

NATIONAL LAW UNIVERSITY OF MEGHALAYA

Established by the Government of Meghalaya vide National Law

University of Meghalaya Act, 2022

No.LL(B)99/2011/Pt./270 Dt.27/09/2022

FIRST STATUTES



CONTENTS

CHAPTER I – PRELIMINARY.....	4
CHAPTER II – THE LAW UNIVERSITY.....	5
CHAPTER III – AUTHORITIES OF THE LAW UNIVERSITY.....	12
CHAPTER IV – OFFICERS OF THE LAW UNIVERSITY.....	23
CHAPTER V – STAFF OF THE UNIVERSITY AND SERVICE CONDITIONS.....	29
CHAPTER VI - RESERVATION.....	41
CHAPTER VII - FUNDS OF THE UNIVERSITY.....	42
CHAPTER VIII – FINANCIAL BUDGET, ANNUAL ACCOUNTS AND AUDIT, AND ANNUAL REPORT.....	43
CHAPTER IX - EXECUTION OF CONTRACTS.....	45
CHAPTER X – ELIGIBILITY FOR ADMISSION OF STUDENTS.....	46
CHAPTER XI – SPONSORED SCHEME.....	47
CHAPTER XII – OTHER STRATEGIC COMMITTEE.....	48



The National Law University of Meghalaya Act, 2022 (Act No. 10 of 2022)

(As passed by the Meghalaya Legislative Assembly)

Received the assent of the Governor on the 23rd September 2022.

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September 2022.**

The first Statute to provide for establishing a National Law University by the name of the National Law University of Meghalaya at Shillong. This is established to promote and impart legal research, education and higher learning in law and related domains. The university is empowered to award degrees, diplomas, and other academic distinctions and to impart legal education and training as mandated by The National Law University of Meghalaya Act, 2022;

Whereas in furtherance of the said objects, research facilities and the teaching available in the Law University can also be utilized to offer comprehensive training and research support in law and related domains for the officers, staffs and stakeholders of the different Government Departments and Ministries, Societies, Trust and or any body Corporate;

It is hereby enacted in the Seventy-fourth year of the Republic of India the following First Statute of National Law University Meghalaya at Shillong, as provided under section 5(xxx) of the national Law University of Meghalaya Act, 2022.



CHAPTER I – PRELIMINARY

1. Short Title Extent and Commencement

- a. The Statute may be called the National Law University of Meghalaya Statute, 2023;
- b. The Statute shall come into force on _____ March, 2023 after approval from the General Council.

2. Definitions

In these Statutes, unless the context otherwise requires;

- a. “Act” means the National Law University of Meghalaya Act, 2022;
- b. “Academic Council” means the Academic Council of the University;
- c. “Authorities of the Law University” means the authorities mentioned in Section 8 of the Act;
- d. “Bar Council of India” means the Bar Council of India constituted under the Advocate Act, 1961;
- e. “Chancellor” means the Chancellor of the University mentioned in Section 7 of the Act;
- f. “Clause” means a clause of this Statutes in which that expression occurs;
- g. “Executive Council” means the Executive Council of the University;
- h. “Finance Committee” means the Finance Committee of the University;
- i. “General Council” means the General Council of the University;
- j. “University” means National Law University Meghalaya;
- k. “Registrar” means Registrar of the University;
- l. “Section” means Section of the National Law University Meghalaya Act, 2022;
- m. “UGC” or “University Grants Commission” means the University Grants Commission established under the University Grants Commission Act, 1956;
- n. “Vice-Chancellor” means Vice-Chancellor of the University;



CHAPTER II – THE LAW UNIVERSITY

3. Establishment of the Law University

- a. The Establishment of the National Law University of Meghalaya is provided under Section 3 of the National Law University of Meghalaya Act, 2022;
- b. With effect from the coming into force of the Act, there shall be established, in the State of Meghalaya, a University by the name of the National Law University Meghalaya, which shall consist of the Chancellor, the Vice-Chancellor, the General Council, the Executive Council, Academic Council, Finance Committee, Registrar and the Finance and Accounts Officer;
- c. The University shall be a body corporate by the name as aforesaid having perpetual succession and a common seal, with powers subject to the provisions of this act, to acquire and hold property and to contract, and shall, by the said name, sue and be sued;
- d. In all suits and other legal proceedings by or against the University, the pleadings shall be signed and verified by the Registrar, and all processes in such suits and proceedings shall be issued to, and served on, the Registrar;
- e. The headquarters of the University shall be in Shillong.

4. Objects of the Law University

- a. The objects of the Law University are provided under Section 4 of the National Law University of Meghalaya Act, 2022;
- b. The objects of the University shall be to advance and disseminate learning and knowledge of law and legal processes and their role in national development, to develop in the student and research scholar a sense of responsibility to serve society in the field of law by developing skills with regard to advocacy, legal service, legislation, law reforms and the like; to organize lectures, seminars, symposia and conferences, to promote legal knowledge and to make law and legal processes efficient instruments of social development; to promote inter-disciplinary study of law in relation to humanities and social science, liberal arts, fundamental and applied science, management, technology, international co-operation and development; to

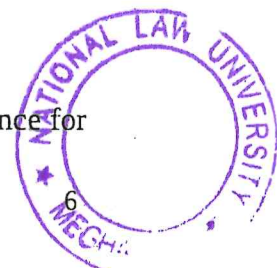


hold examinations and confer degrees including joint and dual degrees in law combined with other disciplines and in related disciplines, and other academic distinctions and to do all such things as are incidental, necessary or conducive to the attainment of all or any of the objects of the University;

- c. The university may confer joint degree and dual degree in the discipline stated above in association with or in collaboration with other institutes or universities in India and abroad;
- d. The University shall be open to all persons of all religions and sex irrespective of race, creed, caste or class, and it shall not be lawful for the University to impose on any person any test, whatsoever or religious belief or profession, in order to entitle him to be admitted thereto as a teacher or a student or to hold any office therein or to graduate there at or to enjoy or to exercise any privilege thereof.

5. Powers and Functions of the Law University

- a. The power and functions of the Law University are provided under Section 5 of the National Law University of Meghalaya Act, 2022;
- b. The powers and functions of the University shall include
 - i. to administer and manage the University and such departments, schools or centres for research, education and instruction as are necessary for the furtherance of the objects of the University;
 - ii. to provide for instruction in such branches of knowledge or learning pertaining to law or related domain as the University may think fit and to make provision for research and for advancement and dissemination of knowledge;
 - iii. to organize and undertake extramural teaching and extension services;
 - iv. to hold examinations and to grant diplomas or certificates and to confer degrees, including joint and dual degrees in law combined with other disciplines and other academic distinctions on persons subject to such conditions as the University may determine and to withdraw any such diplomas, certificates, degrees, or other academic distinctions for good on any sufficient cause;
 - v. to confer honorary degrees or other distinctions in such manner as may be laid down by regulations;
 - vi. to fix, demand and receive fees and other charges;
 - vii. to institute and maintain halls and hostels and to recognize places or residence for

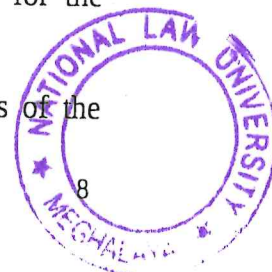


the students of the University and to withdraw such recognition accorded to any such place or residence;

- viii. to establish such special schools and centres, specialised study centres or other units for research and instruction as are, in the opinion of the University, necessary for the furtherance of its objectives;
- ix. to supervise and control the residence, and to regulate the discipline of the students of the University and to make arrangements for promoting their health and general well-being;
- x. to create academic, administrative, ministerial, and other posts and to make appointments thereto;
- xi. to regulate and enforce discipline among the employees of the University and to take such disciplinary measures as may be deemed necessary;
- xii. to institute Professorships, Associate Professorships, Assistant Professorships, and any other teaching academic or research posts required by the University, which includes Emeritus Professor, Chair Professor, Professor of Practice, Associate Professor of Practice, Distinguished Visiting Professor, Visiting Professor, Adjunct Professor, Adjunct Associate Professor, Foreign Adjunct Professor, Foreign Adjunct Associate Professor, Research Professor, Associate Research Professor, Post Doctoral Fellow, Research Fellow, Professor in Residence, Associate Professor in Residence and Scholar in Residence;
- xiii. to appoint persons as Professors, Associate Professors, Assistant Professors, or otherwise as teachers and researchers of the University, which includes Emeritus Professor, Chair Professor, Professor of Practice, Associate Professor of Practice, Distinguished Visiting Professor, Visiting Professor, Adjunct Professor, Adjunct Associate Professor, Foreign Adjunct Professor, Foreign Adjunct Associate Professor, Research Professor, Associate Research Professor, Post Doctoral Fellow, Research Fellow, Professor in Residence, Associate Professor in Residence and Scholar in Residence;
- xiv. to institute and award fellowships, scholarships, prizes, and medals;
- xv. to provide for printing, reproduction and publication of research and other works and to organise exhibitions;
- xvi. to sponsor and undertake research in all aspects of law, justice, science, technology, management, social development, financial inclusion and allied subjects;



