.08.2023	2020	13562	13562
5	Shri. Bakitlang Langstieh Attender	20200	9.02.2023 – 31.08.2023	2020	13562	13562
6	Shri Sanjeev Kumar Driver	21800	9.02.2023 – 31.08.2023	2180	14637	14637
7	Shri Clement Basaiawmoit Driver	21800	9.02.2023 – 31.08.2023	2180	14637	14637
8	Shri Eric M Suchiang Attender	18400	9.02.2023 – 31.08.2023	1840	12354	12354
9	Shri. Raju Singh Attender	18400	9.02.2023 – 31.08.2023	1840	12354	12354
10	Shmti. Draupadi Basumatary Cleaner	18400	9.02.2023 – 31.08.2023	1840	12354	12354
11	Smti. Kamala Pardey Chetri Cleaner	18400	9.02.2023 – 31.08.2023	1840	12354	12354
TOTAL						1,83,296

₹ 1,83,296/- Rupees One lakh eighty three thousand two hundred ninety six)only

**Guidelines for Need-Based Financial Assistance for Meritorious Students at National
Law University Meghalaya
2023**

ANNEXURE XII

1. Introduction

National Law University Meghalaya [NLU Meg] recognizes the importance of providing financial assistance to meritorious students from economically weaker backgrounds of the state and from the rest of the country to ensure equitable access to quality legal education. This policy framework outlines the guidelines and procedures for need-based financial assistance, including the necessity to submit income certificates issued by the competent authority.

2. Definitions

Economically Weaker Background: Refers to students whose family income falls below a specified threshold, as determined by the university and in consonance with the prescribed guidelines. This income document must be issued and countersigned by the Issuing/Competent Authority, that is, the designated government authority responsible for verifying and countersigning income certificates, as per applicable state or central government regulations.

Income certificate: An income certificate is a document that certifies the annual income of a person or a family. It is issued by the state or district authorities, such as the village Tahsildar, the collector, the district magistrate, the sub-divisional magistrate, or the revenue circle officers. The income threshold shall be prescribed/assessed as per the norms determined by the University.

3. Eligibility Criteria

To be eligible for need-based financial assistance, a student must meet the following criteria:

- a. Be enrolled as a full-time student in a recognised program at NLU Meg.
- b. Demonstrate financial need, supported by a valid income certificate countersigned by the competent authority. Demonstrate domiciliation for those students who fall under the same.
- c. These guidelines shall be applicable to all students domiciled in the state of Meghalaya and enrolled in a recognized program at NLU Meg, and for students from outside the state of Meghalaya who fall within the top twenty ranks in the entrance examination of the NLU Meg and who have enrolled in a recognized program at the University.
- d. Financial assistance for subsequent years following the application for the first year will include academic and extracurricular performance-based indicators, among any other criteria prescribed therein including re-issuing of income certificates or any other documents, to determine whether the financial assistance merits continuation.

4. Application Process

Eligible students must submit a formal application for financial assistance during the designated application period, fulfilling the following requirements:

- a. The application should include all required documentation, including income certificates of the parent/s/guardian/s countersigned by the competent authority.
- b. Incomplete or late applications may not be considered.
- c. The approval of financial assistance will cover the academic year only.

5. Evaluation and Awarding Process

- a. NLU Meg's Need-based Financial Aid Committee will review all applications.
- b. The committee will assess financial need based on the information provided in the application and the income certificates.
- c. Financial assistance will be awarded on a case-by-case basis, considering the severity of financial need and only if applied for.

Annexure XIII

Engagement of Research scholars in the Library as Semi Skilled persons drawing minimum wages.

1. Matter regarding engagement of Research Scholars in the library w.e.f September 2023, as semi-skilled persons drawing minimum wage of Rs.447/- per day for the library at NLU Meg was placed before the Finance Committee on 16th September, 2023.

It was expressed that the library is to be made accessible to the students and faculty from 9.00 am to 10.00 pm every day and thus there was a requirement of man power to performed duty under different shifts.

