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National Law University Meghalaya

Academic and Examination Regulations, 2023

Chapter I: PRELIMINARY

Regulation 1: Short title and commencement

- A. These regulations may be called the National Law University of Meghalaya Academic and Examination Regulations 2023, as provided under Section 5(xxx) of the National Law University of Meghalaya Act, 2022, hereafter called as ("Regulations"). These shall come into force from Academic Year 2023-24;
- B. Extent of application- These regulations shall be applicable to undergraduate and postgraduate programmes.
- C. In case of any exigencies, the regulations may be reasonably modified by the Vice Chancellor in the interest of the students and University. Such modification to be placed before the immediate Executive Council.

Regulation 2: Definitions

Any word or phrase, unless specifically defined in the Regulations, shall carry its ordinary meaning. In these Regulations, unless context otherwise requires:

- (a) "Academic Calendar" means scheduled published by the Office of the registry responsible for looking after the academic, before the beginning of the academic session and amended thereon, pertaining to the starting day of classes, period (s) within which different components of the evaluation shall take place, the date of the closure of the attendance, publication of results, etc;
- (b) "Academic session" means the period of 12 months commencing in the month of July every session. Academic session is divided into three trimesters, each of approximately 12 weeks duration;
- (c) "Attendance" means the presence of the student in the class, which is duly entered in the register or Enterprise Resource Planning (ERP) maintained for each course separately;
- (d) "Authorised leave of absence" means leave of the student in a trimester with due permission of the concerned authority;
- (e) "Class Representative" means the student elected/nominated from each year to represent their class;
- (f) "Courses" are those which are offered by the university in its academic program. It includes two categories - (I) Taught and (II) Non-Taught
 - 1) Taught courses are those courses which will have regular classroom engagements and include the following:





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- a. **Foundation Course:** Foundation courses are those that are mandatory for all the undergraduate students admitted to the university in a particular academic session. These courses are aimed at introducing the students to the discipline and preparing them for studying at a higher level. The course level for these courses shall be 100. The Post Graduate Evaluation Council may propose to introduce Foundation courses for Postgraduate and Doctoral Programme from course level 400-500;
 - b. **Core Course:** Core courses are those that are mandatory for all the students in a particular academic program to complete in order to secure the degree. The course level for these courses shall be 200 - 300;
 - c. **Depth Elective:** Depth Elective courses are those courses which a student shall elect to study for fulfilling their credit requirements in a particular branch(es), i.e., domain. The course level for these courses shall be 300 - 400;
 - d. **Open Elective:** Open elective courses are those courses which a student shall elect to study from any of the branches other than their branch (i.e. domain) of study. The course level for these courses shall be 300 - 400;
 - e. **Additional Core Course:** Additional core courses are those courses which a student needs to complete to earn either Double Majors, or Major and Minor, or Double Minors, as provided by the University in its Academic programme. The course level for these courses shall be 300 - 400;
 - f. **Additional Depth Elective Courses:** Additional Elective courses are those courses which a student shall elect to earn either Double Majors, or Major and Minor, or Double Minors, as provided by the University in its Academic programme. The course level for these courses shall be 500 - 600;
- 2) Non-taught courses are those courses which will not have any regular classroom engagements. However, the students will be guided and evaluated by the concerned faculty members. The non-taught courses include the following:
- a. **Moot Court:** Moot Court refers to simulated court and arbitration proceedings undertaken by students and evaluated by Judge(s) comprising of faculty member(s);
 - b. **Client Counselling:** Client Counselling refers to simulated environment/situation where students will learn how to appreciate facts, assist clients, identify goals and potential solutions to problems, seek to improve communication, coping skills and strengthen self-esteem;
 - c. **Negotiations:** Negotiation refer to the simulated environment where the students will learn the skills and techniques of negotiations;
 - d. **Judicial Writing:** Judicial Writing refer to a skill of writing Judgement in a simulated environment based on set of facts;
 - e. **Advisory Support Courses:** Advisory Support Courses include creative or performance or field work-based assignments completed by students and evaluated by the concerned faculty member (s);
 - f. **Seminar:** Seminar refers to presentations made by students on particular themes and evaluated based on performance in the presentation and written reports;
 - g. **Term Paper:** A Term Paper is a major written assignment to be submitted by a student at the end of





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a trimester and evaluated by the concerned faculty members (s);

h. Viva-voce: Viva-voce means oral evaluation of the students by the concerned faculty members;

i. Dissertation: Dissertation is a major research assignment to be submitted by a student at the end of the academic programme and evaluated by the concerned faculty member(s), including an external expert, on a continuous basis over the last academic session;

(a) "Course Level" are as defined below,

100s: First - year - General Topics, High School course prerequisite, 200s:

Second - year - General Topics, 100 prerequisites,

300s: Third - year - More narrow topics, 200 and 100 prerequisites, 400s:

Fourth - year - 300 prerequisite,

500s: Specialised courses - 400 prerequisite or Graduation, 600s:

More Specialised courses - 400 prerequisite or Graduation, 700s:

Highly Specialised courses - 500 and 600 prerequisite;

(b) "Course number" will carry unique number indicating course type > discipline > course level > specifics number to the course;

(c) "Credit Points" are those points as specified which a student is required to acquire for fulfilling the minimum requirement for the award of a degree or to be promoted to the next academic year. Each credit point is equivalent to 11 hours of teaching for core, depth electives, open electives, additional core, and additional elective courses, and shall be equivalently fixed for designated activities and seminar courses;

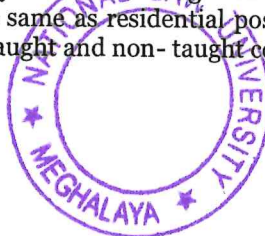
(d) "Cumulative Grade Point Average (CGPA)" is the figure obtained (on a 10 point scale) by dividing the sum of the products of Grade Values and course credits in each course by the total number of credits in all courses studied at the point when the CGPA is demanded;