- xvii. to cooperate with any other organisation in the matter of education, training and research in law, justice, science, technology, management, social development, financial inclusion and allied subjects for such purposes as may be agreed upon on such terms and conditions as the University may from time to time determine;
- xviii. to co-operate with institutions of higher learning in any part of the world having objects wholly or partially similar to those of the University by exchange of teachers and scholars and generally in such manner as may be conducive to the common objects;
- xix. to regulate the expenditure and to manage the accounts of the University;
- xx. to establish and maintain, within the premises of the University or elsewhere, such classrooms (including hybrid and virtual classrooms), study halls, playgrounds, auditoriums and common spaces for recreation and co-curricular activities and as the University may consider necessary and adequate and to establish and maintain such libraries including digital and virtual, knowledge management system and reading rooms as may appear convenient or necessary for the University;
- xxi. to receive grants, subventions, subscriptions, donations, and gifts for the purpose of the University and consistent with the objectives for which the University is established;
- xxii. to purchase, take on lease or accept as gifts or otherwise, any land or building or works which may be necessary or convenient for the purpose of the University on such terms and conditions as it may think fit and proper and to construct or to alter and maintain, any such building or works;
- xxiii. to sell, exchange, lease or otherwise dispose of all or any portion of the properties of the University, movable or immovable (including intangible and intellectual properties) on such terms as it may think fit and proper without prejudice to the interest and activities of the University;
- xxiv. to draw and accept, to make and endorse, to discount and negotiate, and other promissory notes, bills of exchange, cheques or other negotiable instruments;
- xxv. to execute conveyances, transfers, reconveyances, mortgages, leases, licences and agreements in respect of property, movable or immovable, including Government securities belonging to the University or to be acquired for the purpose of the University;
- xxvi. to appoint, in order to execute an instrument or transact any business of the



University, any person as it may deem fit;

- xxvii.** to give up and to cease from carrying on any classes or centres or schools or departments or any other unit (including service units) of the University;
- xxviii.** to enter into any agreement with the Central Government or the State Government or the Government of any other State or the University Grants Commission, or any other authorities for receiving grants;
- xxix.** to accept grants of money, securities or property of any kind on such terms as it may deem expedient;
- xxx.** to raise and borrow money on bonds, mortgages, promissory notes or other obligations or securities founded or based upon all or any of the properties and assets of the University or without any securities and upon such terms and conditions as it may think fit and to pay, out of the funds of the University, all expenses incidental to the raising of money and to repay and redeem any money borrowed;
- xxxi.** to invest the funds of the University or the money entrusted to the University in or upon such securities and in such manner as it may deem fit and from time to time transpose any investment;
- xxxii.** to make, from time to time, such regulations as may be considered necessary for regulating the affairs and the management and administration of the University and to alter, modify or rescind such regulations;
- xxxiii.** to constitute for the incentive and benefit of the academic, administrative and other staff, in such manner and subject to such conditions as may be prescribed by regulations, pensions, insurance, provident fund (which shall be governed by the provisions of the Provident Fund Act 1925, as if such fund were a Government Provident Fund) and gratuity as it may deem fit, to make such grants as it may think fit for the benefit of any employees of the University, and to aid the establishment and support or associations, institutions, funds, trusts and conveyance calculated to benefit the staff and the students of the University;
- xxxiv.** to delegate all or any of its powers to the Vice-chancellor or any committee, or any sub-committee, constituted by any authority of the University or to any one or more members of the General Council of the University or to any officers of the University;
- xxxv.** to do all such other acts and things as the University may consider necessary, conducive, or incidental to the attainment or enlargement of the objects of the



University.

6. Teaching at the Law University

- a. All recognised teachings in connection with the degree, micro degree, diplomas, and certificates of the University shall be conducted, under the control of the Academic Council, by the associated teachers and or teachers of the University in accordance with the syllabus prescribed;
- b. The courses and curricula of, and the authorities responsible for organising such teaching shall be such as may be prescribed.

7. Visitor and Chancellor of the University

- a. The Chief Justice of India or his nominee, who shall be Senior Judge of the Supreme Court of India, shall be the Visitor of the University;
- b. The Chief Justice of the High Court of Meghalaya will be the Chancellor of the University;
- c. The Chancellor shall be the Ex-officio President of the Governing Council. However, the Visitor, when present, shall preside over the meetings of the Governing Council;
- d. The Chancellor, when present and in the absence of the Visitor, shall preside over the convocation of the University;
- e. The Chancellor shall have the right to cause an inspection to be made by such person or persons as he may direct to the University, its buildings, libraries and equipment, and of any institution maintained by the University, and also of the examinations, teaching and other work conducted or done by the University, and to cause an inquiry to be made in like manner in respect of any matter connected with the administration and finances of the University;
- f. The Chancellor shall, in every case, give notice to the University of his intention to cause an inspection or inquiry to be made, and the University shall be entitled to appoint a representative who shall have the right to be present and be heard at such inspection or inquiry;
- g. The Chancellor may address the Vice-Chancellor with reference to the result of such inspection or inquiry, and the Vice-Chancellor shall communicate to the General Council the views of the Chancellor along with such advice as the Chancellor may



offer on the action to be taken thereon;

- h.** The University shall thereupon communicate to the Chancellor the action taken or proposed to be taken on such advice.



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CHAPTER III – AUTHORITIES OF THE LAW UNIVERSITY

8. Authorities of the Law University

- a. The authorities of the Law University are provided in Section 8 of the National Law University of Meghalaya Act, 2022.

9. General Council – Powers, Functions and Meetings

- a. The General Council shall be the plenary authority of the University;
- b. The composition and term of office of the General Council shall be as provided under Section 9 of the National Law University of Meghalaya Act, 2022;
- c. The powers and functions of the General Council shall be as provided under Section 10 of the National Law University of Meghalaya Act, 2022;
- d. A member of the General Council shall cease to be a member if he/she resigns or becomes of unsound mind or becomes insolvent, or is convicted of a criminal offence involving moral turpitude;
- e. The bodies entitled to nominate or elect representatives on the Council shall be invited by the Registrar in consultation with Vice-Chancellor to do so within a reasonable time not ordinarily exceeding eight weeks from the date on which such invitations are issued by him/her. The same procedure shall be followed for filling casual vacancies on the Council;
- f. The Council shall ordinarily meet once during a calendar year. The meeting shall be held on a date to be fixed by the Executive Council unless some other date has been fixed by the General Council in respect of any year;
- g. Meetings of the General Council shall be convened by the Registrar upon giving twenty-one days' notice in writing, either on the direction of the President or at the written request signed by not less than five members of the General Council;
- h. The notice may be sent through email or by hand or by registered post at the address of each member as recorded in the office of the General Council and, if so sent, shall be deemed to be duly delivered at the time at which notice would be delivered in the ordinary course;

One-half of the members of the General Council shall form a quorum;

Provided that if a meeting is adjourned for want of quorum, it shall be held on the



same day in the next week, at the same time and place, or on any other day and such other time and place as the President may determine, and if at such a meeting a quorum is not present within half-an-hour from the time appointed for holding a meeting the members present shall be a quorum;

- j. All questions considered at the meetings of the Council shall be decided by a majority of the votes of the members present, including the President. If the votes be equally divided, the President shall have a second or casting vote;
- k. In case of difference of opinion amongst the members, the opinion of the majority shall prevail;
- l. The President, if present, shall preside at every meeting of the Council. In his absence, the President shall nominate a member of the General Council to preside, and in the absence of both of them, the Vice-Chancellor shall preside;
- m. The agenda shall be circulated by the Registrar to the members at least ten days before the meeting;
- n. Notices of motions for the inclusion of any item on the agenda must reach the Registrar at least one week before the meeting. The President may, however, permit the inclusion of any item for which due notice has not been received;
- o. The ruling of the President in regard to all questions of procedure shall be final;
- p. The minutes of the proceedings of a meeting of the Council shall be drawn up by the Registrar and circulated to all members of the Council present. The minutes along with any amendment suggested, shall be placed for confirmation at the next meeting of the Council. After the minutes are confirmed and signed by the President, they shall be recorded in a minute book which shall be kept open for inspection by the members of the Council and the Council at all times during office hours.