2. It was agreed that the university will engage Research Scholars drawing minimum wages under semi-skilled category as specified in the Government Notification NO.LBG.9/2023/5 dated 31st March 2023 @Rs.447/- per day.
3. It was also agreed that this will continue for proper operation of the Library and for the welfare of the students etc.

**NLU Meg Application for Financial Assistance on Need-Basis Proforma
PART-A**

Student Information

Full Name (in block letters):

Entrance Examination score, if applicable (Score [out of] / Total Marks):

Interview Score, if applicable: (Score [out of] / Total Marks):

Entrance Test Roll No.:

Program enrolled in:

Email :

Phone :

Whether domiciled in the state of Meghalaya (YES/NO):

If NO, then please mention the state, country you belong to:

Full Name of Contributing Parent/Guardian (should match the income certificate and in block letters):

(Please attach self-attested photocopy of Aadhar/other government issued ID of the Contributing Parent/Guardian)

Full Address and Contact of Contributing Parent/Guardian (begin below and in block letters)

Address Line 1 _____

Address Line 2 _____

Address Line 3 _____

Village/Town/City _____

District/Province _____

PIN/ZIP _____

6. Income Certificate Requirement

- a. Students must submit income certificates of one or both parents and/or guardian or who is financially supporting the upbringing, as applicable, countersigned by the competent authority.
- b. In cases where one parent is deceased or legally separated, the income certificate of the contributing parent must be submitted. Where available, in case of guardianship, the death certificates of both parents must be submitted and/or adoption papers furnished.

7. Confidentiality

- a. All financial information provided by students will be treated with the utmost confidentiality.
- b. Only authorised personnel involved in the financial aid process will have access to this information.

8. Award Types

- a. Financial assistance may be awarded in the form of full/partial scholarships, grants, loans, waivers or a combination thereof, as determined by the Financial Aid Committee.

9. Review and Renewal

- a. Students awarded financial assistance will be required to reapply for financial assistance each academic year and submit as enclosures the full academic and extracurricular record till the date of re-application.
- b. Renewal of financial assistance will be contingent on continued financial need and academic performance.
- c. The terms of the financial assistance will be defined on a case-by-case basis by the approving authority designated for the purpose.

10. Compliance with Regulations

- a. NLU Meg will comply with all relevant state and central government regulations related to need-based financial assistance and income certificate verification.
- b. The Vice Chancellor will constitute the committee comprising of the faculty and the officers of the University, as and when is deemed appropriate and the same shall be notified.

11. Transparency and Reporting

- a. NLU Meg will provide transparent information about the availability of financial assistance in the application process.
- b. The university will maintain records of financial assistance awarded and report on these activities as required.
- c. The matter(s) will be reported to the Finance Committee and Executive Council in the subsequent meeting(s).

12. Periodic Review

This policy framework will be subject to periodic review and revision as necessary to ensure its continued effectiveness in meeting the needs of economically disadvantaged students at NLU Meg. This policy framework aims to establish clear guidelines for need-based financial assistance while emphasizing the importance of income certificate verification as a means to assess and address financial need accurately.

Financial Assistance Declaration Form (please read and tick)

☐ I hereby declare and affirm that all the documents, certificates, and information submitted by me in support of my application are true, accurate, and complete to the best of my knowledge and belief. I understand that any false or misleading information provided may result in the rejection of my application and may have legal consequences including returning and/or bearing the costs of the full amount of financial assistance disbursed/waived/awarded/credited. I further understand that I may be required to provide additional documentation or undergo verification procedures to validate the information provided in my application. I am aware of my responsibility to promptly inform NLU Meg of any changes or updates to the submitted information. I acknowledge that NLU Meg reserves the right to take appropriate actions, including the cancellation or revocation of any approvals, based on the accuracy and truthfulness of the information provided.

☐ I have enclosed a valid income certificate signed by the competent issuing/signing authority.

☐ I am submitting all other relevant information to support my application.

Approval of Claims

☐ I understand that claims will be scrutinised and approved by the Financial Department based on policy guidelines.

Compliance and Reporting

☐ I commit to submitting any other relevant documents as requisitioned to the competent authority.

Policy Compliance

☐ I confirm my understanding and compliance with the policy and its guidelines.