(e) "Faculty Advisor" means the concerned faculty who is duly deputed by the University to act as a Mentor of the students of a particular academic programme in an academic session. The Faculty Advisor shall be responsible for monitoring and guiding the overall academic activities of the students;

(f) "Micro - Degree Credit (MDC) Course" will be offered by the University from time to time and will be notified on the University website. The MDC is a combination of a number of courses with credit loading from ten credits to twenty credits. On successful completion of the MDC the students will be issued a certification of MDC. The students may convert MDCs in postgraduate degree on completion of stipulated credits;

(g) "Pass/No Pass" is a system in which a student's skills and experiences developed in a particular field is evaluated by a panel constituted by the authority concerned. The performance of the student will be assessed as PASS/NO PASS in the student's transcript;

(h) "Postgraduate Programme" means programme offered to students admitted after obtaining the graduation degree from any recognized university. The postgraduate programme will be offered in two forms - (i) regular two years residential programme and (ii) micro - degree credit postgraduate programme (MDCPP) offered in hybrid mode along with short campus stay. The total credit requirement for MDCPP will be the same as residential postgraduate programmes and will follow the same credit requirement for taught and non- taught courses;





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- (i) "Trimester" means the academic term period of 12 weeks. There shall be 3 Trimesters in a single Academic Year;
- (j) "Trimester Grade Point Average (TGPA)" is the figure obtained (on a 10 point scale) by dividing the sum of the products of Grade Values and course credits in each course by the total number of credits in all courses studied at the end of Trimester;
- (k) "Trimester off" is the period where a student will take time off from the University and engage in academic research and/or capacity building programs in another University/Research organisation/Company/Law firms, or equivalent Nationally or Internationally. The student shall be evaluated on the basis of a written report and presentation to a panel constituted by the authority concerned. It shall be limited to the 12th trimester for undergraduate students and 4th trimester for postgraduate students.

Chapter II: AUTHORITIES

Regulation 3: Councils (Undergraduate Evaluation Council and Postgraduate Evaluation Council)

- A. The Vice-Chancellor shall constitute an Undergraduate Evaluation Council ("UGEC") and a Postgraduate Evaluation Council ("PGEC");
- B. The UGEC and PGEC shall have one Chairperson each, who shall be a Professor or an Associate Professor from the University as appointed by the Vice-Chancellor. The UGEC and PGEC shall have five and three members respectively, each appointed by the Vice-Chancellor by rotation. There shall be one student representative in UGEC and PGEC respectively, who shall be nominated by the Vice-Chancellor;
- C. Terms of the UGEC and PGEC shall ordinarily be two years;
- D. Fifty percent of the members shall be substituted with new members at the beginning of every academic year;
- E. The Assistant Registrar (Academic) AR (A) or Deputy Registrar (Academic) DR (A) shall act as the Secretary to the UGEC and PGEC. The Registrar will notify the responsibility under the instruction of Vice - Chancellor;
- F. The UGEC shall administer the regulations pertaining to the undergraduate programme and the PGEC shall administer the regulations pertaining to the postgraduate programme.

Regulation 4: Functioning and Powers of the UGEC and PGEC

- A. All matters related to Undergraduate and Postgraduate education will be referred to the UGEC and PGEC respectively for its decision after an application is made in writing, to the AR (A) / DR (A). The AR (A) / DR (A) shall forward the received applications to the UGEC or PGEC, as the case may be, within two working days from the date of receipt of the application. The UGEC or PGEC shall arrive at a reasoned decision within seven working days from the date of receipt of the application





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- from AR (A) / DR (A). Every such decision shall be communicated in writing or by email to the applicant within fourteen working days from the date of receipt of the application;
- B. Meetings of the UGEC and PGEC shall be convened by the Secretary in consultation with the Chairperson. The presence of at least three members shall be sufficient to constitute the quorum. Decisions of the UGEC and PGEC shall be taken on the basis of a simple majority. In case of a tie, the Chairperson shall have an additional casting vote;
 - C. The Secretary shall maintain the Minutes of the meetings and also act as the custodian of records of the UGEC and PGEC;
 - D. A copy of the minutes of the UGEC and PGEC Meeting shall be made available in the office of the AR (A) / DR (A) within five working days from the date of approval of the minutes by the Chairperson, for inspection by faculty and students.
 - E. The necessary expertise for the curriculum and pedagogy will be drawn if the same is not available within the University. The Curriculum and Pedagogy Committee (s) will meet two months before the start of the new Trimester to review the courses to be administered in the upcoming trimester.¹
 - F. Every student's trimester grade must be by the UGEC and PGEC. All grades must be passed and be affirmed by the UGEC and PGEC before being presented in the Academic Council.²
 - G. Course Faculty and recommendations of the Curriculum and Pedagogy Committee (s) regarding Course details for all trimesters require the approval of the UGEC and PGEC before the start of the forthcoming Trimester.³
 - H. Advisory Support Course details must be approved by the Curriculum and Pedagogy Committee (s) and shall be approved by the UGEC and PGEC prior to implementation.⁴
 - I. The UGEC will monitor the activities of the Career Development Center [CDC] for undergraduate programmes. The UGEC shall approve the guidelines regarding the internship and placement. All MOUs/engagements for internships and placements with outside institutes/Agencies/Firms/Enterprises/NGOs and similar organisations will be approved by UGEC.⁵
 - J. The PGEC will monitor the activities of the Career Development Center [CDC] for postgraduate

¹ Insertion point E: The necessary expertise for the curriculum and pedagogy will be drawn if the same is not available within the University. The Curriculum and Pedagogy Committee (s) will meet two months before the start of the new Trimester to review the courses to be administered in the upcoming trimester.

- as per the decision of the 4th Academic Council Meeting held on the 09th February 2024.

² Insertion point F: Every student's trimester grade must be by the UGEC and PGEC. All grades must be passed and be affirmed by the UGEC and PGEC before being presented in the Academic Council –

- as per the decision of the 4th Academic Council Meeting held on the 09th February 2024.