10. Authentication of Orders and Decisions of the Council

- a. All orders and decisions of the Council shall be authenticated by the signature of the Registrar or any other person authorised by the Council in this behalf.



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11. Executive Council

- a. The term of office and composition of the Executive Council shall be as provided under Section 11 of the National Law University of Meghalaya Act, 2022;
- b. The Executive Council shall have the powers and functions as provided under Section 12 of the National Law University of Meghalaya Act, 2022;
- c. A member of the Executive council shall cease to be a member if he/she resigns or becomes of unsound mind or becomes insolvent, or is convicted of a criminal offence involving moral turpitude;
- d. The Executive Council shall have the powers of management and administration of the affairs of the University not otherwise provided for;

Provided that the Executive Council shall not make any regulation affecting the status, powers, or constitution of any authority of the University until such authority has been given an opportunity of expressing an opinion in writing on the proposed changes, and any opinion so expressed shall be considered by the Executive Council;

Provided further that except with the prior concurrence of the Academic Council, the Executive Council shall not make, amend, or repeal any regulation affecting all or any of the following matters;

- i. the constitution, powers, and duties of the Academic Council;
- ii. the authorities responsible for organising teaching in connection with the University courses and related academic programmes;
- iii. the withdrawal of degrees, diplomas, certificates, and other academic distinctions;
- iv. the establishment and abolition of Departments, Schools, Centre, Faculties, Halls, and Institutions;
- v. the institution of fellowships, scholarships, studentships, exhibitions, medals, and prizes;
- vi. conditions and modes of appointment of examiners, or conduct or standard of examinations, or any other course of study;
- vii. mode of enrolment or admission of students;
- viii. examinations to be recognised as equivalent to school examinations;
- e. The Executive Council may delegate any of its powers to the Vice-Chancellor, and on the recommendations of the Vice-Chancellor, to the Registrar or any other officer, employee, or authority of the University or to a committee appointed by it;
- f. The Executive Council shall exercise all the powers of the University not otherwise provided for by the Act, the Statutes, and the Regulations for the



- fulfilment of the objects of the University;
- g. The Executive Council shall meet as often as necessary but not less than four times during a calendar year;
 - h. Meetings of the Council shall ordinarily be convened by the Chairman of the Council or the Registrar either on his/her own initiative or on a requisition signed by not less than five of the members of the Council. The requisitioned meeting shall be a special meeting to discuss only those items of the agenda for which the requisition is made. The requisitioned meeting shall be convened by the Chairman of the Council on a date and time convenient to him within fifteen days of the notice given for such a requisition;
 - i. Six members of the Council shall form the quorum for a meeting of the Council.
Provided that if a meeting is adjourned for want of quorum, it shall be held on the same day in the next week, at the same time and place, or on any other day and such other time and place as the Chairman may determine, and if at such a meeting a quorum is not present within half-an-hour from the time appointed for holding a meeting the members present shall be a quorum;
 - j. The Vice-Chancellor, if present, shall preside at every meeting of the Council. In his/her absence, a member chosen by the members present, or preferably the seniormost of the Professors present, shall preside at the meeting;
 - k. A written notice of every meeting, together with the agenda, shall be circulated by the Registrar to the members of the Council at least a week before the meeting. The Chairman of the Council may permit the inclusion of any item for which due notice could not be given;
 - l. The Vice-Chancellor may call an emergency meeting of the Council at short notice to consider urgent special issues. The Vice-Chancellor may also permit the business to be transacted by circulation of papers to the members of the Executive Council. The action so proposed to be taken shall not be taken unless agreed to by a majority of the members of the Executive Council;
 - m. Each member of the Executive Council shall have one vote, and if there is equality of votes on any question to be determined, the Chairman, or where any other member is presiding in his absence, shall have a second or casting vote;
 - n. In case of any difference of opinion, the opinion of the majority shall prevail;
 - o. The ruling of the Chairman of the Executive Council in regard to all questions of procedure shall be final;
 - p. The minutes of the proceedings of a meeting of the Council shall be drawn up by the Registrar and circulated to all members of the Council present, provided



15

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that any such minute shall not be circulated if the Council considers such circulation prejudicial to the interests of the Institute. The minutes along with amendments, if any, suggested shall be placed for confirmation at the next meeting of the Council. After the minutes are confirmed and signed by the Chairman of the Council, they shall be recorded in a minute book which shall be kept open for inspection by the members of the Executive Council and General Council at all times during office hours.

12. Academic Council

- a. The term of office and composition of the Academic Council shall consist of the following members as provided under Section 13 of the National Law University of Meghalaya Act, 2022;
- b. A member of the Academic Council shall cease to be a member if he/she resigns or becomes of unsound mind or becomes insolvent or is convicted of a criminal offence involving moral turpitude. A member other than the Vice-Chancellor or teacher shall also cease to be a member if he/she accepts a full-time appointment in the University;
- c. The power and functions of the Academic Council are provided under Section 14 (1) of the National Law University of Meghalaya Act, 2022;
- d. The Academic Council shall have the power to propose regulations on all or any of the matters specified in clauses (i) to (vii) below and matters incidental or related thereto;
 - i. the authorities responsible for organizing teaching in connection with the University courses and related academic programmes;
 - ii. the withdrawal of degrees, diplomas, certificates and other academic distinctions;
 - iii. the establishment and abolition of Departments, Schools, Centre, Faculties, Halls, and Institutions;
 - iv. the institution of fellowships, scholarships, studentships, exhibitions, medals and prizes;
 - v. conditions and modes of appointment of examiners, or conduct or standard of examinations, or any other course of study;
 - vi. mode of enrolment or admission of students;
 - vii. examinations to be recognised as equivalent to school examinations;
- e. Where the Executive Council has rejected any regulation proposed by the Academic Council, the Academic Council may appeal to the President of the General Council, and the President may, by order, direct that the proposed

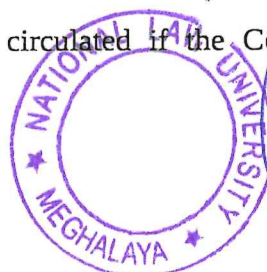


regulation may be laid before the next meeting of the General Council for its approval and that pending such approval of the General Council, such regulation shall have effect from such date as may be specified in the order;
Provided that if the regulation is not approved by the General Council at such meeting, it shall cease to have effect;

- f. The Academic Council shall meet as often as necessary but not less than two times during a calendar year;
- g. Meetings of the Academic Council shall ordinarily be convened by the Chairman of the Council;
- h. Six members of the Council shall form the quorum for a meeting of the Council.

Provided that if a meeting is adjourned for want of quorum, it shall be held on the same day in the next week, at the same time and place, or on any other day and such other time and place as the Chairman may determine, and if at such a meeting a quorum is not present within half-an-hour from the time appointed for holding a meeting the members present shall be a quorum;

- i. The Vice-Chancellor, if present, shall preside at every meeting of the Council. In his/her absence, a member chosen by the members present, or preferably the seniormost of the Professors present, shall preside at the meeting;
- j. A written notice of every meeting, together with the agenda, shall be circulated by the Registrar to the members of the Council at least a week before the meeting. The Chairman of the Council may permit inclusion of any item for which due notice could not be given;
- k. The Vice-Chancellor may call an emergency meeting of the Council at short notice to consider urgent issues. The Vice-Chancellor may also permit the business to be transacted by circulation of papers to the members. The action so proposed to be taken shall not be taken unless agreed to by a majority of the members of the Academic Council;
- l. Each member of the Academic Council shall have one vote, and if there is equality of votes on any question to be determined, the Chairman, or where any other member is presiding in his absence, shall, in addition have a second or casting vote;
- m. In case of any difference of opinion, the opinion of the majority shall prevail.
- n. The ruling of the Chairman of the Council in regard to all questions of procedure shall be final;
- o. The minutes of the proceedings of a meeting of the Council shall be drawn up by the Registrar and circulated to all members of the Council present, provided that any such minute shall not be circulated if the Council consider



such circulation prejudicial to the interests of the University. The minutes along with amendments, if any, suggested shall be placed for confirmation at the next meeting of the Council. After the minutes are confirmed and signed by the Chairman of the Council, they shall be recorded in a minute book which shall be kept open for inspection by the members of the Academic Council, Executive Council, and the General Council at all times during office hours;

13. Finance Committee

- a. The term of office and composition of the Finance Committee shall be as provided under Section.15 of the National Law University of Meghalaya Act, 2022;
- b. The functions and duties of the Finance Committee are provided under Section 15 (3) of National Law University of Meghalaya Act, 2022;
- c. A member of the Finance Committee shall cease to be a member if he/she resigns or becomes of unsound mind or becomes insolvent or is convicted of a criminal offence involving moral turpitude. A member of the Finance Committee other than an ex- officio member may resign his/her office by a letter addressed to the Vice-Chancellor, and such resignation shall take effect as soon as it has been accepted by him/her;
- d. Any vacancy in the Finance Committee shall be filled by nomination by the respective nominating authority and on expiry of the period of vacancy; such nomination shall cease to be effective;
- e. Subject to the provisions of the Act, Statutes and Regulations and overall supervision of the Executive Council, the Finance Committee shall exercise such powers and discharge such functions as provided under Section 15 of the National Law University of Meghalaya Act, 2022;
- f. The Committee shall meet as often as necessary but not less than three times during a calendar year;
- g. Three members of the Committee shall form a quorum for a meeting of the Committee.