Full Name of Student Applicant:

Signature:

Date (dd/mm/yyyy):

Please attach all necessary supporting documents and submit this proforma through the proper channel(s) as per the policy.

Annexure D

Sl. no.	Student Name	Reading the Law		Art of Communications		Basic Accounting		Computational Thinking		Business Data Management		Introduction to Economics		Introduction to Statistics		Law and Language		Basic Mathematics	
		Total marks obtained	Grade	Total marks obtained	Grade	Total marks obtained	Grade	Total marks obtained	Grade	Total marks obtained	Grade	Total marks obtained	Grade	Total marks obtained	Grade	Total marks obtained	Grade	Total marks obtained	Grade
26	Lalwani Palash Rajesh	68	C	78.33	B	79.00	B	80.88	A	74.5	B	85	A	66.5	C	86.5	A	82.67	A
27	Namdiryum Knenlang Pyrtu	61	C	62.67	C	51.50	D	63.25	C	42	P	59.5	D	39.5	P	74	B	43.75	P
28	Prakhar Kaushal	66	C	63.83	C	77.50	B	80.63	A	68	C	70.5	B	62	C	81	A	90	Ex
29	Pritika Srivastav	70	B	61.5	C	73.50	B	90	Ex	54	D	63.5	C	52.5	D	74	B	94.09	Ex
31	Rikordor Lyngdoh	64	C	69.33	C	58.00	D	54.25	D	53	D	54.5	D	42	P	81	A	64.92	C
32	Rishi Roshan	76	B	69.33	C	79.00	B	74	B	65	C	81.5	A	60	C	76	B	70.84	B
33	Ritu Parna	65	C	66.67	C	80.50	A	73	B	59.5	D	72.5	C	46	P	71.5	B	75.92	B
34	Rudraksh Samariya	66	C	57.83	D	47.00	P	55.63	D	62.5	C	66.5	C	44	P	76	B	81.09	A
35	Saksham Umrao	59	D	76.83	B	56.50	D	68	C	56	D	64	C	74.5	B	83.5	A	90	Ex
36	Saunya Subhra	75	B	82.33	A	89.00	A	83.75	A	64	C	90.5	Ex	70	B	80	A	78	B
37	Setu Rai	74	B	73.83	B	82.00	A	87.25	A	80.5	A	87.5	A	74	B	78	B	91.42	Ex
38	Shreyansh Upadhyaya	63	C	65.67	C	60.50	C	70	B	56.5	D	60.5	C	37.5	P	69.5	C	84.5	A
40	Soumyadip Sarkar	65	C	85.67	A	73.50	B	86.5	A	83	A	84	A	75	B	81.5	A	88	A
41	Swapneel Chakraborty	71	B	75.17	B	88.50	A	82.63	A	78	B	78	B	61	C	84	A	80	A
42	Tamanna Afreen	58	D	45.17	P	58.00	D	60	C	35	P	73.5	B	50	D	88	A	72.84	B
43	Tamanna Sharma	69	C	64.83	C	50.50	D	65.38	C	64	C	71.5	B	56	D	73	B	72.67	B
44	Tanisha Nath	74	B	75.67	B	87.50	A	86.38	A	73	B	76	B	74	B	79.5	B	88.5	A
45	Trevor Teilang Nongbet	54	D	66.17	C	52.00	D	51	D	51	D	55.5	D	35	P	68.5	C	45.84	P
46	Umesh Kumar	69	C	59.67	D	65.00	C	61.38	C	44	P	67.5	C	40	P	69	C	62.83	C
47	Utkarsh Choudhary	72	B	68.83	C	80.50	A	80.5	A	56	D	70	B	50.5	D	83	A	93.17	Ex
48	Victor Wanson Mairom	64	C	64.83	C	63.00	C	65.88	C	60	C	69.5	C	51	D	85	A	60.5	C

All marks are total marks obtained from a grand total of 100 marks available

Table: Total marks and grades obtained by students of the Undergraduate Program during the 1st trimester (July-September 2023)