³ Insertion point G: Course Faculty and recommendations of the Curriculum and Pedagogy Committee (s) regarding Course details for all trimesters require the approval of the UGEC and PGEC before the start of the forthcoming Trimester

- as per the decision of the 4th Academic Council Meeting held on the 09th February 2024.

⁴ Insertion point H: Advisory Support Course details must be approved by the Curriculum and Pedagogy Committee(s) and shall be approved by the UGEC and PGEC prior to implementation.

- as per the decision of the 4th Academic Council Meeting held on the 09th February 2024.

⁵ Insertion point I: The UGEC will monitor the activities of the Career Development Center [CDC] for undergraduate programmes. The UGEC shall approve the guidelines regarding the internship and placement. All MOUs/engagements for internships and placements with outside institutes/Agencies/Firms/Enterprises/NGOs and similar organisations will be approved by UGEC.

- as per the decision of the 4th Academic Council Meeting held on the 09th February 2024.





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programmes.⁶

- K. Guidelines for inviting the Adjunct Faculty will be developed by the UGEC and PGEC for respective programmes.⁷

Regulation 5: Appellate Authority

Any appeal from the decisions of the UGEC and PGEC shall lie before the Vice-Chancellor. Any such appeal must be made within seven working days of the communication of such decision to the aggrieved party.

Chapter III: ATTENDANCE REQUIREMENTS

Regulation 6: Minimum Attendance Requirement

- A. No student shall be eligible for appearing in the end trimester examination in a subject if the student concerned has not attended a minimum of seventy five percent of the classes held in the subject,

Provided that all the non-taught courses including Moot Court, Client Counselling, Negotiation, tutorials etc. conducted in the subject for which attendance have been recorded may be used for calculation of the total percentage of attendance of a student,

Provided further that if a student for any exceptional reason fails to attend seventy five percent of the classes held in any subject, the Vice-Chancellor may allow the student to take the end trimester examination if the student concerned attended at least sixty five percent of the classes held in the subject concerned and attended seventy percent of classes in all the subjects taken together,

Provided further that a list of such students allowed to take the examination with reasons recorded be forwarded to the Bar Council of India at the end of the academic session;

- B. Any student debarred from the end-trimester examination of any subject for reasons of shortage of attendance shall be required to re-register for the subject in the next academic session, except in case of final year students, who may be allowed to appear for examination, subject to satisfactory performance in additional assignments/term paper/ tests as assigned by the subject teacher to him/her.

Regulation 7: Condonation of Attendance Shortage

- A. Students may apply for condonation of attendance shortage on
- a. medical grounds or
 - b. bereavement or serious illness in the immediate family,

⁶ Insertion point J: The PGEC will monitor the activities of the Career Development Center [CDC] for postgraduate programmes
- as per the decision of the 4th Academic Council Meeting held on the 09th February 2024.

⁷ Insertion point K: Guidelines for inviting the Adjunct Faculty will be developed by the UGEC and PGEC for respective programmes
- as per the decision of the 4th Academic Council Meeting held on the 09th February 2024.





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In case of medical grounds, the application shall be supported by a registered Doctor from a Government Hospital and Hospital Discharge Summary (where applicable). The UGEC/PGEC, as the case may be, shall verify that a student was incapacitated, such that they could not attend classes on the basis of their application,

In case of bereavement or serious illness in the immediate family, the application shall be supported by proof of relationship and the relevant circumstances, which the appropriate Council shall verify,

Explanation: "Immediate family" means persons related to a student in terms of being a sibling, spouse, child, parent, or grandparent;

- B. For the purpose of condonation of delay, an application in writing shall be submitted with all relevant and sufficient supporting documents to substantiate the reasons of absence within seven working days from the date of first leave of absence sought to the office of the AR(A)/DR (A). All other relevant documents which are obtained later than the initial submission shall be submitted within the next working day of re-joining;
- C. AR (A)/DR (A) shall forward all such applications to the UGEC/PGEC within seven days of receipt of the final documents for consideration;
- D. The UGEC/PGEC shall take a decision on the matter within seven working days of receipt of such documents from the office of the AR (A)/DR (A). AR (A)/DR (A) in turn shall communicate it to the student forthwith;
- E. The student may appeal to the Vice-chancellor for redressal of grievance, if any, over the decision of the UGEC/PGEC, as per Regulation 5.

Regulation 8: Unauthorised Absence

- A. It will be the responsibility of the student to get his absence from classes condoned by the appropriate authority;
- B. Absence from classes without prior permission will be considered an act of indiscipline for which appropriate disciplinary action shall be initiated against the student.

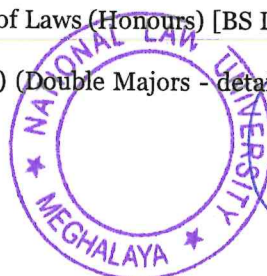
Regulation 9: Medium of Instruction

The medium of instruction and examinations for all courses shall be English.

Regulation 10: Undergraduate Degrees

A. The students are entitled to the following degrees in their undergraduate program:

- a. Bachelor of Arts and Bachelor of Laws (Honours) [BA LL.B (Hon)],
- b. Bachelor of Business Administration and Bachelor of Laws (Honours) [BBA LL.B (Hon)],
- c. Bachelor of Science (Data Science) and Bachelor of Laws (Honours) [BS LL.B (Hon)],
- d. Bachelor of Arts and Bachelor of Laws (Honours) (Double Majors - details of Majors will be