Provided that if a meeting is adjourned for want of quorum, it shall be held on the same day in the next week, at the same time and place, or on any other day and such other time and place as the Chairman may determine, and if at such a meeting a quorum is not present within half-an-hour from the time appointed



for holding a meeting the members present shall be a quorum;

- h.** The Vice-Chancellor, if present, shall preside at every meeting of the Committee. In his absence, the Registrar shall preside over the meeting;
- i.** The provisions in the statute regarding notices of the meeting, the inclusion of items in the agenda and confirmation of the minutes applicable to the meetings of the Executive Council shall, so far as may be, be followed in connection with the meeting of the Committee;
- j.** A copy of the minutes of every meeting of the Committee shall be sent to the Executive Council, for placing before the General Council.

14. Building, Works, and Planning Committee

- a.** It is hereby declared that the Building, Works and Planning Committee, hereafter in this statute referred to as 'Planning Committee', consisting of not less than five and not more than seven members as may be appointed by the General Council shall also be an authority within the meaning of Section 8 of the Act 2022;
- b.** The Vice-Chancellor shall be the Chairman of the Committee, and in his/her absence, the Registrar shall preside over the meeting of the Committee;
- c.** The Committee shall perform the following functions and have the following powers;
 - i.** It shall be responsible under the direction of the General Council for the construction of all major capital works after securing from the Council the necessary administrative approval and expenditure sanction;
 - ii.** It shall have the power to give the necessary administrative approval and expenditure sanction for minor works and works pertaining to maintenance and repairs within the grant placed at the disposal of the University for the purpose;
 - iii.** It shall cause to be prepared estimates of cost of buildings and other capital works, minor works, repairs, and the like;
 - iv.** It shall be responsible for making technical scrutiny as may be considered necessary by it;
 - v.** It shall be responsible for enlistment of suitable contractors and acceptance of tenders and shall have the power to give directions for other and ancillary works where necessary;
 - vi.** It shall have the power to settle rates not covered by tender and settle claims and disputes with contractors;
- d.** The Committee shall perform such other functions in the matter of construction of buildings and development of land for the University as the General Council



- may entrust to it from time to time;
- e. In emergency cases, the Vice-Chancellor, as Chairman of the Committee, may exercise the powers of the Committee. Such cases shall be reported by him to the Committee and the General Council. at the next meeting;
 - f. The Committee shall meet as often necessary but at least twice a year;
 - g. Three members shall form a quorum for a meeting of the Committee.
Provided that if a meeting is adjourned for want of quorum, it shall be held on the same day in the next week, at the same time and place, or on any other day and such other time and place as the Chairman may determine, and if at such a meeting a quorum is not present within half-an-hour from the time appointed for holding a meeting the members present shall be a quorum;
 - h. The provisions in these statutes regarding notices of meeting, inclusion of items in the agenda and confirmation of the minutes applicable to the meetings of the Executive Council shall, so far as may be, be followed in connection with the meeting of the Committee;
 - i. A copy of the minutes of every meeting of the Committee shall be sent to the Executive Council, for placing before the General Council.

15. Removal of Difficulties

- a. Notwithstanding that the General Council, the Executive Council, the Academic Council or any other authority or body of the University is not duly constituted or there is a defect in its constitution or reconstitution at any time, or there is a vacancy in the membership of any such authority or body, no act or proceedings of such authority or body shall be deemed to be invalid on any such ground or grounds;
- b. No resolution of any authority or body of the University shall be deemed to be invalid on account of any irregularity in the service of notice upon any member, provided that the proceedings of such council or authority or body were not prejudicially affected by such irregularity;
- c. If any difficulty arises with respect to the establishment of the University or in connection with the first meeting of any authority of the University or otherwise in first giving effect to the provisions of the Act or Statute or regulations, the Chancellor or the Vice-Chancellor, if the Chancellor or the Vice-Chancellor so decides, may, at any time, before all the authorities of the University have been constituted, by order make any appointment or do anything consistent, so far as



may be, with the provisions of the Act, Statute and the regulations, which appear to him to be necessary or expedient for the purpose of removing the difficulty, and every such order shall have effect as if such appointment or action had been made or taken in the manner provided in this Act or the regulations, as the case may be.

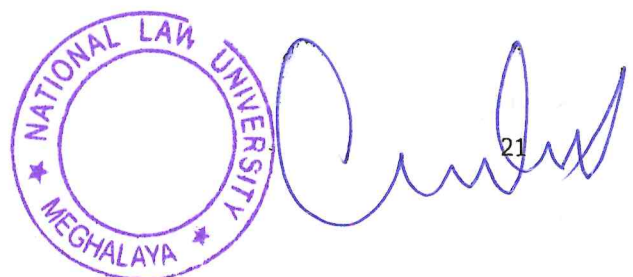
Provided that before making any such order, the Chancellor, or the Vice-Chancellor, as the case may be, shall ascertain and consider the opinion of the Chancellor or the Vice-Chancellor, as the case may be, and of such appropriate authority of the University as may have been constituted;

Provided further that no order shall be made under this clause after the expiration of a period of two years from the date on which the National Law University of Meghalaya Act, 2022 or this statute, whichever later comes into force;

- d. Notwithstanding anything in this Act or Statute or the Regulations, the Vice-Chancellor may, with the previous approval of the Chancellor and subject to the availability of funds, discharge all or any of the functions of the University for the purpose of carrying out the provisions of the Act, Statute and the Regulations, and, for that purpose may exercise any power, or perform any duty, which by the Act, Statute and Regulations are to be exercised or performed by any authority of the University, until such authority comes into existence as provided by the Act, Statute or the Regulations.

16. Travelling Allowances

- a. Members of the Councils and other authorities of the University and members of the committees constituted under the Act or this Statute or appointed by the General Council, and other authorities other than Government employees and employees of the University shall be entitled to travelling allowance and daily allowance for attending the meetings of the Authorities and their Committees as laid down by the General Council from time to time;
- b. Members of the Councils and other authorities of the University and the committees who are Government employees shall receive travelling allowance and daily allowance from the source from which they draw their salaries at rates admissible to them. If so required, the University shall reimburse the Department or Government concerned;



However, if required by members, the University shall reimburse the travelling allowance or dearness allowance as laid down by the Council from time to time to the members concerned if they declare that they shall not claim Travelling Allowance or Dearness Allowance from other sources;

Provided that the University may pay to the aforesaid government employees travelling allowance and daily allowance at the rates admissible to them if they have been authorised by the appropriate government to receive such travelling allowance and daily allowance.



CHAPTER IV – OFFICERS OF THE LAW UNIVERSITY

17. The Vice-Chancellor

- a. The Vice-Chancellor shall be an academic and an outstanding scholar in law or an eminent jurist having substantial academic achievement. The Vice-Chancellor shall be a whole-time salaried officer of the University and hold the office till seventy years of his/her age;
- b. The Vice-Chancellor shall be appointed by the Chancellor in the manner as provided in Sec 17 (1) of the National Law University of Meghalaya Act, 2022;
- c. The term of the office of the Vice-Chancellor of the University is as provided under Sec 17 (1) of the National Law University of Meghalaya Act, 2022;
- d. The Vice-Chancellor of University shall ensure due process of law, preside meetings, initiate appointments, ensure disciplinary actions, and take emergency actions whenever necessary as provided in Sec 17 (2) of the National Law University of Meghalaya Act, 2022;
- e. The emoluments and other conditions of service of the Vice-Chancellor shall be at par with the Vice-Chancellor of a Central University prescribed by the Central Government from time to time. The Vice-Chancellor shall be entitled to:
 - i. free use of the University staff car;
 - ii. free furnished accommodation from the University throughout his term, and no charge shall fall on the Vice-Chancellor personally in respect of the maintenance of such staff car and residence;
- f. In addition to the salary specified in sub-clause (e) above, the Vice-Chancellor shall be entitled to such leave, benefits, and other allowances as are admissible to the University employees from time to time;
- g. The Vice-Chancellor shall be entitled to such terminal benefits and allowances as may be fixed by the Executive Council with the approval of the Chancellor;
- h. The Vice-Chancellor shall be entitled to travel by air and shall be entitled to travelling/other allowances as prescribed by the Executive Council from time to time;
- i. The authority competent to sanction leave to the Vice-Chancellor shall be the Chancellor.