Sl. no	Students Name	Reading the Law		Art of Communications		Basic Accounting		Computational Thinking		Business Data Management		Introduction to Economics		Introduction to Statistics		Law and Language		Basic Mathematics	
		Total marks obtained	Grade	Total marks obtained	Grade	Total marks obtained	Grade	Total marks obtained	Grade	Total marks obtained	Grade	Total marks obtained	Grade	Total marks obtained	Grade	Total marks obtained	Grade	Total marks obtained	Grade
1	Aayushi Chauhan	74	B	77.83	B	91.50	Ex	80.25	A	72.5	B	87	A	68.5	C	83	A	86.09	A
2	Aditi Arya	67	C	66.83	C	51.00	D	75.13	B	59	D	57	D	56.5	D	68	C	75.59	B
3	Adiuru Lakton Kyndian	63	C	84.33	A	58.00	D	63.13	C	75	B	66.5	C	47	P	79	B	73.34	B
5	Akansa Dixit	64	C	80.17	A	86.50	A	83.88	A	78	B	73.5	B	59	D	70	B	81.25	A
6	Anaitraa Anuja	64	C	65.5	C	47.00	P	63.25	C	53.5	D	63.5	C	48	P	84.5	A	57.67	D
7	Ananya Bora	69	C	82.83	A	60.00	C	83.75	A	68	C	89.5	A	64	C	81	A	88.25	A
8	Anirudh Choudhry	80	A	86.67	A	78.50	B	95.63	Ex	87	A	86	A	79.5	B	83.5	A	93.75	Ex
9	Ankita Sarkar	61	C	55	D	44.00	P	47.88	P	46.5	P	48.5	P	47	P	75.5	B	60.75	C
10	Aparajita Prasad	65	C	71.67	B	66.00	C	70	C	58	D	54.5	D	36.5	P	75	B	64.25	C
11	Aphibakrondor Karkongor	61	C	63.33	C	51.50	D	57.25	D	42	P	51.5	D	41	P	77.5	B	64.17	C
12	Aryan Krishna	69	C	69.33	C	53.50	D	80.13	A	57.5	D	63.5	C	48	P	71.5	B	90.5	Ex
13	Balabeishisha Kharunnuid	64	C	75.33	B	55.50	D	83	A	64.5	C	61.5	C	50	D	81	A	78.34	B
14	Balahun Pasi	64	C	64.67	C	45.00	P	73.5	B	52	D	49.5	D	48	P	78.5	B	71.59	B
16	Darshan Jain	54	D	51.67	D	63.50	C	60.88	C	41	P	62	C	50	D	66.5	C	48.75	P
17	Devanga Jyoti Goswami	69	C	64.33	C	68.00	C	82.26	A	63.5	C	74	B	55.5	D	82	A	90.5	Ex
19	Emdor Sungoh	60	C	59.5	D	57.00	D	66.25	C	45.5	P	57	D	50.5	D	65	C	56.67	D
20	Feevaleeze Wajiri	65	C	53	D	43.00	P	47.13	P	44	P	43.5	P	23	F	60	C	42.5	P
21	Gautum Jha	68	C	59.17	D	63.50	C	75.5	B	63.5	C	61	C	64	C	76.5	B	87	A
22	lasuklang s Kharopontiah	67	C	74.67	B	61.00	C	81.63	A	84.5	A	73.5	B	72	B	82	A	77.42	B
23	Jyotishisha Rajkashyap	70	B	80.83	A	70.50	B	78.88	B	68	C	87.5	A	68	C	84	A	85.75	A
24	Kunal Shekhar	69	C	70.33	B	71.50	B	80.5	A	85	A	72.5	B	56	D	84	A	81.09	A
25	Kynsai Shaun	71	B	72.83	B	58.00	D	87.13	A	66	C	69	C	68	C	76.5	B	81.84	A

Table: Total marks and grades obtained by students of the Post-graduate Program during the 1st trimester (July-September 2023)