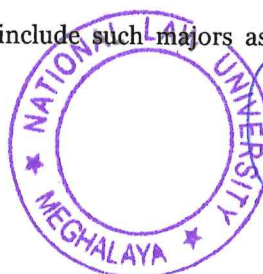
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- mentioned in the degree title) [BA LL.B (Hon) Double Majors],
- e. Bachelor of Business Administration and Bachelor of Laws (Honours) (Double Majors - details of Majors will be mentioned in the degree title) [BBA LL.B (Hon) Double Majors],
 - f. Bachelor of Science (Data Science) and Bachelor of Laws (Honours) (Double Majors - details of Majors will be mentioned in the degree title) [BS LL.B (Hon) Double Majors],
 - g. Bachelor of Arts and Bachelor of Laws (Honours) (Major and Minor - details of Majors and Minor will be mentioned in the degree title) [BA LL.B (Hon) Major and Minor],
 - h. Bachelor of Business Administration and Bachelor of Laws (Honours) (Major and Minor - details of Majors and Minor will be mentioned in the degree title) [BBA LL.B (Hon) Major and Minor],
 - i. Bachelor of Science (Data Science) and Bachelor of Laws (Honours) (Major and Minor - details of Majors and Minor will be mentioned in the degree title) [BS LL.B (Hon) Major and Minor],
 - j. Bachelor of Arts and Bachelor of Laws (Honours) (Double Minors - details of Minors will be mentioned in the degree title) [BA LL.B (Hon) Double Minors],
 - k. Bachelor of Business Administration and Bachelor of Laws (Honours) (Double Minors - details of Minors will be mentioned in the degree title) [BBA LL.B (Hon) Double Minors],
 - l. Bachelor of Science (Data Science) and Bachelor of Laws (Honours) (Double Minors - details of Minors will be mentioned in the degree title) [BA LL.B (Hon) Double Minors],
- B. Students, who intend to pursue the major and minor, as mentioned in (d) to (l) above, are required to give their choice after completion of third year by application in writing to the Faculty Advisor who shall forward the same to UGEC for its consideration;
- C. A student must have a minimum CGPA of 7.00 at the end of the third year and no backlogs to be considered for the major and minor;
- D. An assessment of the performance of students opting for the major/minor undergraduate degree will be undertaken by the UGEC after the completion of every trimester in the fourth year. Where the UGEC is of the opinion that the student has failed to perform satisfactorily and unable to continue with the additional load, the UGEC may recommend the student be considered under the regular Honours program without any major or minor. In such cases, the decision of the Vice Chancellor shall be final.

Regulation 11: Postgraduate Degree

- A. The Postgraduate Degree Programme of University shall be offered through regular residential programme for maximum period of two years or through accumulation of micro - degree credits within a maximum period of five years from first date of registration of first micro - degree course;
- B. The Postgraduate Residential Degree Programme shall include such majors as the University may offer from time to time;





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- C. All students enrolled in the course are required to choose a particular major;
- D. The degree offered in such a case will mention Master of Laws (LL.M) or Master of Science (MS) (with major (s) in a specific area).

Regulation 12: Structure of Courses

1. Course Structure

- A. For undergraduate programmes, the following category of courses shall be offered to students as approved by the Academic Council from time to time;

Taught Courses (with regular classroom engagements):

- a. Foundation Courses, common across all disciplines,
- b. Core Courses from domain and law,
- c. Depth Elective Courses from domain and law,
- d. Open Elective Credit Courses from domain and law,
- e. Additional Core Courses from domain and law,
- f. Additional Depth Elective Courses from domain and law;

Non-Taught Courses (without regular classroom engagements):

- a. Moot Court Exercises,
- b. Client Counselling,
- c. Negotiation,
- d. Judicial Writing,
- e. Seminar,
- f. Term Paper,
- g. Viva Voce,
- h. Advisory Support Courses,
- i. Dissertation;

- A. Every student is required to complete the requisite number of taught and non- taught courses with specific credits per trimester. Those pursuing double minors or major and minor or double majors are required to take additional courses over and above the regular courses;

- B. A student pursuing the undergraduate degree programme has to complete the following





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credits over a period of five years:

- a. BA/BBA/BS LLB (Hons.) - 280 credits,
 - b. BA/BBA/BS LLB (Hons.) with Double Minors – 300 credits,
 - c. BA/BBA/BS LLB (Hons.) with Major and Minor - 320 credits,
 - d. BA/BBA/BS LLB (Hons.) with Double Majors - 340 credits;
- C. A student pursuing the postgraduate programme in a residential programme has to complete a minimum of 80 and maximum of 140 credits over a period of two years;
- D. For Postgraduate programme, the following category of courses shall be offered to students as approved by the Academic Council from time to time:
- a. Foundational Course [level 400-500] may be recommended by PGEC,
 - b. Core Courses,
 - c. Depth Electives,
 - d. Advisory Support Courses [including Advanced Writing and Advanced Teaching - Learning, Critical thinking, and Research-led courses],
 - e. Seminar,
 - f. Viva Voce, and
 - g. Dissertation;

1. Core Courses

- A. There shall be nine courses of two credits each in the first trimester of the undergraduate programme. These courses shall be mandatory for all students in the program;
- B. In addition to the above, an undergraduate student has to complete a minimum number of seventy-two core credits in law subjects. In the selected domain, BA/BBA/BS, the student has to complete sixty credits from the respective domain. The course level for undergraduate courses shall be 200 – 300;
- C. Postgraduate students shall complete twelve credits. The course level for postgraduate courses shall be 500 – 600.



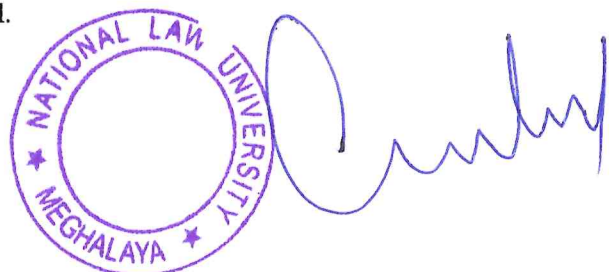


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1. Electives (Depth & Open) Course

- A. Electives are grouped into two categories for undergraduate programmes - Depth and Open;
- B. A student has to complete open electives with a minimum of twelve credits in law and eight credits in a domain other than the one he/she is pursuing. The open electives will be drawn from depth electives of the domain, and open electives law will also follow a similar pattern. A student may seek the support of a Faculty Advisor in selecting the open electives;
- C. Depth electives are grouped together under specific heads in law and domain areas for undergraduates. The students are encouraged to take sixteen credits from one group in law, while the remaining may be taken from the other groups in undergraduate. Similarly, students should opt for Open electives from other domains. Sixteen credits have to be completed in depth electives for the domain for the undergraduate programme;
- D. Post-graduate student has to complete depth electives, ten credits, and six credits in open electives;
- E. The courses level for Depth and Open electives in undergraduate programmes will be 300 – 400;
- F. There is no ceiling in the number of additional courses that students can opt for in a trimester; however, no accommodation shall be made in the schedule of classes for students taking such an option;
- G. Students shall be permitted to audit a course provided that the faculty member offering the course has no objection to such auditing, and no accommodation shall be made in the schedule of classes for students taking such an option;
- H. Postgraduate students are required to select electives from among the 500 level courses and above. For a Major, a student has to complete a minimum of twelve credits each in the specific area of the Major.
- I. The credit loading may be different for MDCPP. The PGEC will prepare the guidelines from time to time and get them approved by the Academic Council.