18. Powers and Functions of Vice-Chancellor

- a. The Vice-Chancellor shall be ex-officio Chairperson of the Executive Council, the Academic Council, the Finance Committee and the Building and Works Committee and a Member of the General Council;
- b. The Vice-Chancellor shall grant leave of absence to any employee of the University in accordance with the rules and, if he/she so decides, may delegate such power to another officer of the University;
- c. The Vice-Chancellor shall have the power to make appointments as per provisions of the Act, Statute, and Regulations;
- d. The Vice-Chancellor shall have the power to invite and or appoint any scholarly person or a jurist or distinguish professional or an eminent person or an industrial leader as Emeritus Professor, Chair Professor, Professor of Practice, Associate Professor of Practice, Distinguished Visiting Professor, Visiting Professor, Adjunct Professor, Adjunct Associate Professor, Foreign Adjunct Professor, Foreign Adjunct Associate Professor, Research Professor, Associate Research Professor, Post-Doctoral Fellow, Research Fellow, Professor in Residence, Associate Professor in Residence and Scholar in Residence, if he/she is in an opinion that the person concern will positively contribute in furtherance of University objective in teaching and research, as per the terms and condition laid down in the regulation of the university for fix tenure not exceeding three years. If he/she makes such an appointment, such appointment should be reported in the next meeting of the Executive Council.
- e. The Vice-Chancellor shall exercise such other powers as may be provided by the Act or Statute or the Regulations;

Provided that if the action taken by the Vice-Chancellor is not approved by the authority concerned, he may refer the matter to the Chancellor, whose decision thereon shall be final;

Provided further that, where any such action taken by the Vice-Chancellor affects any person in the service of the University, such person shall be entitled to prefer an appeal, within thirty days from the date on which he receives notice of such action, to the Executive Council;

Subject to the Budget provisions made for the specific purpose, the Vice-



Chancellor shall have the power to incur expenditure in accordance with the procedure as may be laid down by the General Council from time to time;

- g. The Vice-Chancellor shall have the power to re-appropriate funds with respect to different items constituting the recurring budget for each item, provided that such re-appropriation will not involve any liability in future years. Every such re-appropriation shall, as soon as possible, be reported to the Executive Council;
- h. The Vice-Chancellor shall have the power to fix, on the recommendations of the Selection Committee, the initial pay of an incumbent at a stage higher than the minimum of the scale but not involving more than five increments in respect of posts to which appointment can be made by him under the powers vested in him by the provisions of the Act;
- i. The Vice-Chancellor shall have the power to employ technicians, multi-purpose and casual staff paid from contingencies;
- j. The Vice-Chancellor shall have the power to send members of the employees for training or for a course of instruction inside or outside India subject to such terms and conditions as may be laid down by the General Council from time to time;
- k. The Vice-Chancellor shall have the power to sanction the temporary allocation of any building for any purpose other than that for which it was constructed;
- l. In exceptional cases, subject to availability of funds, the Vice-Chancellor shall have the power to create temporary posts, with the approval of the Chancellor, of not more than two years duration on approved scales of pay and report the same to the Executive Council, provided that no such post, of which Vice-Chancellor is not the appointing authority, shall be so created;
- m. If, for any reason, the Registrar is temporarily absent for a period not exceeding one month, the Vice-Chancellor may take over, or assign to any member of the staff of the University, any of the functions of the Registrar as he/she deems fit;
Provided that, if at any time, the temporary absence of the Registrar exceeds one month, the Executive Council may, if it thinks fit, authorise the Vice-Chancellor to take over or assign the function of the Registrar as aforesaid, for a period exceeding one month;
- n. All contracts for and on behalf of the University shall, when authorised by a resolution of the Executive Council passed on that behalf, be in writing and be expressed to be made in the name of the University, and every such contract



shall be executed on behalf of the University by the Vice-Chancellor, but the Vice-Chancellor shall not be personally liable in respect of anything under such contract;

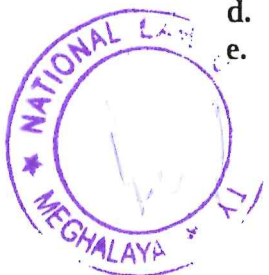
- o. The Vice-Chancellor may, during his absence from headquarters, authorise the Registrar or one of the Deans/Heads or the seniormost Professor present to sanction advances for travelling allowance, contingencies and medical treatment of the employees and sign and countersign bills on his behalf and authorise him/her for assuming such powers of Vice-Chancellor as may be necessary in writing;
- p. The Vice-Chancellor may, at his/her discretion, constitute such Committees as he may consider appropriate;
- q. The Vice-Chancellor may, with the approval of the Executive Council, delegate any of his powers, responsibilities and authorities vested in him by the Act and Statutes to one or more members of academic or administrative staff of the University;

19. Dean of the University

- a. The Vice-Chancellor may appoint an academic as Dean of the University;
- b. The tenure of the Dean will not exceed more than two years at a time. His/her tenure may be extended at the discretion of the Vice-Chancellor;
- c. The University may have number of Deans;
- d. Appointments of the Dean will be reported in the next meeting of Academic Council, and Executive Council;
- e. All the Deans of the University will be a member of Academic Council;
- f. The power, function and responsibilities of the Dean shall be such as may be prescribed by the regulations.

20. Head of Departments/ Schools/ Centre

- a. The Vice-Chancellor may appoint an academic as Head of the Department/School/Centre.
- b. The tenure of the Head will not exceed more than two years at a time. His/her tenure may be extended at the discretion of the Vice-Chancellor;
- c. Appointment of the Head will be reported in the next meeting of Academic Council;
- d. All the Heads will be the member of the Academic Council;
- e. The powers, functions and responsibility of the Heads of Departments/Schools/Centre shall be such as may be prescribed by the regulations.



21. Registrar of the University

- a. The Registrar shall be a whole-time officer of the University and preferably an academic with sufficient experience in academic administration and hold the office till sixty-two years of his/her age;
- b. The Registrar shall be appointed by the Chancellor in the manner as provided in Sec 18 (1) of the National Law University of Meghalaya Act, 2022;
- c. The emoluments and other conditions of service of the Registrar shall be equivalent to the Registrar of a Central University prescribed by the Central Government from time to time or as prescribed by the Acts, Statute, Rules and Regulations;
- d. The term of the office of the Registrar of the University will be three years, and he/she may be reappointed by the Chancellor on the recommendation of the Executive Council;
- e. The Registrar shall:
 - i. Comply with all directions and orders of the Executive Council and the Vice-Chancellor;
 - ii. Be the custodian of the records, common seal, and such other property of the University as the Executive Council may commit to his/her charge;
 - iii. Issue notices and convene meeting of authorities of the University and the committee(s) constituted by such authorities;
 - iv. Keep the minutes of the meetings of the authorities and the committee(s) constituted by authorities;
 - v. Conduct the official correspondence of the General Council, Executive Council, the Academic Council, the Finance Committee and any other Committee or Authority so constituted;
 - vi. Supply the Chancellor the copies of the agenda of the meetings of the authorities of the University as soon as they are issued, and the minutes of the meetings of the authorities ordinarily within a month of the holding of the meeting;
 - vii. Call a meeting of the Executive Council forthwith in an emergency when neither the Vice-Chancellor nor the officer duly authorised is able to act and to take its directions for carrying on the work of the University;
 - viii. Be directly responsible to the Vice-Chancellor for the proper discharge of his/her duties and functions: and;



27

- f. The Registrar shall represent the University in suits or proceedings by or against the University, sign powers of attorney and verify pleadings or depute his representative for the purpose.