Sl. no	Students Name	Constitutional Law		Legal Research Methodology-I		Sustainable Development Goals		Principles of Criminal Law and Justice		Theories of Criminology		Capital Market and Money Market Regulatory Issues		Anatomy of Corporate Law		Research Led Course	
		Total marks obtained	Grade	Total marks obtained	Grade	Total marks obtained	Grade	Total marks obtained	Grade	Total marks obtained	Grade	Total marks obtained	Grade	Total marks obtained	Grade	Total marks obtained	Grade
1	Bethelda Shadap Esther	68.5	C	40	P	67	C	56.5	D	63.5	C					NA	P
2	Lalmalsawmi Pachuau	74	B	53	D	75	B	62	C	87.5	C					NA	P
3	Dapbiang Warjri	77	B	46	P	72	B					81	A	82.5	A	NA	P
4	Raunak Shukla	85.5	A	59	D	78	B					72.5	B	70.5	B	NA	P

All marks are total marks obtained from a grand total of 100 marks available

Grading System:

Matrix of conversion of marks to grade

Percentage of Marks		Description	Letter Grade		Points	Per Credit
Credit						
i.	m>=90	Excellent	Ex		10	
ii.	80<=m<90	Very good	A		9	
iii.	70<=m<80	Good	B		8	
iv.	60<=m<70	Fair	C		7	
v.	50<=m<60	Average	D		6	
vi.	35<=m<50	Pass	P		5	
vii.	m<35	Fail	F		0	

Formula for conversion of grades to TGPA and CGPA

A Trimester Grade Point Average (TGPA) will be computed for each trimester to work out the overall performance of a student in that trimester. The TGPA will be calculated as follows:

$$TGPA = \frac{\sum_{i=1}^n ci \cdot gi}{\sum_{i=1}^n ci}$$

Where: 'n' is the number of subjects registered for during the trimester, 'ci' is the number of Credits allotted to a particular subject, and 'gi' is the grade-points carried by the letter corresponding to the grade awarded to the student for that subject. TGPA will be rounded off to be second place of decimal and recorded as such. The TGPA would indicate the performance of the student in the trimester to which it refers.

A Cumulative Grade Point Average (CGPA) will be computed at the end of the Second and the dissertation trimesters. The CGPA gives the cumulative performance of the student from the first trimester up to the end of the trimester to which it refers and will be calculated as follows:

$$CGPA = \frac{\sum_{i=1}^m ci \cdot gi}{\sum_{i=1}^m ci}$$

Where 'm' is the total number of subjects the student has registered from the first trimester onwards up to and including trimester S, 'ci' is the number of Credits allotted to a particular subject 'si' and 'gi' is the grade-point carried by the letter corresponding to the grade awarded to the student for the subject 'si'. CGPA will be rounded off to the second place of decimal and recorded as such, The CGPA would indicate the cumulative performance of the student from the first trimester up to the end of the trimester to which it refers.

Present Manpower of the University

#	Position	Available
1	Assistant Professor(s) – Grade 1	7
2	Assistant Professor(s) – Grade 2	1
3	Associate Professor(s)	1
4	Research Fellow(s)	3 (3 Joined)
5	Assistant Registrar (Permanent)	1 (Joined)
6	Assistant Registrar (Tenure)	3 (2 Joined)
7	Medical Officer (Tenure)	1 (Results Declared- Yet to Join)
8	Cleaner & Helper at VC's Residence (Contractual)	1
9	Security Guards for the University, hostel and VC Bangalow (Outsourced)	15
10	Plumbers (Contractual)	1
11	Electrician (Contractual)	2
12	Resident Administrators (Contractual)	2 (One for boys' hostel and one for girl's hostel)
13	Cleaners at the university campus (Contractual)	4
14	Cleaners at the Hostel (Contractual)	4

Proposed composition of the Building, Works, and Planning Committee of National Law University, Meghalaya at National Law University Meghalaya.

The General Council of National Law University of Meghalaya is pleased to constitute a Building, Works, and Planning Committee with the following members:

1. Vice-Chancellor, National Law University, as the Chairperson.
2. Members:
 - a. The Registrar General, High Court of Meghalaya.
 - b. Registrar, National Law University Meghalaya
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 - d. Shri. Joe Oliver Mae Ryan Lyngdoh, Assistant Registrar, National Law University Meghalaya
 - e. Smt. Emmaiami Liting, Assistant Registrar, National Law University Meghalaya