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1. Moot Court

Moot Court exercises shall be an integrated part of every core course offered to undergraduate students. Students shall be required to appear in moot court exercises based on hypothetical problems given by the faculty concerned. Such moot court exercises shall be evaluated based on memorials and arguments before the faculty concerned. A minimum of two moot court exercises will be held in each subject where ever applicable throughout the trimester.

2. Client Counselling

Client Counselling exercise shall be a part of Core, Depth or Open Elective courses, wherever applicable, offered to undergraduate students. Students shall take part in the exercise based on hypothetical problems given by the faculty concerned. Such exercise shall be evaluated on the basis of an appreciation of facts narrated in the Client Counselling report (s).

3. Negotiation

Negotiation exercise shall be a part of Core, Depth or Open Elective courses, wherever applicable, offered to undergraduate students. Students shall be required to participate in the exercise based on hypothetical problems given by the faculty concerned. Such exercise shall be evaluated on the basis of the document, which includes framing of checklists and conditionalities framed/developed out of Negotiation.

4. Judicial Writing

Judicial Writing exercise shall be a part of Core, Depth or Open Elective courses, wherever applicable, offered to undergraduate students. Students shall be required to participate in the exercise based on hypothetical problems given by the faculty concerned. Such exercise shall be evaluated on the basis of the judgement written by the student after hearing both sides (i.e., petitioner and respondent) in moot court on the set of simulated facts.

5. Additional Core (Domain and Law) Course





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- A. A student interested in pursuing Double Minors, Major and Minor, and Double Majors in undergraduate programmes, shall opt for additional core courses;
- B. To opt for the Double Majors, a student needs to complete eight credits each from additional core subjects from domain and law, respectively;
- C. To opt for the Major and Minor, a student needs to complete six credits each from additional core subjects from domain and law, respectively;
- D. To opt for the Double Minors, a student needs to complete four credits from additional core subjects from the domain and two credits from additional core law;
- E. The course level for additional core subjects will be 300 - 400. The courses of Additional Domain Core will have a separate course number from the additional law core.
- F. All taught courses should be administered through content management software (e.g., Moodle or Equivalent)

1. Additional Elective (Domain and Law) Course

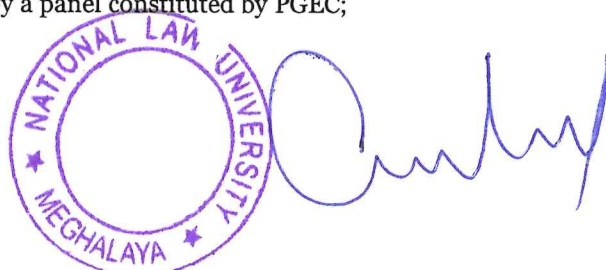
- A. A student interested in pursuing Double Majors, Major and Minor, and Double Minors in undergraduate programme shall opt for an additional elective course;
- B. To opt for the Double Major, a student needs to complete twelve credits each from additional electives from domain and law, respectively;
- C. To opt for the Major and Minor, a student needs to complete eight credits each from additional electives from domain and law, respectively;
- D. To opt for the Double Minor, a student needs to complete four credits from additional electives from domain and six credits from additional electives law;



- E. The course level for additional electives will be 500 - 600. The courses of additional domain elective will have separate course numbers from the additional law elective;
- F. All taught courses should be administered through Content Management Software (e.g., Moodle or equivalent).

1. Non-Taught Courses

- A. Non-taught courses include seminars, viva voce, dissertation, term paper and advisory support courses for undergraduate programmes. These shall be undertaken under the mentorship of the faculty concerned;
- B. Advisory support courses encourage students to pursue any field of personal interest, including legal documenting, legal filmmaking and documentaries, photography, community leadership, developing legal code (software programme), social entrepreneurship incubations, archiving legal history, legal journalism, writing scripts on the socio-legal problem, and similar activities in collaboration or under the mentorship of any faculty or expert from a similar field. Such exercise has to be taken during vacation, and a report has to be submitted along with proof of the work undertaken for evaluation by a panel constituted for the same by the UGEC;
- C. For the postgraduate programme, students have to complete Advisory Support Courses, i.e., Critical Thinking, Research Led Course, Advanced Writing and Advanced Teaching Learning;
- D. Critical Thinking aims to develop the skill amongst the students to analyse the theoretical framework in any chosen domain and propose minor or incremental additions to the existing theoretical field. It will be assessed through presentation and submission of research papers;
- E. Research Led Courses will redefine the micro domain of emerging understanding in existing or emerging domains of knowledge;
- F. In Advanced Writing, students shall be required to submit research papers on small empirical work or data analysis on a defined problem, case comments, book review as assigned by the faculty mentor;
- G. In Advance Teaching Learning postgraduate students have to assist faculty in undergraduate programs. Such assistance shall include preparation of course contents, readings (study materials), preparing research topics and project proposals. Students may also be involved in cooperative teaching in class with faculty member associated with;
- H. All postgraduate advisory courses will be evaluated by a panel constituted by PGEC;



- I. Seminars and advisory support courses shall be Pass/No Pass, whereas term papers, viva voce, and dissertation/s shall be evaluated based on marks or grades.