22. Finance and Accounts Officer

- a. The University shall have the Finance and Accounts Officer as provided under Section 19(1) of the National Law University of Meghalaya Act, 2022;
- b. The Finance and Accounts Officer will hold the office till sixty-two years of his/her age;
- c. The Finance and Accounts Officer of the University will be appointed by the Vice-Chancellor on the recommendation of the selection committee prescribed in this statute; The appointment of the finance officer will be reported to the Executive Council and General Council;
- d. The Finance and Accounts Officer should possess substantial knowledge of the University/Institute's accounts and finance with exposure to modern techniques and technological tools of accounting and finance;
- e. He/She shall be responsible for the preparation and maintenance of all financial accounts of the University, in accordance with the provisions of the Act, Statutes and Regulations, and use modern technology for accounts and finance and record keeping wherever possible;
- f. He/She shall be responsible for the preparation of the annual budget of the University for necessary approval of the respective committee and councils;
- g. He/She shall perform such other functions as may be assigned by the Registrar, in consultation with the Vice-Chancellor, from time to time;
- h. The emoluments and other conditions of service of the Finance and Accounts Officer shall be as prescribed by the Regulation of the University.



CHAPTER V – STAFF OF THE UNIVERSITY AND SERVICE CONDITIONS

23. Classification of Staff

- a. The members of staff of the University shall be classified as
 - i. Academic which term shall include Professor, Associate Professor, Assistant Professor, Librarian, Deputy Librarian, Assistant Librarian, and such other Academic posts including as it is mentioned in Clause 5(b)(xii) of this statute as may be decided by the General Council from time to time;
 - ii. Administrative and others which term shall include Deputy Registrar, Assistant Registrar, Medical Officer, Estate Officer, Counsellor and other medical staff, Junior Executive, Office Superintendent, Clerk, Driver, and such other staff as may be decided by the General Council;
 - iii. Technical which term shall include Sports Officer, Physical Training Instructor and such other posts as may be decided by the General Council.

24. Search and Selection Committee

The role of Executive Committee in constituting the Search and Selection Committee will be as provided under Section 22 of National Law University of Meghalaya Act, 2022.

25. Appointments

- a. All posts at the University shall normally be filled by advertisement, but the Executive Council shall have the power to decide, on the recommendations of the Vice-Chancellor, that a particular post be filled by invitation or by deputation or by promotion from amongst the members of the employees of the University;
- b. Selection Committee election for filling posts under the University (other than the posts on a contract basis) by advertisement or by promotion from amongst the members of employees of the University shall be constituted in the manner laid down below, namely;
 - i. In the case of posts of Professor, the Selection Committee shall consist of:



Vice - Chancellor	Chairman
One expert may be nominated by Visitor	Member
One expert nominee of the Chancellor	Member
Two experts nominees of the General Council, other than a member of the General Council	Member
One expert nominated by the Executive Council other than a member of the Executive Council. In case the Visitor does not nominate any expert, the Executive Council will nominate another expert	Member
One expert nominated by the Academic Council other than a member of the Academic Council	Member

- ii. In the case of Associate and Assistant Professors, the Selection Committee shall consist of:

Vice - Chancellor	Chairman
One expert nominee of the General Council other than a member of the General Council	Member
One expert nominated by the Executive Council other than a member of the Executive Council	Member
One expert nominated by the Academic Council other than a member of the Academic Council	Member
Dean/Head of the Department/School/Centre concerned, if the post for which selection is being made is lower in status than that occupied by the Dean/Head of the Department/School/Centre. In cases where no Dean or Head is appointed in a Department/School/Centre concern, the Academic Council will nominate another member	Member

- iii. In case of short-term academic appointment of less than two years, Vice -Chancellor will constitute a committed commensurate with level of academic positions and from the approved list of experts by the different Councils. Vice – Chancellor will consider including Dean or and Head of the concern Department/School/Centre as a member of selection committee, where the post for which selection is being made is lower in status than that occupied by the Dean/Head;



iv. In the case of posts of Registrar, the selection committee shall consist of:

Vice-Chancellor	Chairman
One expert nominee of the Chancellor	Member
Two expert nominees of the General Council other than the General Council member	Member
Two expert nominees of the Executive Council other than the Executive Council Member	Member
An expert nominated by the Vice Chancellor, who is an expert in Administration and Organisational Strategy	Member

v. In the case of posts of Finance and Accounts Officer, the selection committee shall consist of:

Vice-Chancellor	Chairman
One expert nominees of the General Council other than the General Council member	Member
Two expert nominees of the Executive Council other than the Executive Council Member	Member
An expert nominated by the Vice Chancellor, who is an expert in Administration, FinTech and Finance and Accounting	Member
Registrar	Member

vi. In the case of posts of Librarian the Selection committee shall consist of;

Vice Chancellor	Chairman
One expert nominees of the General Council other than the General Council member	Member
One expert nominee of the Executive Council other than the Executive Council member	Member
One expert nominees of the Academic Council other than the Academic Council member	Member
An expert nominated by the Vice Chancellor, who is an expert in Library science, Information Technology or Knowledge Management	Member
Dean and or Registrar	Member

vii. In the case of posts of Deputy Librarian and Assistant Librarian the Selection committee shall consist of;

Vice Chancellor	Chairman
One expert nominees of the General Council other than the General Council member	Member



One expert nominee of the Executive Council other than the Executive Council member	Member
One expert nominees of the Academic Council other than the Academic Council member	Member
An expert nominated by the Vice Chancellor, who is an expert in Library science, Information Technology or Knowledge Management	Member
Librarian or Dean and or Registrar	Member

viii. In the case of posts of Deputy Registrar, and Assistant Registrar, the Selection Committee shall consist of;

Vice Chancellor	Chairman
Two expert nominees of the Executive Council other than the Executive Council member	Member
Registrar	Member
An expert from the Officers of the University or who is an expert in Administration and Organisational Strategy	Member

ix. In the case of posts of Estate Officer, Clerk, Counsellor, Sports Officer etc., the Selection Committee shall consist of:

Vice Chancellor	Chairman
Registrar	Member
Two experts from the Officers of the University or any other university/institute nominated by the Vice Chancellor	Member

- c. In the absence of the Vice-Chancellor, any member of the academic officers of the University who is appointed to perform the current duties of the Vice-Chancellor shall be the Chairman of the Selection Committees in the place of the Vice-Chancellor;
- d. Where a post is to be filled on a contract basis or by invitation, the Vice Chancellor as Chairman may, at his discretion, constitute such ad hoc selection committees as circumstances of each case may require. Such committees and appointments shall be reported to the Executive Council at the next meeting;
- e. Where a post is to be filled by promotion from amongst the members of the University or temporarily for a period not exceeding twelve months, the Executive Council shall lay down the procedure to be followed;

If the post is to be filled by advertisement, the terms and conditions of the post



shall be advertised by the Registrar, and all applications received within the date specified in the advertisement shall be considered by the Selection Committee;

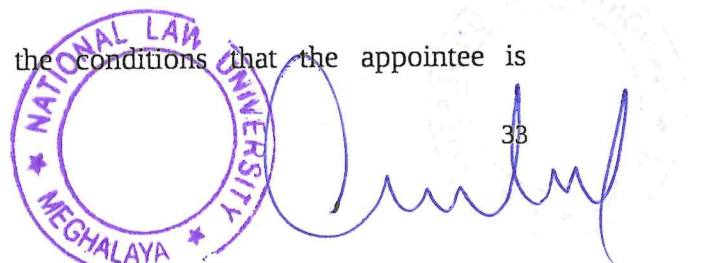
Provided that the Selection Committee may, for sufficient reasons, consider any application received after the date so specified;

- g. The Selection Committee shall examine the credentials of all persons who have applied and may also consider other suitable names suggested, if any, by a member of the Selection Committee or brought otherwise to the notice of the Committee. The Selection Committee may interview any of the candidates as it thinks fit and shall, at the discretion of its Chairman, cause a written test or tests to be held among all or some of the candidates as the Chairman may think fit and shall make its recommendations to the Council or the Vice Chancellor, as the case may be, the names of the selected candidates being arranged in order of merit;
- h. No act or proceedings of any Selection Committee shall be called into question on the ground merely of the absence of any member or members of the Selection Committee.
Provided that if any meeting of the Selection Committee is found necessary, the Registrar shall give notice of the meeting to the members of the Committee at least a fortnight before the date of the meeting;
- i. Unless otherwise provided for under this Statute, a Selection Committee constituted for the purpose of making recommendations for appointment to a post shall be eligible to exercise its functions in relation to that post until the time the appointment is made;
- j. Candidates selected for interview for a post under the Executive Council may be paid such travelling allowances as may be determined by the Council from time to time on this behalf;
- k. All appointments made at the University shall be reported to the General Council at its next meeting;

26. Terms and Conditions of Service of Permanent Employees

Permanent employees of the University, shall be governed by the following terms and conditions;

- a. Every appointment shall be subject to the conditions that the appointee is



certified as being in sound health and physically fit for service in India by a medical authority nominated by the Executive Council;

Provided that the Executive Council may, for sufficient reasons, relax the medical examination in any case or class of cases, subject to such conditions, if any, as may be laid down by the Council;

- b. Subject to the provisions of the Act, Statutes, and Regulations, all the new appointments to posts shall ordinarily be made on probation for a period of two years after which period the appointee, if confirmed, shall continue to hold his office, subject to the provisions of the Act, Statute, Rules and Regulations as follows:

Academic Staff	Till the end of the academic year in which he/she attains the age of 65 years.
Group 'A,' 'B' and 'C' Staff (Non-Academic)	Till the end of the month in which he/she attains the age of 60 years.