1. Trimester Off

- A. Undergraduate students shall be entitled to take a trimester off in the twelve trimesters of the programme. To avail trimesters off, students shall submit their plan of work for the twelve trimesters to the AR (A) or DR (A) at the end of the previous academic session. The AR (A) or DR (A) shall forward the same to the UGEC for due consideration. The UGEC shall examine the work plan and accept or decline the same. Where required, the UGEC may suggest modifications and /or additions. In such cases, the student shall be required to submit a revised plan;
- B. Where the UGEC accepts the trimester off plan of work for a student, he/she shall proceed to work in the respective place. He/she shall submit a detailed report of the work undertaken, outcomes, if any, and make a presentation on completion of the trimester. The panel constituted for the same by the Vice-Chancellor shall examine whether the work done may be considered in lieu of the total credits stipulated for the trimester. Where such credit falls short, the panel shall report the same to the AR (A) or DR (A) and the student shall be required to fulfil the remaining credits in forthcoming trimesters when the courses are offered;
- C. Postgraduate students shall be entitled to take a trimester off in the fourth trimesters of the programme. To avail trimesters off, students shall submit their plan of work for the fourth trimesters to the AR (A) or DR (A) at the end of the previous academic session. The AR (A) or DR (A) shall forward the same to the PGEC for due consideration. The PGEC shall examine the work plan and accept or decline the same. Where required, the PGEC may suggest modifications and /or additions. In such cases, the student shall be required to submit a revised plan;
- D. Where the PGEC accepts the trimester off plan of work for a student, he/she shall proceed to work in the respective place. He/she shall submit a detailed report of the work undertaken, outcomes, if any, and make a presentation on completion of the trimester. The panel constituted for the same by the Vice-Chancellor shall examine whether the work done may be considered in lieu of the total credits stipulated for the trimester. Where such credit falls short, the panel shall report the same to the AR (A) or DR (A) and the student shall be required to fulfil the remaining credits in forthcoming trimesters when the courses are offered.

Chapter V: EVALUATION PROCESS

Regulation 13: Evaluation Process

1. Evaluation of Taught courses



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A. All taught courses, including foundation, core and electives, shall have the following evaluation components:

- a. End-Term Examination - 60%,
- b. Continuous evaluation, including moot courts, client counselling, negotiation, and judicial writing - 30%,
- c. Attendance - 10%;

B. The course faculty, in consultation with the UGEC shall decide the appropriate internal components for the course, including class participation, take-home assignment, term paper, class tests or any other mode of evaluation,

Provided, however that where the course faculty seeks to follow a structure of evaluation approved and followed for the same course in the previous academic year, prior consultation of the UGEC shall not be necessary,

Provided further that the marks allotted for class-participation shall not be more than 5;

C. For postgraduate programmes, the evaluation criteria shall remain the same, except for continuous evaluation, which shall be research based;

D. Evaluation criteria for other non-taught courses will be proposed by UGEC and PGEC from time to time, including Pass or No Pass. If Pass or No Pass criteria are adopted, and the student marked as no pass, he/she shall be entitled to re-submit his/her work within a stipulated time frame.

1. Dissertation

I. A student shall carry out a dissertation during the final three trimesters of their undergraduate and postgraduate programme. The dissertation shall carry a total of twenty credits for undergraduate and forty credits, in case of undergraduate with double majors and postgraduate programmes. The students shall carry out the dissertation under the supervision of a faculty, as shall be decided by the UGEC and PGEC;

II. A student may undertake to execute the dissertation in collaboration with an Industry, Research and Development Organisation or Another Academic Institution/University in India or Oversea where sufficient facilities exist to carry out the dissertation. In addition to the Supervisor from the University, a Joint Supervisor may be appointed from the Industry, a Research Organisation or Another Institute/University in India or Overseas with the approval of the UGEC and PGEC. The Joint Supervisor will be associated with the guidance and may also be associated with evaluation of the performance of the student. The internal Supervisor may, if felt necessary, visit the industry or the Research Organisation or the Institute/University in connection with the work of a student;



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III. For the purpose of assessment, the performance of a student in the dissertation may be divided into the following parts:

a. **13th and 14th Trimester for undergraduate/ 4th and 5th for postgraduate:**

The student shall have to submit a progress report of the work done during the trimester and make a presentation of 20-25 minutes duration (followed by a discussion) to the members of the panel (including the supervisor / Joint- Supervisor) as may be constituted by the UGEC and PGEC,

b. **15th Trimester for UG / 6th Trimester for PG:** The student shall submit the dissertation by 30th April of the same year. The student will have to appear at a viva- voce and deliver a seminar lecture of 20-25 minutes duration. The dissertation seminar and viva-voce shall be conducted by the last date fixed as per the academic session declared by the University. The grades shall be assigned on the basis of marks awarded in the following manner:

- i. Dissertation: 25%
(Marks Awarded by External Expert on Dissertation report),
- ii. Dissertation: 50%
(Marks Awarded by Supervisor (s) on Dissertation report),
- iii. Viva Voce: 25%
(Panel constituted by UGEC/PGEC, including external expert).

1. Viva-voce

A comprehensive viva-voce will ordinarily be held in the final trimester for students pursuing double minor and major and minor in undergraduate programme. The oral examination will carry four credits and cover the entire course of study during the programme. The viva voce will be conducted by a panel constituted by UGEC consisting of members from the faculty of the University. The UGEC may invite a member of faculty from another University/ Institute to be associated with the conduct of the viva-voce.

2. Term Paper

A term paper shall be submitted by a student pursuing major and minor in undergraduate programme. Such term paper shall be submitted in the 14th trimester by the last date fixed as per the academic session declared by the University. The term paper shall be evaluated on the basis of a report and presentation made by the student before a panel constituted by UGEC. It shall carry a total of eight credits:

- A. Report as evaluated by guide: 50%,
- B. Presentation: 50%.

1. Seminar



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A Seminar Assessment Committee shall be formed by the UGEC/PGEC for the evaluation of performance at seminars. Such seminars shall be evaluated on the basis of presentation by students before the committee, followed by discussion and marked as Pass/No Pass. Every student who registers for 'Seminar' is expected to attend all the seminars of all the students of the batch held in the Department/School/Centre during the trimester. Due weightage will be given to a student's attendance in the overall evaluation of this requirement.

Chapter VI: GRADING SYSTEM AND PROMOTION

Regulation 14: Grading System

- I. A seven-scale letter grade system will be used to assess the performance of students in the various categories (subject, dissertation etc.) as follows

Percentage of Marks	Description	Letter Grade	Grade Points Per Credit
i. $m \geq 90$	Excellent	Ex	10
ii. $80 \leq m < 90$	Very good	A	9
iii. $70 \leq m < 80$	Good	B	8
iv. $60 \leq m < 70$	Fair	C	7
v. $50 \leq m < 60$	Average	D	6
vi. $35 \leq m < 50$	Pass	P	5
vii. $m < 35$	Fail	F	0

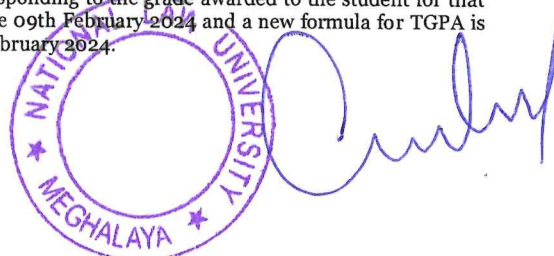
- II. A **Trimester Grade Point Average (TGPA)** will be computed for each trimester to work out the overall performance of a student in that trimester. The TGPA will be calculated as follows:

$$Ti = \frac{\sum (Ci \times Gi)}{\sum Ci} \quad ^8$$

Where C_i is the number of credits of the i^{th} course and G_i is the grade points scored by the students in the i^{th} course.

Where T_i is the TGPA of the i^{th} Trimester.

⁸ Erstwhile "nn $GPA = \frac{\sum_{i=1}^n ci gi}{\sum_{i=1}^n ci}$ Where: 'n' is the number of subjects registered for during the trimester, 'ci' is the number of Credits allotted to a particular subject, and 'gi' is the grade- points carried by the letter corresponding to the grade awarded to the student for that subject." removed as per the decision of the 4th Academic Council Meeting held in the 09th February 2024 and a new formula for TGPA is accepted - as per the decision of the 4th Academic Council Meeting held in the 09th February 2024.



TGPA will be rounded off to be second place of decimal and recorded as such. The TGPA would indicate the performance of the student in the trimester to which it refers.

- III. A **Cumulative Grade Point Average (CGPA)** will be computed at the end of the Second and the dissertation trimesters. The CGPA gives the cumulative performance of the student from the first trimester up to the end of the trimester to which it refers and will be calculated as follows:

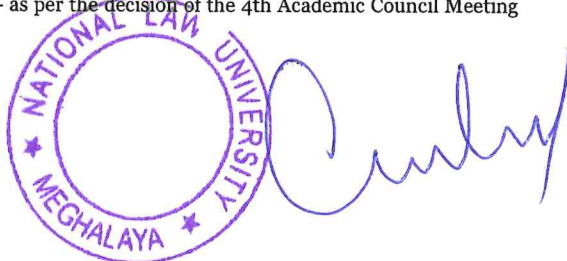
$$CGPA = \sum(C_i \times T_i) / \sum C_i^{**9}$$

Where C_i is the number of credits of the i th course and T_i is the TGPA of the i th Trimester. CGPA will be rounded off to the second place of decimal and recorded as such,

The CGPA would indicate the cumulative performance of the student from the first trimester up to the end of the trimester to which it refers;

- IV. Whenever these Grade Point Averages are to be used for the purpose of determining the inter-se-merit ranking of a group of students, only the rounded-off values will be taken into account.
- V. When a student gets grade 'F' for any subject (s) during a trimester, the GPA and CGPA from that trimester onwards will be tentatively calculated, taking only 'zero points' for each such 'F' grade. After the F grade (s) has been substituted by a higher grade in the supplementary examination or in a subsequent trimester, the GPA and CGPA of all the trimesters, onwards from the trimester in which the 'F' grade was obtained earlier, will be suitably modified to take this change of grade into account;
- VI. A student has to secure 'P' in all non- taught courses. There is no provision for re-evaluation in non-taught courses. In case a student secures 'F' in a non-taught course, he shall not receive the degree;
- VII. Except in case of shortage of attendance where a student is required to re-register for a course, in case of taught courses, if a student secures an 'F' grade, he shall be allowed to sit for re- examination in the subject in the next academic session when the course is offered.
- VIII. The Grade Value earned by the student in the Re-Examination shall be deducted by two points for the purpose of calculation of CGPA,
- Provided* however that Grade Value after such deduction shall never be less than five;
- IX. In case of final year students, the re-examination shall be conducted in the vacation following the completion of the academic session of the University;
- X. The following students shall also be eligible to appear in the Re- examination held for a subject:

⁹ Erstwhile $CGPA = \frac{\sum C_i \times g_i}{\sum C_i}$ Where 'm' is the total number of subjects the student has registered from the first trimester onwards up to and including trimester S, ' C_i ' is the number of Credits allotted to a particular subject ' s_i ' and ' g_i ' is the grade-point carried by the letter corresponding to the grade awarded to the student for the subject ' s_i '. removed as per the decision of the 4th Academic Council Meeting held in the 09th February 2024 and a new formula for CGPA is accepted - as per the decision of the 4th Academic Council Meeting held in the 09th February 2024.