Provided that if a tenured employee of the university appeared against open advertisement for the same position and selected, and in the opinion of the Vice-Chancellor, he/she served the University during this tenure appointment with sincerity, diligence and contributed to the University's development and objective, the selection committee at its discretions recommend to relax or rescind the probation period mention in clause b.

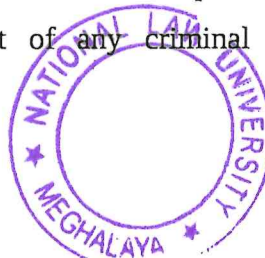
Provided that where the Council considers that in the interest of students and for the purposes of teaching and guiding the research scholars any member of the academic staff should be re-employed, it may re-employ such a member till the end of the trimester or the academic year as may be considered appropriate in the circumstances of each case.

Provided further that where it becomes necessary to re-employ any such member beyond the end of the trimester or academic year as the case may be, the Executive Council may with the previous approval of the Chancellor, re-employ any such member for a period up to three years in the first instance and up to two years thereafter and in no case exceeding the end of the Academic year in which he attains the age of 70 years;

Provided also that in no circumstances such member shall be re- employed for any purposes other than those of teaching and guiding the research scholars;



- c. The appointing authority shall have the power to extend the period of probation of any employee of the University for such periods as may be found necessary, provided that if, after the period of probation, the official is not confirmed and his probation is also not formally extended, he shall be deemed to have continued on a temporary basis and that his services may then be terminable on a month's notice or on payment of a month's salary in lieu thereof;
- d. The appointing authority shall have the power to terminate the services of any member of the staff without notice and without any cause assigned during the period of probation;
- e. An employee of the University shall devote his whole time to the service of the University and shall not engage directly or indirectly in any trade or business or any other work which may interfere with the proper discharge of his duties, but the prohibition herein contained shall not apply to academic, research and consultative practice, incorporating start-up, is undertaken with the prior permission of the Vice Chancellor, which may be given subject to such conditions as regards acceptance of remuneration as may be laid down by the General Council;
- f. The appointing authority shall have the power to terminate the services of any member of the staff by three months' notice or on payment of three months' salary in lieu thereof, if on medical grounds, certified by a medical authority nominated by the General Council, his retention in service is considered undesirable by such appointing authority;
- g. The General Council shall have the power to terminate the services of any member of the staff on the grounds of retrenchment or economy by giving to the persons concerned six months' notice in writing or on payment of six months' salary in lieu of thereof;
- h. An employee of the University may terminate his engagement by giving to the appointing authority three months' notice provided that the appointing authority may, for sufficient reasons, either reduce this period or call upon the employee concerned to continue till the end of the academic session in which the notice is received;
- i. The Vice-Chancellor may place a member of the staff appointed at the University under suspension;
 - i. Where a disciplinary proceeding against him is contemplated or is pending or;
 - ii. Where a case against him in respect of any criminal offence is under



investigation or trial;

Provided that where a member of the staff is detained in custody for a period exceeding forty-eight hours, whether in connection with a criminal offence or under any law for the time being in force providing for preventive detention, such member of the staff shall be deemed to have been placed by the Vice Chancellor under suspension with effect from the date on which he was so detained;

j. During the period of suspension, the member of the staff shall be entitled to the following payments, namely;

i. Subsistence allowance at an amount equal to the leave salary which the staff member would have drawn if he has been on leave on half average pay or on half pay and in addition, dearness allowance, if admissible on the basis of such leave salary;

Provided that where the period of suspension exceeds six months, the Vice Chancellor shall be empowered to vary the amount of subsistence allowance for any period subsequent to the period of the first six months as follows;

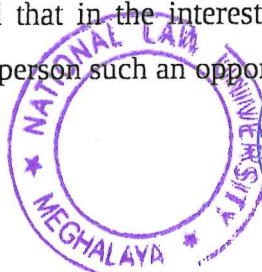
- ii. the amount of subsistence allowance may be increased by a suitable amount not exceeding 50% of the subsistence allowance admissible during the period of the first six months, if, in the opinion of the Vice-Chancellor, the period of suspension has been prolonged for reason to be recorded in writing, not directly attributable to the staff member;
- iii. the amount of subsistence allowance may be reduced by a suitable amount, not exceeding 50% of the subsistence allowance admissible during the period of the first six months, if, in the opinion of the Vice-Chancellor, the period of suspension has been prolonged due to reasons, to be recorded in writing directly attributable to the staff member;
- iv. the rate of dearness allowance will be based on the increase, or, as the case may be, the decreased amount of subsistence allowance admissible under sub-clauses (i) and (ii) above;
- v. any other compensatory allowance admissible from time to time on the basis of pay of which the staff member was in receipt on the date of suspension subject to the fulfilment of other conditions laid down for the withdrawal of such allowances;

However, no payment shall be made unless the staff member furnishes a



certificate that he is not engaged in any other employment, business, profession, or vocation;

- k. The following penalties may, for good and sufficient reasons and as hereinafter provided, be imposed on any member of the staff
- i. censure;
 - ii. withholding of increments or promotion;
 - iii. recovery for the whole or part of any pecuniary loss caused to the University by negligence or breach of orders;
 - iv. reduction to lower service, grade or post or to a lower time-scale, or to a lower stage in a time-scale;
 - v. compulsory retirement;
 - vi. removal from service, which shall not be a disqualification for future employment under the University;
 - vii. dismissal from service, which shall ordinarily be a disqualification for future employment under the University.
- l. No order imposing on any member of the staff any of the penalties specified at (iv) to (vii) above shall be passed by any authority subordinate to that by which he was appointed and except after an enquiry has been held and the member of the staff has been given reasonable opportunity of showing cause of the action proposed to be taken in regard to him;
- m. No order imposing on any member of the staff any of the penalties specified at (i) to (iii) above shall be passed by any authority subordinate to that by which he was appointed and unless the member of the staff concerned has been given an opportunity to make a representation to the Appointing Authority. Notwithstanding the above provisions it shall not be necessary to follow the procedure mentioned above in the following cases;
- i. Where an employee is dismissed or removed or reduced in rank on the ground of conduct which has led to his conviction on a criminal charge;
 - ii. Where the authority empowered to dismiss or remove the person or to reduce him in rank is satisfied that for some reason to be recorded by that authority in writing, it is not reasonably practicable to give that person an opportunity of showing cause; or
 - iii. Where the Vice-Chancellor is satisfied that in the interest of the security of the State, it is not expedient to give that person such an opportunity;



- n. If any question arises whether it is reasonably practicable to give any person an opportunity of showing cause under clause (ii) above, the decision thereon of the authority empowered to dismiss or remove such person or to reduce him in rank, as the case may be, shall be final;
- o. A member of the staff aggrieved by any order imposing penalty passed by the Vice - Chancellor against him shall be entitled to prefer an appeal to the General Council against the order, and there shall be no further appeal from the decision of the General Council, and a member of the staff aggrieved by any order passed by the General Council against him inflicting a penalty on him shall be entitled to prefer an appeal to the Visitor against the order;
- p. No appeal under this statute shall be entertained unless it is submitted within a period of three months from the date on which the appellant receives a copy of the order appealed against, provided that the Appellate Authority may entertain the appeal after the expiry of the said period if it is satisfied that the appellant has sufficient cause for not submitting the appeal in time;
- q. The authority to whom an appeal against an order imposing penalty lies, may of its own motion or otherwise, call for the records of the case in a disciplinary proceeding, review any order passed in such a case and pass such orders as it deems fit as if the member of the staff concerned had preferred an appeal against such order;

Provided that no action under this statute shall be initiated more than six months after the date of the order to be reviewed;