- a. A student who has missed a regular end trimester examination due to participation in a university-approved moot court competition and other co-curricular event held during the end-trimester examination. The student must obtain a prior exemption from the end-trimester examination by applying to the UGEC,
- b. A student who was unable to write the end-trimester examination due to hospitalisation or bereavement in the family,
- c. A student whose examination has been cancelled due to violation of examination malpractice during the previous academic year;

XI. Except in conditions mentioned in (a) and (b), a student who appears in re- examination shall suffer deduction by two points for the purpose of calculation of CGPA;

Provided however that Grade Value after such deduction shall never be less than five;

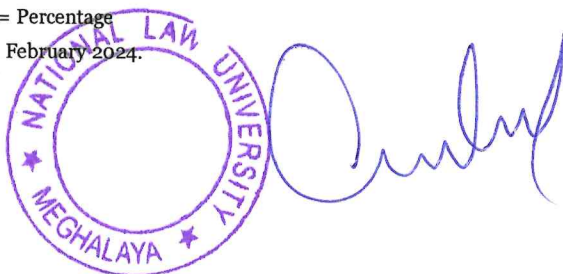
XII. Students who appear in re-examination except in conditions mentioned in (a) and (b) shall not be considered for the purpose of any medal, prize or honour to be awarded by the University.

XIII. For higher education/recruitment purposes if some equivalent need to be reflected between CGPA awarded and percentage the following formula may be referred to $CGPA * 9.5 = \text{Percentage}$.¹⁰

Regulation 15. Criteria for Promotion

- A. A student must secure a minimum of 'C' grade in all, but two courses, offered in one academic session to secure promotion to the next academic year;
- B. A student who has failed in more than two subjects in an academic session shall be deemed unsuccessful and shall be admitted to the same class in the next academic year and shall study the subjects which she/he could not pass and get evaluated afresh, following all the requirements of a regular student;
- C. Every student who fails to obtain a promotion shall have to take re- admission in the same batch. Re-admission shall entail payment of all requisite fees, including re- admission fees, as may be notified by the University in the academic session;
- D. For promotion to second year – candidates have to pass at least all but two subjects offered in the first year, including the foundation courses in the first trimester for the undergraduate programme;
- E. For promotion to third year – candidates have to

¹⁰ Insertion point XIII: For higher education/recruitment purposes if some equivalent need to be reflected between CGPA awarded and percentage the following formula may be referred to $CGPA * 9.5 = \text{Percentage}$
- as per the decision of the 4th Academic Council Meeting held in the 09th February 2024.



- a. pass all the subjects offered in the first year, and
- b. pass all but two subjects in the second year;

F. For promotion to fourth year, candidates have to

- a. pass all the subjects offered in the first and second years, and
- b. pass all but two subjects in the third year;

G. For promotion to fifth year, candidates have to

- a. pass all the subjects offered in the first, second and third years, and
- b. pass all but two subjects in the third year;

H. For postgraduate program (residential), promotion to second year will require the candidates to

- a. pass at least all but two subjects offered in the first year.



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Chapter VII: EXAMINATION

Regulation 16: General Terms

- A. Written examinations for all taught courses shall be held at the end of the trimester they are taught in. The total marks for the written examination shall be sixty;
- B. The schedule of examinations for each trimester shall be notified at least one week before the date of the first examination;
- C. Results for each course, along with the answer key used for evaluation, shall be submitted by the course teacher to the Examination and Record-Keeping Cell (ERC) no later than ten days after the date of the examination;
- D. Students' marks and grades obtained in each subject shall be reflected on the online portal. The University will maintain a record of the result separately;
- E. Results will be declared in the official transcript and communicated to the parents of the student concerned through electronic means within one week of the announcement of the results;
- F. The evaluation and grading system for micro credit postgraduate degree programmes will be governed by regulations 13, 14 and 16.

Regulation 17: Withdrawal

- A. A student who has been admitted to the undergraduate or postgraduate programme may be permitted to withdraw temporarily for a period of one trimester or more from the University on account of prolonged illness/acute problem in the family provided that:
 - a. The student applies to the University within 15 days of commencement of the trimester or from the date last attended the classes, stating fully the reasons for such withdrawal together with supporting documents and endorsement of the father/guardian,
 - b. The University is satisfied that, inclusive of the period of withdrawal, the student is likely to complete all the requirements for the degree within ten years of admission to the programme for undergraduate and five years for postgraduate,
 - c. There are no outstanding dues or demands from the University/Hall of Residence/Library;
- B. A student who has been granted temporary withdrawal under the above provisions will be required to pay tuition fees and other fees for the current semester when the student rejoins the program;
- C. A student shall be granted only one such temporary withdrawal during the program.



Regulation 18: Examination Malpractice

- A. Upon the discovery of, or reasonable suspicion of, any malpractice, any faculty member, or member of the university staff, shall immediately refer the said instance to the Examination and Record Keeping Cell (ERC). The ERC shall refer the complaint to the appropriate Council, with intimation to the student concerned. The Chairperson of the appropriate Council after due consideration shall forward the same to the Disciplinary Committee of the University as may be notified by the Registrar under the instruction of the Vice-Chancellor. Examination malpractice includes, but is not limited to, any of the following acts:
- a. Gaining unauthorised access to documents, including examination question papers, answer sheets, records, or other confidential documents, whether physically, by employing electronic means, or otherwise, at any given point of time;
 - b. Removal of an answer sheet from the venue of examination, after the commencement of the examination;
 - c. Carrying of electronic equipment into the examination hall, without prior written permission to do so;
 - d. Carrying in any material into the exam hall which is not permitted by the course teacher or university authorities;
 - e. Any communication, whether by words, gestures or otherwise, with other candidates in the examination hall, during the examination;
 - f. Deliberate revelation of identity of the candidate on the answer sheet, so as to vitiate the examination results;
 - g. Any other activity that, in the opinion of the invigilator, amounts to malpractice;
 - h. Any attempt to commit any of the above.

Regulation 19: Credit Bank

The University will subscribe to the Academic Bank of Credit (ABC). Credits completed by a student shall be deposited to ABC.

Regulation 20: DigiLocker

The University shall subscribe to Digi Locker to submit the Degree certificate of the students.

Regulation 21:

In case of any exigencies, the regulations may be reasonably modified by the Vice - Chancellor in the interest of the students and University. Such modification to be placed before the immediate Executive Council.



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