- i. When a member of the staff of the University who has been dismissed, removed, or suspended is re-instated, the authority competent to order the re-instatement shall consider and make a specific order;
 - a. regarding the pay and allowances to be paid to the member of the staff of the University for the period of his absence from duty; and
 - b. whether or not the said period shall be treated as a period spent on duty.
- ii. Where such competent authority holds that the member of the staff of the University has been fully exonerated, or in the case of suspension, that it was wholly unjustified, the member of the staff of the University shall be given the full pay to which he would have been entitled had he/she not been dismissed, removed, or suspended, as the case may be, together with any allowance of



- which he was in receipt prior to his dismissal, removal or suspension;
- iii. In other cases, the member of the staff of the University shall be given such proportion of such pay and allowances as such competent authority may prescribe;
Provided that the payment of allowances under clause (ii) or clause (iii) shall be subject to all other conditions under which such allowances are admissible;
 - iv. In cases falling under clause (ii) the period of absence from duty shall be treated as a period spent on duty for all purposes;
 - v. In cases falling under clause (iii) the period of absence from duty shall not be treated as a period spent on duty unless such competent authority specifically directs that it shall be so treated for any specified purpose;
 - r. The employees of the University shall be entitled to travelling and daily allowances according to the scale laid down by the General Council from time to time;
 - s. The employees of the University shall be entitled to reimbursement of medical expenses incurred on themselves and their families as set out in the regulations by the General Council;
 - t. The employees of the University shall be governed by the Conduct Rules as laid down in the regulations by the General Council;
 - u. It shall be for the General Council to decide as to the class of employees of the University who shall be entitled to vacation.

27. Terms and Conditions of Service of Temporary Employees (Tenure)

- a. The service of a temporary employee shall be liable to termination at any time by notice in writing given either by the employee to the appointing authority or by the appointing authority to the employee. The period of such notice shall be one month, unless otherwise agreed to by the University and the employee;
- b. The other terms and conditions of service of such employee shall be such as may be specified by the appointing authority in his letter of appointment.

28. Provident Fund, Gratuity, Pension, and other benefit schemes

All permanent employees of the University shall be entitled to the benefit of the Provident fund, Gratuity and Pension in accordance with such regulations as may be made on that behalf by the Executive Council and approved by the General Council.



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CHAPTER VI - RESERVATION

29. Reservation

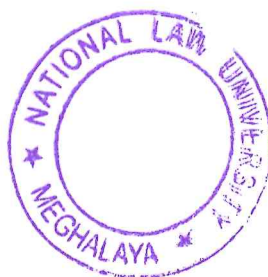
- a. The selection of students of the University shall be subject to reservation policy of the Government. 50% of the seats shall be reserved for State Domiciled Tribes as per the Meghalaya State Reservation Policy 1972 or as amended thereafter;
- b. The appointment of non-teaching staff shall be made as prescribed under the Regulations;
- c. The reservation for the Academic and officers (Finance and Accounts Officer, Deputy Registrar, Assistant Registrar, and Medical Officer) will be based on the total number of the sanctioned posts approved by the General Council and by the Government;
- d. The reservation policy of the University will be governed by the respective regulations subject to the provisions of this Statute and the Act.



CHAPTER VII - FUNDS OF THE UNIVERSITY

30. University Fund

- a. There shall be a fund for the University to be called University Fund. The Fund shall include:
- i. any contribution or grant made by the State Government;
 - ii. any contribution or grant made by the UGC or the Central Government;
 - iii. any contribution made by the Bar Council of India;
 - iv. any contribution made by the State Bar Councils;
 - v. any bequests, donations, endowments, or other grants made by private individuals and trusts, public or private;
 - vi. income received by the University from fees and charges; and
 - vii. amounts received from any other source.
- b. The amount in the said Fund shall be kept in a Scheduled Bank.
- c. The said fund may be employed for such purpose of the University and in such manner as may be prescribed by regulations.



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CHAPTER VIII – FINANCIAL BUDGET, ANNUAL ACCOUNTS AND AUDIT, AND ANNUAL REPORT

31. Financial Estimates

- a. The Executive Council shall prepare, before such date as may be prescribed by regulations, the financial budget for the ensuing year and place the same before the General Council;
- b. The Executive Council may, in the case where an expenditure in excess of the amount provided in the budget is to be incurred or in the case of urgency for reasons to be recorded in writing, incur expenditure subject to such conditions and restrictions;
- c. As may be specified in the regulations where no provision has been made in the budget in respect of such excess expenditure, a report shall be made to the General Council at its next meeting.

32. Annual Accounts and Audit

- a. The Annual Accounts of the University shall be prepared under the directions of the Executive Council;
- b. The accounts of the University shall, at least once in a year, be audited by the auditors appointed by the Executive Council;
Provided that the State Government shall have the power to direct, whenever considered necessary, an audit of the accounts of the University including the institutions managed by it, by such auditors as the State Government may specify;
- c. The accounts when audited shall be published by the Executive Council and a copy of the accounts together with the audit report shall be placed before the General Council and shall also be submitted to the State Government;
- d. The Annual Accounts shall be considered by the General Council at its annual meeting. The General Council may pass resolutions with reference thereto and communicate the same to the Executive Council. The Executive Council shall consider the suggestions made by the General Council and take such action thereon as it thinks fit. The Executive Council shall inform - the General Council at its next meeting all actions taken by it or the reasons for not taking action.



33. Annual Report

- a. The Executive Council shall prepare the annual report containing such particulars as the General Council may specify covering each financial year and submit it to the General Council on or before such date as may be prescribed by regulations. The General Council may pass resolutions thereon, and the executive council shall take action in accordance therewith. The action taken shall be submitted to the General Council;
- b. Copies of the annual report, along with the resolution of the General Council thereon, shall be submitted to the state government. The State Government shall lay the same before the State legislature at its next earliest session.



CHAPTER IX - EXECUTION OF CONTRACTS

34. Execution of Contracts

All contracts relating to the management and administration of the university shall be expressed to be made by the Executive Council and shall be executed by the Vice – Chancellor when the value of the contract is above 20 lakhs of rupees and by the Registrar when its value does not exceed 20 lakhs of rupees.



CHAPTER X – ELIGIBILITY FOR ADMISSION OF STUDENTS

35. Eligibility

No student shall be eligible for admission to a course of study for a degree, micro-degree, diploma, and certificate, unless he possesses such qualifications as may be prescribed by regulations.

36. Discipline

- a. The final authority responsible for the maintenance of discipline among the students of the University shall be the Vice-Chancellor. His directions in that behalf shall be carried out by the Dean, Heads of Departments/Schools/Centres, hostels, and institutions;

Notwithstanding anything contained in sub-clause (a), the punishment of debarring a student from an examination or rustication from the University or a hostel or an institution shall, on the report of the Vice-Chancellor, be considered and imposed by the Executive Council;

Provided that no such punishment shall be imposed without giving the student concerned a reasonable opportunity to show cause against the action proposed to be taken against him.



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CHAPTER XI – SPONSORED SCHEME

37. Sponsored Scheme

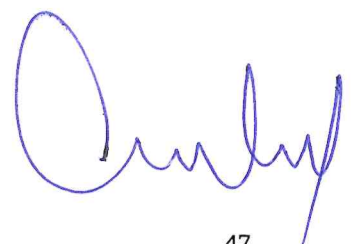
- a. Whenever the University receives funds from any Government, the University Grants Commission or other agencies sponsoring a scheme to be executed by the University, notwithstanding anything in this Act or the regulations;
 - i. the amount received shall be kept by the University separately from the University Fund and utilized only for the purpose of the scheme; and
 - ii. the staff required to execute the scheme shall be recruited in accordance with the terms and conditions stipulated by the sponsoring organization.



CHAPTER XII – OTHER STRATEGIC COMMITTEE

38. Other Strategic Committee

- a. The University will constitute the 'Strategy and Foresight Committee' and 'Exponential, Artificial Intelligence and Data Science Committee within the meaning of the authorities;
- b. The above Committees will be constituted by experts drawn either from university and outside (including abroad);
- c. The Committees will be responsible for the strategy framing for the University's growth, adopting cutting-edge technology in teaching-learning, research and administration of the University;
- d. The Vice-Chancellor will be the Chairman of the Committees;
- e. An academic member of the University will be the convenor of the respective committees and will be appointed by the Vice-Chancellor;
- f. The committee will meet whenever required to provide expert advice and report of the committee (s) will be placed for consideration to the Executive Committee and General Council;
- g. Terms and conditions for the functioning of the committees and engagement of the outside expert members of the committees will be laid down by the Executive Council from time to time;

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